

MACKENZIE COUNTY

REGULAR COUNCIL MEETING

JUNE 26, 2013

11:00 A.M.

COUNCIL CHAMBERS
FORT VERMILION, AB

STRATEGIC PRIORITIES CHART

April 2013

COUNCIL PRIORITIES (Council/CAO)

NOW

1. **HOUSING ENTITY: Governance Structure – Sept.**
2. **LAND USE FRAMEWORK: Position Paper - May**
3. **REGIONAL COLLABORATION: Protocol - June**
4. **HIGH LEVEL: Share Service Agreement – June**
5. **FIRST NATION RELATIONS: Orientation – Sept.**
6. **OSB PLANT: Water Supply – August**
7. **NEW ROAD CONSTRUCTION FUNDING – Sept.**

ADVOCACY

- Zama Road Paving Funds
- Road Construction Funding Request
- Canada Postal Service - La Crete
- Land use Framework Input
- Highway 58 West Extension to BC

NEXT

- OIL AND GAS STRATEGY
- ZAMA ROAD: Business Case
- SURFACE WATER MANAGEMENT PLAN
- REGIONAL WATER AGREEMENT

- TOURISM: Strategy (REDI)
- BRANDING STRATEGY (2014)
- TRANSPORTATION CORRIDOR PLAN

OPERATIONAL STRATEGIES (CAO/Staff)

CHIEF ADMINISTRATIVE OFFICER (Joulia)

1. **HOUSING ENTITY: Governance Structure – Sept.**
2. **REG. COLLABORATION: Protocol - June**
3. **FIRST NATION RELATIONS: Orientation – Sept.**
- HIGH LEVEL: Share Service Agreement**
-

ECONOMIC DEVELOPMENT (Bill)

1. Resource Roads: Strategy – Sept.
2. OSB PLANT: Water Supply - June
3. ROAD CONSTRUCTION FUNDS: Request - Sept
- ZAMA ROAD: Business Case
- TOURISM: Strategy (REDI)

COMMUNITY SERVICES (Ron)

1. Radio Communication System - May
2. COR Certification: Update Safety Manual - July
3. Rec. Board Agreement Draft Renewal – Oct.
- Prepare for Municipal QMP Audit (SCC) - April
- Disaster Emergency Planning

AGRICULTURAL SERVICES (Grant)

1. **SURFACE WATER MANG. PLAN - TOR - May**
2. Agricultural Trade Fair – Aug.
3. ASB Business Plan - May
- Emergency Livestock Response Plan – Sept.
-

PLANNING & DEVELOPMENT (Byron)

1. **LAND USE FRAMEWORK: Position Paper - May**
2. Area Structure Plans - July
3. Business License Bylaw & Implementation – July
- Development Agreement: Revise
- Airport Vicinity Protection Area

LEGISLATIVE SERVICES (Carol)

1. Municipal Elections: Election Bylaw - May
2. Municipal Elections: Candidate Handbook - July
3. Virtual City Hall Implementation - May
- Human Resource Policy Review
- Communication Plan

FINANCE (Alison)

1. Long Term Capital Plan - Mar.
2. Borrowing Bylaws - June
3. Local Imp. Bylaws - June
- Master Card Policy
- Internal Controls Procedure Review

PUBLIC WORKS* (John & Ron)

1. **HAMLET ROAD PRIORITIES PROGRAM - June**
2. **PRIVATE ROAD TRANSFER POLICY – Sept.**
3. Rural Waterline Research Paper: TOR - July
- Rural Road Plan
- Water Source Plan

CODES: **BOLD CAPITALS** = Council NOW Priorities; **CAPITALS** = Council NEXT Priorities; *Italics* = Advocacy; Regular Title Case = Operational Strategies; * See Monthly Capital Projects Progress Report

**MACKENZIE COUNTY
REGULAR COUNCIL MEETING**

**Wednesday, June 26, 2013
11:00 a.m.**

**Fort Vermilion Council Chambers
Fort Vermilion, Alberta**

AGENDA

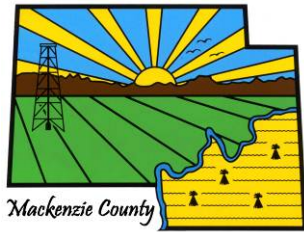
			Page
CALL TO ORDER:	1.	a) Call to Order	
AGENDA:	2.	a) Adoption of Agenda	
ADOPTION OF PREVIOUS MINUTES:	3.	a) Minutes of the June 11, 2013 Regular Council Meeting	7
DELEGATIONS:	4.	a) Fort Vermilion Recreation Board (Fort Vermilion Splash Park)	
		b) Cory Boddy, ATB Financial Investment Services – 11:30 a.m.	
		c) Jim Walters, UFA (Bylaw 906-13) – 1:30 p.m.	
		d)	
GENERAL REPORTS:	5.	a)	
		b)	
TENDERS:	6.	a) La Crete Sewage Lagoon Upgrades & Expansion Tender – 1:00 p.m.	19
PUBLIC HEARINGS:		Public Hearings are scheduled for 1:00 p.m.	
	7.	a) Bylaw 890-13 Land Use Bylaw Amendment (Original Titled Property)	23

COMMUNITY SERVICES:	8.	a)	Bylaw 770-10 Unsightly Premises	31
		b)	Hamlet of Zama - Unsightly Premises	43
		c)	Contract Services – Peace Officer	47
		d)		
		e)		
ENVIRONMENTAL SERVICES:	9.	a)		
		b)		
OPERATIONS:	10.	a)	Chip Seal La Crete North (RR 15-1)	49
		b)		
		c)		
PLANNING & DEVELOPMENT:	11.	a)	Bylaw 906-13 Land Use Bylaw Amendment Application to Rezone Plan 982 5602, Block 19, Lot 4 from Hamlet Commercial 2 ‘HC2’ to Hamlet Industrial 2 ‘HI2’ (La Crete)	51
		b)	Bylaw 907-13 Land Use Bylaw Amendment Application to Rezone Part of NW 9-104-15-W5M from Mobile Home Subdivision ‘MHS1’ to Hamlet Residential 1B ‘HR1B’ (La Crete)	67
		c)	152-DP-13 Jacob Dyck (Shop-Farm in “A”) (La Crete)	77
		d)	ASP Consultation Meeting Request	85
		e)	ASP Consultation Feedback	91
		f)	Residential Lot Sizes in Hamlets	101
		g)		
		h)		

CORPORATE SERVICES:	12.	a)	Bylaw 903-13 Borrowing Bylaw – High Level Rural Water Line	107
		b)	Policy FIN023 Local Improvement Charge Cancellation	111
		c)	Funding for Road Upgrades	117
		d)	Property Taxes in Arrears – Penalties & Interest	119
		e)	Budget Amendment	125
		f)	Financial Reports – January 1 to May 31, 2013	133
		g)		
		h)		
ADMINISTRATION:	13.	a)	La Crete Enhanced Policing – Memorandum of Understanding	143
		b)		
		c)		
		d)		
		e)		
INFORMATION / CORRESPONDENCE:	14.	a)	Information/Correspondence	171
IN CAMERA SESSION:	15.	a)	Legal <ul style="list-style-type: none">• Housing Amalgamation• Regional Service Sharing Agreement	
		b)	Labour <ul style="list-style-type: none">•	
		c)	Land <ul style="list-style-type: none">• Beaver First Nation• Parkland Lease – La Crete Airport	
NEXT MEETING	16.	a)	Regular Council Meeting	

DATE: Tuesday, July 16, 2013
10:00 a.m.
Fort Vermilion Council Chambers

ADJOURNMENT: 17. a) Adjournment



MACKENZIE COUNTY REQUEST FOR DECISION

Meeting:	Regular Council Meeting
Meeting Date:	June 26, 2013
Presented By:	Joulia Whittleton, Chief Administrative Officer
Title:	Minutes of the June 11, 2013 Regular Council Meeting

BACKGROUND / PROPOSAL:

Minutes of the June 11, 2013 Regular Council meeting are attached.

OPTIONS & BENEFITS:

COSTS & SOURCE OF FUNDING:

COMMUNICATION:

Approved council minutes are posted on the County website.

RECOMMENDED ACTION:

That the minutes of the June 11, 2013 Regular Council meeting be adopted as presented.

Author: C. Gabriel Review by: _____ CAO _____

**MACKENZIE COUNTY
REGULAR COUNCIL MEETING**

**Tuesday, June 11, 2013
10:00 a.m.**

**Fort Vermilion Council Chambers
Fort Vermilion, Alberta**

PRESENT:

Bill Neufeld	Reeve
Walter Sarapuk	Deputy Reeve (arrived at 1:03 p.m.)
Jacque Bateman	Councillor
Peter F. Braun	Councillor
Elmer Derksen	Councillor
Dicky Driedger	Councillor
John W. Driedger	Councillor
Odell Flett	Councillor
Eric Jorgensen	Councillor (arrived at 11:46 a.m.)
Lisa Wardley	Councillor

ABSENT:

ADMINISTRATION:

Joulia Whittleton	Chief Administrative Officer
William (Bill) Kostiw	Director of Infrastructure Development & Government Relations
John Klassen	Director of Environmental Services & Operations
Byron Peters	Director of Planning and Development
Carol Gabriel	Manager of Legislative & Support Services

ALSO PRESENT: Members of the public.

Minutes of the Regular Council meeting for Mackenzie County held on June 11, 2013 in the Fort Vermilion Council Chambers.

CALL TO ORDER: 1. a) Call to Order

Reeve Neufeld called the meeting to order at 10:07 a.m.

AGENDA: 2. a) Adoption of Agenda

MOTION 13-06-393 MOVED by Councillor J. Driedger

That the agenda be approved as amended:

4. a) Remove – Fort Vermilion Recreation Board

- 4. d) S/Sgt. Jeff Simpson, Fort Vermilion RCMP
- 4. e) Jeff Anderson – Friends of St. Theresa Society
- 15. a) Legal – Environmental
- 15. a) Housing Amalgamation
- 15. c) Land - Washouts

CARRIED

DELEGATION: 4. d) **S/Sgt. Jeff Simpson, Fort Vermilion RCMP**

MOTION 13-06-394 **MOVED** by Councillor Flett

That the RCMP report be received for information.

CARRIED

4. e) **Jeff Anderson – Friends of St. Theresa Society
(ADDITION)**

Jeff Anderson verbally presented a copy of the letter from the Friends of St. Theresa Society to the Minister of Health regarding air ambulance services.

ADOPTION OF PREVIOUS MINUTES: 3. a) **Minutes of the May 28, 2013 Regular Council Meeting**

MOTION 13-06-395 **MOVED** by Councillor Wardley

That the minutes of the May 28, 2013 Regular Council meeting be adopted as presented.

CARRIED

DELEGATION: 4. a) **Fort Vermilion Recreation Board**

Delegation was postponed to June 26, 2013.

GENERAL REPORTS: 5. a) **CAO Report**

MOTION 13-06-396 **MOVED** by Councillor Derksen

That the CAO report for May 2013 be received for information.

CARRIED

PUBLIC HEARINGS: 7. a) None

COMMUNITY SERVICES: 8. a) Fort Vermilion Arena Park Playground

MOTION 13-06-397 **MOVED** by Councillor Braun

That the Fort Vermilion Recreation Board request for improvements to the Fort Vermilion Arena Park Playground be deferred to the Community Services Committee for their review and recommendation.

CARRIED

ENVIRONMENTAL SERVICES: 9. a) Rural Waterline Update

MOTION 13-06-398 **MOVED** by Councillor Braun

That all Municipal water lines located outside of any Hamlet boundary be deemed a rural water line and all new connections shall require meter pits with flow restrictors.

CARRIED

OPERATIONS: 10. a) None

PLANNING & DEVELOPMENT: 11. a) Bylaw 880-12 Road Closure lying between SE 1-104-18-W5M and NE 36-103-18-W5M (Blue Hills)

MOTION 13-06-399 **MOVED** by Councillor D. Driedger

That second reading be given to Bylaw 880-12, being a Road Closure Bylaw for the closure of the most northerly 10 meters of Government Road Allowance lying south of Part of SE 1-104-18-W5M.

CARRIED

MOTION 13-06-400 **MOVED** by Councillor Braun

That third reading be given to Bylaw 880-12, being a Road Closure Bylaw for the closure of the most northerly 10 meters of Government Road Allowance lying south of Part of SE 1-104-18-W5M.

CARRIED

11. b) ASP Consultation Feedback

MOTION 13-06-401

MOVED by Councillor J. Driedger

That the Area Structure Plan consultation feedback be received for information.

MOTION 13-06-402

MOVED by Councillor Bateman

That the vote on Motion 13-06-401 be TABLED.

DEFEATED

MOTION 13-06-401

MOVED by Councillor J. Driedger

That the Area Structure Plan consultation feedback be deferred to after the consultation meeting with the Town of High Level.

CARRIED

11. c) ASP Consultation Meeting Request

MOTION 13-06-403

MOVED by Councillor Flett

That the Town of High Level be invited to our next council meeting for consultation on the Area Structure Plans.

CARRIED

Reeve Neufeld recessed the meeting at 11:13 a.m. and reconvened the meeting at 11:31 a.m.

ADMINISTRATION:

13. c) 2013 Municipal Election – Advance Vote

MOTION 13-06-404

MOVED by Councillor Bateman

That an Advance Vote be held for the 2013 municipal election.

CARRIED

**CORPORATE
SERVICES:**

12. a) Recreation Facilities – Grounds Improvements

MOTION 13-06-405

Requires 2/3

MOVED by Councillor Braun

That the 2013 Capital Budget be amended by reallocating \$115,280 from Aspen Drive Paving and S-Curve Servicing project to Recreational Facilities – Grounds Improvement project, with total budget for this project being \$570,800.

CARRIED

ADMINISTRATION:

13. a) Environment and Sustainable Resource Development - Land Auction Date

MOTION 13-06-406

MOVED by Councillor Wardley

That a recommendation be taken to Environment & Sustainable Resource Development to hold the next agricultural land auction on August 7, 2013.

CARRIED

Councillor Jorgensen joined the meeting at 11:46 a.m.

13. b) Alberta Health Services – EMS Dispatch Consolidation Consultation

MOTION 13-06-407

MOVED by Councillor Jorgensen

That Councillor Flett be authorized to attend the Alberta Health Services consultation meeting in Leduc, Alberta on June 20, 2013 regarding Emergency Medical Services dispatch consolidation.

CARRIED

**INFORMATION/
CORRESPONDENCE:**

14. a) Information/Correspondence

MOTION 13-06-408

MOVED by Councillor Derksen

That the information/correspondence items be accepted for information purposes.

CARRIED

Reeve Neufeld recessed the meeting at 12:05 p.m. and reconvened the meeting at 1:03 p.m.

Deputy Reeve Sarapuk joined the meeting at 1:03 p.m.

4. c) Dave Rose, Western Asphalt

Presentation by Dave Rose, Sales Manager with Western Asphalt Products.

TENDERS:

6. a) 2013 Regravelling Program Tender – 1:30 p.m.

MOTION 13-06-409

MOVED by Councillor Braun

That the 2013 regravelling program tenders be opened.

CARRIED

Tenders Received:

Knelsen Sand & Gravel \$430,760.00

MOTION 13-06-410

MOVED by Councillor J. Driedger

That the 2013 regravelling program tender be awarded to the lowest qualifying tender, subject to budget and review by administration.

CARRIED

DELEGATION:

4. b) Mackenzie Applied Research Association (In-Camera)

15. c) Land – Fort Vermilion Research Station

MOTION 13-06-411

MOVED by Councillor Flett

That Council move in-camera at 1:41 p.m.

CARRIED

MOTION 13-06-412

MOVED by Councillor Jorgensen

That Council move out of camera at 2:16 p.m.

CARRIED

MOTION 13-06-413

MOVED by Councillor J. Driedger

That Mackenzie County commits in assisting acquiring the federal machinery currently located at the Fort Vermilion Research Station.

CARRIED

Reeve Neufeld recessed the meeting at 2:20 p.m. and reconvened the meeting at 2:29 p.m.

IN-CAMERA SESSION:

MOTION 13-06-414

MOVED by Councillor D. Driedger

That Council move in-camera to discuss issues under the Freedom of Information and Protection of Privacy Regulations 18 (1) at 2:29 p.m.

- 15. a) Legal
- 15. b) Labour
- 15. c) Land

CARRIED

MOTION 13-06-415

MOVED by Councillor Jorgensen

That Council move out of camera at 4:07 p.m.

CARRIED

15. a) Legal – Regional and/or Rural Water Lines

MOTION 13-06-416

MOVED by Councillor Wardley

That the letters be sent to the Town of High Level as amended regarding the regional water system and the regional service sharing agreement review.

CARRIED

15. a) Legal – Regional Collaboration

MOTION 13-06-417

MOVED by Councillor J. Driedger

That the Mackenzie Region Inter-municipal Communications and Information-Sharing Protocol and the Mackenzie Region

Tri-Council and CAO Secretariat Governance Protocol be approved as presented.

CARRIED

MOTION 13-06-418

MOVED by Councillor Braun

That Mackenzie County participates in the Regional Sustainability Study with the Town of High Level and the Town of Rainbow Lake.

CARRIED

MOTION 13-06-419

MOVED by Councillor Bateman

That Mackenzie County approves the Town of High Level as the managing partner under the Regional Collaboration Program Application for the Regional Sustainability Study.

CARRIED

15. a) Legal – Environment (ADDITION)

MOTION 13-06-420

Requires Unanimous

MOVED by Councillor Jorgensen

That the environment update be received for information.

CARRIED

15. a) Legal – Housing Amalgamation (ADDITION)

MOTION 13-06-421

Requires Unanimous

MOVED by Councillor Flett

That the Mackenzie County representatives on the housing amalgamation committee be authorized to proceed as discussed.

CARRIED UNANIMOUSLY

15. b) Labour – CAO Contract

MOTION 13-06-422

MOVED by Councillor Derksen

That the CAO contract be approved as discussed.

CARRIED

15. c) Land – Woodland Caribou Report

MOTION 13-06-423

MOVED by Councillor Jorgensen

That the Woodland Caribou draft report be received for information.

CARRIED

15. c) Land – Aggregate Resources

MOTION 13-06-424

MOVED by Councillor J. Driedger

That the gravel lease agreement with John Ramsey Lizotte on River Lot 14 be approved as presented.

CARRIED

15. c) Land – Washouts (ADDITION)

MOTION 13-06-425

Requires Unanimous

MOVED by Councillor Bateman

That the washout update be received for information and that administration issue an invoice reflecting the cost to repair the unauthorized works on County property.

CARRIED UNANIMOUSLY

**NEXT MEETING
DATE:**

16. a) Regular Council Meeting
Wednesday, June 26, 2013
11:00 a.m.
Fort Vermilion Council Chambers

ADJOURNMENT:

17. a) Adjournment

MOTION 13-06-426

MOVED by Councillor J. Driedger

That the council meeting be adjourned at 4:18 p.m.

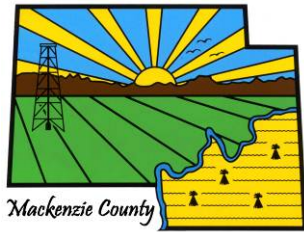
CARRIED

These minutes will be presented to Council for approval on June 26, 2013.

Bill Neufeld
Reeve

Joulia Whittleton
Chief Administrative Officer

UNAPPROVED



MACKENZIE COUNTY REQUEST FOR DECISION

Meeting:	Regular Council Meeting
Meeting Date:	June 26, 2013
Presented By:	John Klassen, Director of Environmental Services & Operations
Title:	La Crete Sewage Lagoon Upgrades & Expansion 1:00 p.m.

BACKGROUND / PROPOSAL:

See attached invitation to tender.

OPTIONS & BENEFITS:

COSTS & SOURCE OF FUNDING:

2013 Budget

COMMUNICATION:

RECOMMENDED ACTION:

Motion 1

That the La Crete Sewage Lagoon Upgrades and Expansion tenders be opened.

Author: _____ Reviewed by: _____ CAO _____

Tenders Received:

Company

Amount

_____	_____
_____	_____
_____	_____
_____	_____
_____	_____

Motion 2

That the La Crete Sewage Lagoon Upgrades and Expansion tender be awarded to the lowest qualified bidder.

Author: _____ Reviewed by: _____ CAO _____

INVITATION TO TENDER

MACKENZIE COUNTY LA CRETE SEWAGE LAGOON UPGRADES & EXPANSION

SEALED TENDERS, marked "*Mackenzie County; La Crete Sewage Lagoon Upgrades & Expansion*", will be received until 1:00 p.m., Local Time, June, 26, 2013 at the offices of Mackenzie County, Fort Vermilion, Alberta.

The work includes the following approximate quantities:

- Strip & Stockpile Topsoil 120,000 c.m.
- Earth Excavation 525,000 c.m.
- Fence 4,930 l.m.
- Sanitary Force Main 135 l.m.
- Berm Erosion Protection 7,800 s.m.
- Inlet/Outlet & Cross Flow Structure 17 units
- Truck Dump Structure 1 unit

Plans and Specifications may be obtained from the office of the Engineer upon deposit of \$100.00 in CASH or CERTIFIED CHEQUE made payable to the Engineer. The \$100.00 deposit will be refunded only if Contractors not tendering the Project return the documents in good condition, to the office of the Engineer prior to the date of tender closing. Bonafide Tenderers tendering the Project will have fourteen (14) days to return the documents in good condition following the date of tender closing.

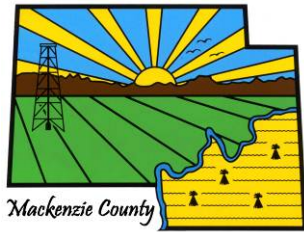
Tenders must be accompanied by a Certified Cheque or Bid Bond in the amount of Ten Percent (10%) of the Tender Price, made payable to the Owner.

A Performance Guarantee & Maintenance Bond in an amount equal to Fifty Percent (50%) of the Contract Sum and a Labour & Materials Payment Bond in an amount equal to Fifty Percent (50%) of the Contract Sum will be required from the successful bidder.

The lowest or any Tender will not necessarily be accepted.

FOCUS CORPORATION
#3, 8909 - 96 Street
PEACE RIVER, AB
T8S 1G8
Attn: Doug Schuler
Ph: (780) 624-5631
Fax: (780) 624-3732

MACKENZIE COUNTY
P.O. Box 640
FORT VERMILION, AB
T0H 1N0
Attn: Joulia Whittleton
Ph: (780) 927-3718
Fax: (780) 927-4266



MACKENZIE COUNTY REQUEST FOR DECISION

Meeting:	Regular Council Meeting
Meeting Date:	June 26, 2013
Presented By:	Byron Peters, Director of Planning & Development
Title:	Bylaw 890-13 Land Use Bylaw Amendment (Original Titled Property)

BACKGROUND / PROPOSAL:

Bylaw 890-13, being a Land Use Bylaw amendment to amend the County Land Use Bylaw (791-10), received first reading at the April 9, 2013 Council meeting.

Administration was directed to draft a Land Use Bylaw amendment for the Agricultural Zone as follows:

- Original parcels 81-160 acres be allowed 3 titles (2 parcels out – 10 acres each with exceptions)
- Original parcels of 80 acres or less be allowed 2 titles (1 parcel out – 10 acres with exceptions)
- Commercial/Industrial subdivisions out of an Agricultural Zone will be required to provide an Area Structure Plan for the entire original titled parcel and will be discretionary

Following procedures, this draft Bylaw was presented to both the Inter-Municipal Planning Commission (IMPC) and the Municipal Planning Commission (MPC) for recommendations. Recommended amendments are highlighted in red.

Bylaw 890-13 was reviewed by the IMPC on April 23, 2013 who made the following motion making additional amendments:

MOTION 23-04-006

MOVED by Walter Sarapuk

That the Inter-Municipal Planning Commission (IMPC) recommends to Council for APPROVAL of Bylaw 890-13, being a Land Use Bylaw amendment to amend the County Land Use Bylaw (791-10) with amendments, subject to public input.

Author: B. Peters **Reviewed by:** _____ **CAO** _____

The amendments are, to remove the definition of "Original Title" completely and only keep part 2, the "density" portion of the bylaw.

1. ~~That the Mackenzie County Land Use Bylaw Section 3.3, Definitions be amended to add:~~

~~"ORIGINAL TITLED PROPERTY" means a parcel that has been conveyed from Crown Land to Freehold Land, which may be a quarter section, river lot, or a portion of a quarter section. Where only a portion of the quarter section has been conveyed from Crown Land to Freehold Land, and the balance of the quarter section remained property of the Crown at the time of Conveyance, creating a parcel of less than 160 acres for which a Freehold Land title was issued and registered with the Province, the portion of the quarter section for which a Freehold Land title was issued is deemed the ORIGINAL TITLED PROPERTY.~~

2. That the Mackenzie County Land Use Bylaw Section 8.1 C, AGRICULTURAL "A" be amended to read as follows:

(a) Density (maximum):

- i) **RESIDENTIAL AGRICULTURAL SUBDIVISIONS:**

The following standards shall apply to the number of parcels per **ORIGINAL TITLED PROPERTY**:

ORIGINAL TITLED PROPERTIES 19.1 – 38.2 ha (81-160 acres) **or more** shall be allowed 3 titles (2 parcels subdivided out)

ORIGINAL TITLED PROPERTIES of **less than** 19.1 ha (80.9 acres) **or less** shall be allowed 2 titles (1 parcel subdivided out)

- ii) All other uses: **At the discretion of the Development Authority, and be All other uses require rezoning and must and required to submit an Area Structure Plan for the entire ORIGINAL TITLED PROPERTY**

The amended recommendations were reviewed by the MPC on May 16, 2013 and supported the motion made by the IMPC.

On May 28, 2013 Bylaw was presented to Council where the following motion was made:

Author: L. Lambert Reviewed by: CAO

That Administration proceeds with the Public Hearing for Bylaw 890-13, being a Land Use Bylaw amendment to amend the County Land Use Bylaw (791-10) Section 8.1 C AGRICULTURAL "A" with the recommended amendments from the Inter-municipal Planning Commission and the Municipal Planning Commission.

Bylaw 890-13 was advertised in both the Echo and the Pioneer for two weeks, notifying the Public of the recommended amendments.

No submissions or concerns have been received.

OPTIONS & BENEFITS:

To provide clarity for the public and the planning department regarding Section 8.1 C, AGRICULTURAL "A"

COSTS & SOURCE OF FUNDING:

Costs will be minimal (advertising), and will be borne by the planning department's operating budget.

COMMUNICATION:

County Image, Planning staff to communicate all changes clearly with potential developers when they apply for subdivisions.

RECOMMENDED ACTION:

Motion 1

That second reading be given to Bylaw 890-13 being a Land Use Bylaw amendment to amend Mackenzie County Land Use Bylaw (791-10) Section 8.1 C AGRICULTURAL "A".

Motion 2

That third reading be given to Bylaw 890-13 being a Land Use Bylaw amendment to amend Mackenzie County Land Use Bylaw (791-10) Section 8.1 C AGRICULTURAL "A".

Author: L. Lambert Reviewed by: _____ CAO _____

BYLAW NO. 890-13
BEING A BYLAW OF
MACKENZIE COUNTY
IN THE PROVINCE OF ALBERTA

TO AMEND THE
MACKENZIE COUNTY LAND USE BYLAW

WHEREAS, Mackenzie County has a Municipal Development Plan adopted in 2009, and

WHEREAS, Mackenzie County has adopted the Mackenzie County Land Use Bylaw in 2011, and

WHEREAS, the Council of Mackenzie County, in the Province of Alberta, has deemed it desirable to amend the Mackenzie County Land Use Bylaw by adding ORIGINAL TITLED PROPERTY to the Definitions and revising the Agricultural District to provide clarification.

NOW THEREFORE, THE COUNCIL OF THE MACKENZIE COUNTY, IN THE PROVINCE OF ALBERTA, DULY ASSEMBLED, HEREBY ENACTS AS FOLLOWS:

1. That the Mackenzie County Land Use Bylaw Section 8.1 C, AGRICULTURAL “A” be amended to read as follows:

(a) Density (maximum):

i) AGRICULTURAL SUBDIVISIONS:

The following standards shall apply to the number of parcels per PROPERTY:

PROPERTIES 19.1 – 38.2 ha (81-160 acres) or more shall be allowed 3 titles (2 parcels subdivided out)

PROPERTIES of 19.1 ha (80.9 acres) or less shall be allowed 2 titles (1 parcel subdivided out)

- ii) All other uses: All other uses require rezoning and must submit an Area Structure Plan for the entire PROPERTY

READ a first time this 9th day of April, 2013.

READ a second time this _____ day of _____, 2013.

READ a third time and finally passed this _____ day of _____, 2013.

Bill Neufeld
Reeve

Joulia Whittleton
Chief Administrative Officer

Mackenzie County

PUBLIC HEARING FOR LAND USE BYLAW AMENDMENT

BYLAW 890-13

Order of Presentation

_____ This Public Hearing will now come to order at _____.

_____ Was the Public Hearing properly advertised?

_____ Will the Development Authority _____, please outline the proposed Land Use Bylaw Amendment and present his submission.

_____ Does the Council have any questions of the proposed Land Use Bylaw Amendment?

_____ Were any submissions received in regards to the proposed Land Use Bylaw Amendment? *If yes, please read them.*

_____ Is there anyone present who would like to speak in regards of the proposed Land Use Bylaw Amendment?

_____ If YES: Does the Council have any questions of the person(s) making their presentation?

_____ This Hearing is now closed at _____.

REMARKS/COMMENTS:

LEGALS, PUBLIC NOTICES, TENDERS, JOB OPPORTUNITIES, REAL ESTATE . . .



Mathieu Hryniuk LLP

**Employment Opportunity
LEGAL ASSISTANT - FULL TIME**

This role is a tremendous opportunity for an individual with good office skills and a desire to work hard. If you have a positive attitude as well as great organization and multi-tasking abilities you will excel with our company. We offer excellent benefits and competitive wages.

Primary Duties Include:

- Preparation and drafting of correspondence
- Schedule management
- Opening and closing files
- Maintaining positive rapport with clients
- Other administrative duties as required

Required Experience/Skills/Qualifications

- Ability to work well independently as well as in a team setting
- Excellent oral and written communication skills
- Strong organizational skills with the ability to pay attention to detail in a fast-paced work environment
- Excellent technical skills (including MS Office)

All resumes must be received by May 15/13. Please send your resume to the attention of Cheryl Fitchie either by fax 780-624-5766 or email cfitchie@mhllp.ca.



MACKENZIE COUNTY

**NOTICE OF PUBLIC HEARING
PROPOSED BYLAW NO. 890-13**

PURSUANT TO THE MUNICIPAL GOVERNMENT ACT, being Chapter M-26 of the Statutes of Alberta, notice is hereby given that the Council of Mackenzie County will hold a public hearing prior to the second reading of Bylaw No. 890-13 for an amendment to Land Use Bylaw No. 791-10. The proposed amendment is:

1. That the Mackenzie County Land Use Bylaw Section 8.1 C, AGRICULTURAL "A" be amended to read as follows:

(a) Density (maximum):

- i) AGRICULTURAL SUBDIVISIONS:
The following standards shall apply to the number of parcels per Property:

Properties 19.1 – 38.2 ha (81-160 acres)
or more shall be allowed 3 titles (2 parcels subdivided out)

Properties of 19.1 ha (80.9 acres) or less
shall be allowed 2 titles (1 parcel subdivided out)

- ii) All other uses: All other uses require rezoning and must submit an Area Structure Plan for the entire titled property.

This Amendment clarifies and simplifies the previous requirements for the number of lots allowed to be subdivided from a parcel of land.

The Public Hearing is to be held at 1:00 p.m. Wednesday, June 26th, 2013 in the Mackenzie County Council Chamber in Fort Vermilion (4511-46 Avenue). The proposed bylaw may be viewed at any Mackenzie County office during regular office hours. Please submit written submissions to the Planning and Development Department prior to 4:30 p.m. Tuesday, June 25, 2012. If you have any questions regarding the hearing or the bylaw, please call the Planning and Development Department at 780-571-18 or 780-928-3983.



Northstar Chrysler Inc.

**Employment Opportunity
SERVICE ADVISOR**

Northstar Chrysler Inc. in High Level has an opening for a full time **Service Advisor**.

- Creating and Closing Work Orders
- Organizing Shop Work
- Completing Estimates
- Scheduling Appointments
- Chrysler & RV Warranty Administration

Skills Required:

- Strong customer service skills are essential
- Excellent phone skills
- Self motivated
- organized
- Willing to Learn
- Computer/Cashier skills required
- Valid Driver's License

Please forward resumes to:

Northstar Chrysler Inc.
Attn: Richard Harder or Garth Dyck
Fax: 780-841-7267
Email: richardh@northstarchrysler.ca
servicehl@northstarchrysler.ca
Resumes will be accepted until a suitable applicant is found.



Employment Opportunities

Gemini Production Management (GPM) Energy Services is a diverse oilfield service company that specializes in providing operational, mechanical and labour personnel to the Oil and Gas industry throughout Central / Northern Alberta and British Columbia. We pride ourselves with providing both ground and heli-portable solutions to our varied and diverse client base. We are currently accepting resumes to fill immediate positions in our Rainbow Lake operations center.

MAINTENANCE CREW FORMAN

Applicants applying for this position should have at least five (5) years experience in the following:

MAINTENANCE CREW HELPER

Applicants applying for this position should have at least two (1) years experience in the following:

Qualifications & Experience:

- General Oilfield maintenance
- Pipeline and facility construction
- Plant shutdowns
- Facility maintenance working around oil batteries and satellites, compressor stations, dehydration, refrigeration
- Experience in pipe-fitting

Beneficial Skills:

- Pipe-fitter/Steam-fitter certifications
- Light duty crane certificate
- Solis Training programs, Competency training
- Fall arrest training and certificate
- Confined space training

If interested in applying please provide the following:

- Updated resume c/w references (please submit in "Word" format)
- Copy of a valid drivers license and current drivers abstract
- Copy of all valid safety tickets mandatory (H2S Alive, First Aid/CPR, WHMIS, TDG)

To apply, please email:
Email: operators@geminihelicopters.com

APARTMENTS FOR RENT

Linbud Manor

Free Heat, Free Hot Water, Free Cable.
GREAT VALUE!

Gilles Larocque, Manager
Call 926-5687 for more info.

**ALTA APARTMENTS
NOW AVAILABLE**

Bachelor 1 & 2 Bedroom Suites
Call Manager to view at 780-841-0208



**OPERATIONS COORDINATOR,
PRODUCTION MANAGEMENT**

Rainbow Lake Operations

PRIMARY FUNCTION

- The PM Operations Coordinator is providing field supervision, on the job training, mentoring, special projects and client relationship management.

Plans, organizes, directs and executes special projects on behalf our clients. Turnarounds, well & plant start ups, production optimization, contractor supervision, preventive maintenance & operational maintenance planning.

Provides technical expertise and support for specific field operations. The PM/Ops Coordinator is the liaison between the field client representative and the production operations team.

- Ultimately responsible for efficient coordination of Production Management personnel and resources, insuring gross margins are achieved at the project / field level.

Skills

- Demonstrated ability to lead Level 2 organization - attract, recommend, develop and maintain a team of Strata 1: team participants.
- Requires excellent communication and interpersonal skills.
- Must possess strong analytical and mechanical skills.
- Must possess superior negotiating skills.

Knowledge

- Thorough knowledge of corporate procedures and policies is requisite.
- An understanding of the Oil & Gas exploration and production cycle.

Qualifications and Education

- Post-Secondary - 2 years minimum (technical school, university or trade certificate, or a minimum of 3 years Production Operation supervision experience).
- Leadership and management training.
- Proficiency in software systems, eg: SMS Reporter, Google Apps and Replicon.
- Basic oilfield courses (H2S, First Aid, TDG, WHMIS, Defensive Driving, etc).

Experience

- Ten or more years experience in Oil & Gas production operations or maintenance environment, with 3 or more years in a supervisory role.

COMPENSATION RANGE

- Based on experience.
- Performance based bonus.

If interested in applying please provide the following:

- Updated resume c/w references (please submit in "Word" format)
- Copy of a valid drivers license and current drivers abstract
- Copy of the following safety tickets (H2S, First Aid, Whims, Fall arrest training, Confined space training and TDG)

To apply, please email:
Email: operators@geminihelicopters.com

Changes to Peeewe hockey announced

Carole Dastous

May 25 at the Hockey Canada Annual General Meeting, held this year in Charlottetown, P.E.I., the ruling body for Minor Hockey decided to remove bodychecking from the Peeewe level.

This change is to start with the 2013-2014 season.

The Hockey Canada ban on bodychecking is not the first such ban, as bodychecking was already removed at all other levels below Peeewe, with some provinces, such as Quebec, eliminating it as far back as 1985.

The reason for Hockey Canada's decision was based on a concern for the safety of the 11 and 12-year-olds who play the game.

"We know, from a safety perspective there is a three times greater risk of injury in a body checking environ-

ment, and a four times greater risk of concussion. That's a very young age to be dealing with concussions. We don't know the long term effects of concussions on the young developing brain," said Carson.

said Hockey Canada's Director of Development, Paul Carson.

Moreover, said Carson, it's not been proven that introducing bodychecking as early as possible makes the practice of it any safer.

"Alberta based players who bodychecked in Peeewe were compared to Quebec players who didn't bodycheck in Peeewe. Then, the injury rates for both jurisdictions in Bantam hockey were looked at and they were very similar."

While it is not Hockey Canada's intention to take body contact or battling for the puck out of Peeewe hockey, the decision to take bodychecking out of the game was a balancing act. That's because it's not possible, said Carson, to separate age levels or skill level at the national level.

"Hockey Canada can't come out with a rule that it's OK to have bodychecking in Bantam triple-A but not in the rest of Bantam. What we (could) do is deal with an entire age group," said Carson.

The removal of bodychecking in Peeewe hockey leads into the question of what minor hockey means to the majority of the youngsters who participate at all levels of the game if, for this majority, a career at college, international, Olympic or professional level is, though a great motivator, often just a dream.

"Is there ever a need for bodychecking if for the majority of youngsters in Canada hockey is a recreational pursuit? We have to ensure participation is fun and safe," said Carson.

Hockey Canada defines bodychecking as "An attempt by a player to gain an advantage on the opponent with the use of the body. Body checking results when two opposing players collide while skating in opposite directions or when positioning and angling allow the checker to use the force of the body to gain the advantage."

Body contact is defined as "Incidental contact of two opposing players in pursuit of the puck or position on the ice in the same direction. Body contact occurs as a result of movement by the offensive player."

La Crete Lumberjacks Bantam team manager Brent Holick understands the reasoning behind the new Peeewe rules, but said "it's going to be rough to go from Peeewe to Bantam."

"I find it's the way the kids are being coached. If kids were taught how to handle themselves, (we) wouldn't have this problem," said Holick, who describes hockey in La Crete as "proud but competitive."

"It's going to be a transition year," said Holick. Hockey Alberta Zone 1 Representative Craig Reid said Minor Hockey coaches will continue to receive the same training because bodychecking coaching is just one of four coaching skills certificates. There will still be coaching instruction for angling, and the other aspects of body contact.



Mackenzie County

MACKENZIE COUNTY NOTICE OF PUBLIC HEARING PROPOSED BYLAW NO. 890-13

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(a) **Density (maximum):**

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Properties of 19.1 ha (80.9 acres) or less shall be allowed 2 titles (1 parcel subdivided out)

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This Amendment clarifies and simplifies the previous requirements for the number of lots allowed to be subdivided from a parcel of land.

The Public Hearing is to be held at 1:00 p.m. Wednesday, June 26th, 2013 in the Mackenzie County Council Chamber in Fort Vermillion (4511-46 Avenue). The proposed bylaw may be viewed at any Mackenzie County office during regular office hours. Please submit written submissions to the Planning and Development Department prior to 4:30 p.m., Tuesday, June 25, 2012. If you have any questions regarding the hearing or the bylaw, please call the Planning and Development Department at 780-927-3718 or 780-928-3983.



Mackenzie County

MACKENZIE COUNTY NOTICE TO THE ELECTORS OF MACKENZIE COUNTY

TAKE NOTICE that the Council of Mackenzie County, in the Province of Alberta, has given first reading to borrowing Bylaw No. 903-13 which will, upon final passage and approval, authorize the proper officers of the said County to borrow monies from the Alberta Capital Finance Authority by way of debenture issue, to pay for the cost of the following municipal purpose, namely the construction of Phase I of the High Level Rural Water Line, within the limits of the said municipality.

The cost of the aforesaid project amounts to \$1,800,000.00. In order to complete the project, it will be necessary for the County to borrow the sum of \$1,800,000.00 for a period not to exceed fifteen (15) years, from the Alberta Capital Finance Authority or another authorized financial institution, by the issuance of debentures. The indebtedness will be contracted on the credit and security of the County. The debenture is to be repayable to the Alberta Capital Finance Authority according to the repayment structure in effect, namely annual or semi-annual equal payments of combined principal and interest instalments not to exceed fifteen (15) years, the annual interest not to exceed ten (10%) per cent, per annum, or the interest rate as fixed from time to time by the Alberta Capital Finance Authority.

NOW THEREFORE NOTICE is hereby given by the Council of Mackenzie County that, unless a petition of the electors for a vote on Bylaw No. 903-13 is demanded, as provided for by the terms of Section 231 of the Municipal Government Act, the said Council may pass the said borrowing bylaw.

All persons interested are hereby notified and they are required to govern themselves accordingly.

DATED at the Hamlet of Fort Vermillion, in the Province of Alberta, this 30th day of May, 2013.

Alison Kilpatrick,
Director of Corporate Services

Hockey Alberta officials will meet over the summer to decide on what penalties to assign to bodychecking offenses.

CBC Hockey Night in Canada host Don Cherry is opposed to the bodycheck ban for Peeewe hockey.



Mackenzie County

MACKENZIE COUNTY NOTICE TO THE ELECTORS OF MACKENZIE COUNTY

TAKE NOTICE that the Council of Mackenzie County, in the Province of Alberta, has given first reading to local improvement Bylaw No. 901-13 which will, upon final passage and approval, authorize the imposition of a local improvement tax for curb, gutter, and sidewalk on 101st Street (approximately 188.11 meters) and 103rd Avenue (approximately 157.57 meters) from 101st Street to 103rd Avenue as a local improvement. The project also includes standalone sidewalk on 101 Street from 101 Avenue to 105 Avenue (approximately 181.27 meters). The benefiting properties are being described as **Schedule A:** Plan 942 0787, Lots 5 & 6, Block 6 and Plan 942 3391, Lot 5, Block 6 and Plan 5232TR, Lot 1, Block 6 and Plan 1160NY, Lot 1, Block 4 and Plan 792 1881, Lots 1, 2 & 5, Block 18 and Lots 1-3, Block 17 and **Schedule B:** Plan 942 0787, Lot 7, Block 6 and Plan 5232TR, Lot 3, Block 6 and Plan 902 2145, Block 21 and Plan 862 1341, Lot 38, Block 17 and Plan 982 1128, Lot 39, Block 17 in the Hamlet of La Crete.

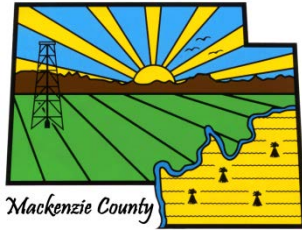
The estimated cost of the aforesaid projects amounts to **Schedule A** \$221,000.00 and of **Schedule B** \$84,000.00. The said project is subject to the local improvement charge of which 70% will be paid by Mackenzie County and the 30% will be collected by way of local improvement assessment. In order to complete the project it will be necessary for the County to collect the sum by way of annual, uniform local improvement tax rate assessed against the benefiting owners. The local improvement tax will be collected for ten (10) years and the total amount levied annually against the benefiting owners residing in **Schedule A** is \$66,300.00, and residing in **Schedule B** \$25,200.00.

NOW THEREFORE NOTICE is hereby given by the Council of Mackenzie County that, unless a petition of the electors for a vote on Bylaw No. 901-13 is demanded, as provided for by the terms of Section 231 of the Municipal Government Act, the said Council may pass the said local improvement bylaw and proceed with construction of the aforesaid project.

All persons interested are hereby notified and they are required to govern themselves accordingly.

DATED at the Hamlet of Fort Vermillion, in the province of Alberta, the 5th day of June, 2013.

Alison Kilpatrick,
Director of Corporate Services



MACKENZIE COUNTY

REQUEST FOR DECISION

Meeting:	Regular Council Meeting
Meeting Date:	June 26, 2013
Presented By:	William (Bill) Kostiw –Director of Infrastructure Development & Government Relations
Title:	Bylaw 770-10 Unsightly Premises

BACKGROUND / PROPOSAL:

At the June 18, 2013 Community Services Committee meeting, a recommendation was made for administration to review and present noted request for change to Unsightly Premises Bylaw 770-10 to Council for approval.

That Community Services Committee recommend Administration present recommendation for Council to review allotted time for premises clean up in Unsightly Bylaw.

Section 5.2 (d) states that the clean-up, removal, clearing or other actions must be done within **21 (twenty-one) calendar days** from the Order date. These timelines are minimums based on the legislative requirements indicated below – 14 days allowed for the property owner to request a review by Council, and 7 days for the delivery of the notice – this totals 21 days.

Section 5.6 authorizes the County Administrator to extend the time for carrying out a clean-up order.

Timelines could be adjusted under Section 1.6 which allow 10 days from the date of the issuance of a warning letter for an inspection to be done by an Enforcement Officer.

Legislative Requirements

Division 4 of the Municipal Government Act deals with the Enforcement of Municipal Law (attached).

Please note the following legislated timeline requirements:

Author: W. Kostiw/C. Gabriel **Review Date:** _____ **CAO** _____

According to Section 547 of the MGA:

Review by council

- 547(1)** A person who receives a written order under section 545 or 546 may by written notice request council to review the order within
- (a) 14 days after the date the order is received, in the case of an order under section 545, and
 - (b) 7 days after the date the order is received, in the case of an order under section 546, or any longer period as specified by bylaw.
- (2)** After reviewing the order, the council may confirm, vary, substitute or cancel the order.

The Interpretation Act also sets timelines in regards to notice delivery as follows:

Presumption of service

- 23(1)** If an enactment authorizes or requires a document to be sent, given or served by mail and the document is properly addressed and sent by prepaid mail other than double registered or certified mail, unless the contrary is proved the service shall be presumed to be effected
- (a) 7 days from the date of mailing if the document is mailed in Alberta to an address in Alberta, or
 - (b) subject to clause (a), 14 days from the date of mailing if the document is mailed in Canada to an address in Canada.
- (2)** Subsection (1) does not apply if
- (a) the document is returned to the sender other than by the addressee, or
 - (b) the document was not received by the addressee, the proof of which lies on the addressee.

OPTIONS & BENEFITS:

Option 1

Remove the issuance of a warning letter prior to the property inspection taking place and proceed directly to the issuance of a Clean-up Order following the property inspection. This would reduce the time period by 10 days.

Option 2

Recommend no changes to the unsightly premises bylaw.

COSTS & SOURCE OF FUNDING:

N/A

Author: W. Kostiw/C. Gabriel **Review Date:** _____ **CAO** _____

COMMUNICATION:

RECOMMENDED ACTION:

For review and discussion.

Author: W. Kostiw/C. Gabriel **Review Date:** _____ **CAO** _____

**BY-LAW NO. 770-10
MACKENZIE COUNTY**

A By-law of the Mackenzie County, in the Province of
Alberta, to regulate unsightly premises.

WHEREAS under the Municipal Government Act, Revised Statutes of Alberta 2000, Chapter M-26, Council may pass bylaws regulating unsightly premises;

AND WHEREAS unsightly premises are a detriment to surrounding properties and the immediate neighborhood generally;

AND WHEREAS Council deems it advisable to pass a bylaw to regulate unsightly premises;

AND WHEREAS the purpose of this Bylaw is to prevent the existence and proliferation of unsightly premises and to provide a mechanism for the remediation of a property which has become an unsightly premises;

NOW THEREFORE, THE COUNCIL OF MACKENZIE COUNTY ENACTS AS FOLLOWS:

1. GENERAL

- 1.1 This Bylaw shall be cited as the Unsightly Premises Bylaw.
- 1.2 In this bylaw, whenever the male gender is specified, it shall be interpreted as meaning both male and female as applicable.
- 1.3 The provision of this Bylaw shall not be interpreted to prevent bona fide and permitted commercial, industrial, agricultural, construction, demolition, renovation, landscaping, clean-up, storage or other related activities from being carried out on, or in relation to a premises.
- 1.4 Regard shall be given to the use and location of the property (ie. residential, commercial, industrial, acreage, farm, or located along major public roadway), as well as conditions of any public property which is adjacent to such property (for example slope of ditches, ditches filled with water or gravel), in determining what remedies should be taken and whether a premise is an unsightly premise.
- 1.5 Regard shall be given to the available disposal facilities within the County and/or neighboring municipalities that will able an Owner to comply with this bylaw.
- 1.6 If a complaint is received from a resident regarding a premise being unsightly, a warning letter shall be issued to the Owner by the County's Administrator prior

to issuing a Clean-up Order. The letter shall outline nature of a complaint and advising that an inspection of the property will be undertaken by an Enforcement Officer within 10 (ten) calendar days from the warning letter date. If upon inspection, a property, for which a complaint is made, is found to be unsightly, a Clean-up Order may be issued as specified in this bylaw.

2. DEFINITIONS

2.1 In this Bylaw, unless the context otherwise requires, the term (in alphabetical order):

- a) "Animal material" means any animal excrement and includes all material accumulated on a premises from pet pens, yards, stables, veterinary clinics or hospitals, kennels or feed lots;
- b) "Ashes" means the powdery residue accumulated on a premises left after the combustion of any substance and includes any partially burnt wood, charcoal or coal;
- c) "Building material" means all construction and demolition material accumulated on a premises while constructing, altering, repairing or demolishing any structure and includes, but is not limited to, earth, vegetation or rock displaced during such construction, alteration or repair;
- d) "County Administrator" means the person designated by Council as the County's Chief Administrative Officer or his/her designate;
- e) "County" means the municipal corporation of the Mackenzie County;
- f) "Clean-up Order" means an Order issued under this bylaw by the County Administrator with respect to an unsightly premises within the County;
- g) "Enforcement Officer" means County Administrator, an enhanced policeman, or any employee of the County that is designated by the County Administrator to carry out enforcement powers under this bylaw;
- h) "Equipment" and/or "machinery" means units which have been rendered inoperative by reason of its disassembly, age or mechanical condition and includes any household appliances;
- i) "Fence" means a permanent enclosing material, maximum six foot height, of wood, steel or like materials designated to provide visual screening and not detract from surrounding neighborhood, as permitted by the County's land use bylaw;

- j) "Garbage" means materials of every description or kind, or abandoned, discarded, or rejected goods disposable in a garbage can or receptacle and includes bottles, metal cans or tins, crockery, glass, grass cuttings, paper, cloth, food, food waste, wrappings, sweepings and the like;
- k) "Occupant" means any person other than the registered owner who is in possession of the Property, including but not limited to, a lessee, licensee, tenant or agent of the Owner.
- l) "Owner" means:
 - i) A Person who is registered under the Land Titles Act as the owner of the land;
 - ii) A Person who is recorded as the owner of the property on the assessment roll of the County;
 - iii) A Person holding himself out as the person having the powers and authority of ownership or who for the time being exercises the powers and authority of ownership;
 - iv) A Person controlling the property under construction, or;
 - v) A Person who is the occupant of the property under a lease, license or permit.
- m) "Premises" means the external surfaces of all buildings and the whole or part of any land, including land immediately adjacent to any building or buildings, situated in whole or in part in the County and includes lands or buildings owned or leased by the County;
- n) "Reasonable State of Repair" means the condition of being:
 - i) structurally sound;
 - ii) free from damage;
 - iii) free from rot or other deterioration; and safe for its intended use.
- o) "Right of access" means the right of an Enforcement Officer to enter onto a property to inspect the property to determine whether to issue a Clean-up Order, or to allow work forces access to the property for the purposes of enforcing a Clean-up Order;
- p) "Trash" means materials of every description or abandoned, discarded or rejected goods not disposable in a garbage can or receptacle, included but not limited to trailers, sheds, shacks;
- q) "Work forces" means County employees or contract workers engaged by the County for the purposes of enforcing a Clean-up Order;

- r) "Yard material" means organic matter formed as a result of gardening or horticultural pursuits and includes grass, tree and hedge cuttings and clippings;
- s) "Weeds" means weeds as defined by the Weed Control Act.

3. **RESPONSIBILITIES OF OWNER**

3.1 Property owners shall keep such property and any public property which abuts or flanks such property, in a presentable condition and shall:

- a) Remove garbage, yard material, animal material, building material, and ashes as it accumulates;
- b) Prune and remove trees or shrubs in deteriorating condition located on the premises;
- c) Cut grass and control dandelions and other noxious weeds;
- d) Remove any vehicles, equipment, machinery, trash, or parts thereof;
- e) Not suffer or permit trees, or other vegetation growing on the property to interfere or endanger the lines, poles, conduits, pipes, sewers, public utility laneways or other works of the County;

3.2 Owner of a property in urban areas shall:

- a) maintain all buildings, structures and improvements to their property so that:
 - i) the foundations;
 - ii) exterior walls;
 - iii) roof;
 - iv) windows, including frames, shutters and awnings;
 - v) doors, including frames and awnings;
 - vi) steps and sidewalks; and
 - vii) fences;

are kept in a Reasonable State of Repair.

- b) maintain all fixtures, improvements, renovations, or additions to any building, structure or improvement on their property, including but not limited to:
 - i) exterior stairs;
 - ii) porches;
 - iii) decks;
 - iv) patios;

- v) landings;
- vi) balconies; or
- vii) other similar structures

shall be maintained in a Reasonable State of Repair.

4. **UNSIGHTLY PREMISES**

4.1 Unsightly Premises shall mean any property, whether land, buildings, improvements to lands or buildings, personal property, or any other combination of the above, located on land within the County that, in the opinion of Council, County's Administrator or an Enforcement Officer is unsightly to such an extent as to detrimentally affect the repose, amenities, use, value or enjoyment of the surrounding lands in reasonable proximity to the unsightly premises, or is otherwise detrimental to the surrounding area or in an unsightly condition as defined by the Municipal Government Act.

4.2 In determining whether a premise is an unsightly premise, an Enforcement Officer shall use the following guideline:

- a) A property or part of it is unsightly when it is characterized by visual evidence of a lack of general maintenance and upkeep by the excessive accumulation on the premises, or any other hazard or condition which poses a danger to public safety:
 - i) Any garbage, trash, building material, ashes, manure, human excrement or sewage, animal material or the whole or a part of an animal carcass, dirt, soil, gravel, rocks, sod, petroleum products, hazardous materials, disassembled equipment or machinery;
 - ii) Uncontrolled grass and weeds on premises;
 - iii) The whole or part of any motor vehicle or vehicles which has no current license plate attached to it and in respect of which, no registration certificate has been issued for the current year, and which is inoperative by reason of removed parts, or equipment;
 - iv) The lack of repair or maintenance of buildings, structures or Property, including but not limited to:
 - i) the significant deterioration of buildings, structures or improvements, or portions of buildings, structures or improvements;
 - ii) broken or missing windows, siding, shingles, shutters, eaves or other building material; or

iii) significant fading, chipping or peeling of painted areas of buildings, structures or improvements on Property.

4.3 If an Enforcement Officer has reason to believe that any property is an unsightly premise he may exercise a right of access to the property in order to inspect the premises to determine whether the property contravenes the provisions of this Bylaw.

5. **ISSUING A CLEAN-UP ORDER**

5.1 If an Enforcement Officer considers any property to be an unsightly premise, the Enforcement Officer may issue a Clean-up Order.

5.2 Each Order:

- a) Shall describe the property by
 - i) name, if any, and
 - ii) the municipal address and/or legal description
- b) Shall state that the property contravenes the provisions of this Bylaw.
- c) Shall give reasonable particulars of the extent of the clean up, removal, clearing or other actions required to be made.
- d) Shall state that the clean up, removal, clearing or other actions must be done within 21 (twenty one) calendar days from the Order date;
- e) Shall state that if the required actions are not done within the time specified, the County may carry out the actions required and charge the cost thereof against the person to whom the Order is directed and if such person does not pay the costs, the costs shall be charged against the property concerned as taxes due and owing in respect of that property, and recovered as such.

5.3 The Order shall be served upon the owner of the property and a copy may be served on any person shown by the records of the Land Titles Office to have an interest in the property.

5.4 An Order may be served:

- a) by being delivered personally to the person who is intended to be served;
- b) by being left with a person apparently over the age of eighteen (18) years at the dwelling place or place of business of the person who is intended to be served; or

- c) by being sent by registered mail to the last known address of the person who is intended to be served as shown on the assessment roll of the County and the Order shall be deemed to be served upon the expiry of five (5) days after the mailing of the Order.

5.5 If, in the opinion of the Enforcement Officer, service under subsection (5.4) cannot reasonably be effected, the Enforcement Officer may post the Clean-up Order or a copy of the Order in a conspicuous place on the land or property to which the Order relates, or on the private dwelling place of the person who is intended to be served and such Order is deemed to be served upon the expiry of five (5) calendar days after such Clean-up Order is posted.

5.6 County Administrator may extend the time for carrying out a Clean-up Order.

6. APPEALING A CLEAN-UP ORDER

6.1 An Owner or Occupant who receives a written Order under this bylaw may request a review of the Order by written notice to Council within fourteen (14) days of the day on which the Order is received. Upon reviewing the Order, Council may confirm, vary, substitute or cancel the Order.

6.2 An Owner or Occupant or other person affected by the decision of Council under Section 6.1 may appeal to the Court of Queen's Bench, within the time period set out in the *Municipal Government Act*, Section 548.

7. FAILURE TO ACT BY AN OWNER UPON ISSUANCE OF A CLEAN-UP ORDER

7.1 The person to whom an Order is directed shall comply with the directions of the Order as set out in the Order of the Enforcement Officer.

7.2 If a person to whom an Order is directed under this Bylaw fails to carry out the Order within the time stated in such Order, an Enforcement Officer may exercise a right of access to the unsightly premises and may, with whatever work forces as are necessary, enter the premises against which the Order has been issued and carry out the Order.

7.3 The County or persons appointed by it may remove any fencing or other obstructions in carrying out the Order and shall replace or repair any fencing or other obstructions removed or damaged in the course of carrying out the Order.

8. EXPENSES INCURRED IN CARRYING OUT A CLEAN-UP ORDER

8.1 All and any expenses incurred by the County in carrying out an Order under this section constitutes a debt owing to the County from the person to whom the Order is directed.

8.2 The following rates shall apply:

- a) If a third party was engaged in carrying out the Order under direction of an Enforcement Officer, the actual expense plus 5% shall be invoiced to the Owner;
- b) If the County's work forces were used in carrying out the Order under direction of an Enforcement Officer, the Owner shall be invoiced double the rate specified in the County's Fee Schedule Bylaw in place at the time of clean-up.

9. **MATERIALS COLLECTED IN CARRYING OUT A CLEAN-UP ORDER**

- 9.1 Where the County carries out an Order under this Section the work forces shall deposit any material removed from an unsightly premises at a location designated by the County Administrator.
- 9.2 Notwithstanding subsection (9.1) where an Enforcement Officer is of the opinion that the material removed under subsection (9.1) has no value he may direct that the material be disposed of.
- 9.3 When material removed from an unsightly premise is removed to a location specified by the County Administrator, the County Administrator may direct that the property be disposed of if the person to whom an Order has been issued does not remove the property within fourteen (14) days of being requested in writing to do so by the County Administrator.
- 9.4 If the County sells all or part of a building, structure or improvement that has been removed under this Bylaw, the proceeds of the sale must be used to pay the expenses and costs of the removal and any excess proceeds must be paid to the Owner or Occupant, if entitled to them.

10. **PENALTIES FOR NON-COMPLIANCE WITH THIS BYLAW**

10.1 A person is guilty of an offence and liable for non-compliance with this bylaw.

Clean-up Order is issued as:	Compliance with Clean-up Order	Non-compliance with Clean-up Order
First offence	No Fine	\$250 Fine
Second offence	\$250 Fine	\$250 Fine
Third offence	\$250 Fine	\$250 Fine
Fourth and subsequent Offence	\$250 Fine	\$250 Fine

11. **ADDING AMOUNTS OWING TO A TAX ROLL**

11.1 Within thirty (30) days of ascertaining the amount of the expenses incurred by the County in carrying out the Order to the Owner or issued as a fine per Section 9, a demand for payment shall be sent of these expenses to the person to whom the Order was directed.

11.2 Where the person to whom the Order is directed and a fine is issued per Section 9 fails, within thirty (30) days after a demand for payment, to pay the fines and expenses incurred by the County, the total outstanding amount shall be placed on the tax roll as an additional tax against the land concerned and that amount:

- a) forms a lien on the land in favour of the County, and
- b) shall, for all purposes, be deemed to be taxes imposed and assessed on the land and delinquent under the Municipal Government Act from the date the expenses were incurred.

12. This Bylaw shall come into force and effect upon receiving third reading and shall repeal Bylaw 137/98 and Bylaw 298/02.

READ a first time this 10th day of August, 2010.

READ a second time this 10th day of August, 2010.

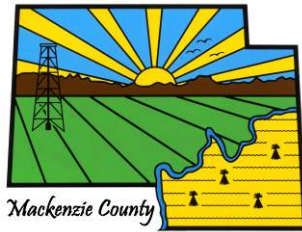
READ a third time and finally passed this 25th day of August, 2010.

(original signed)

Greg Newman
Reeve

(original signed)

William Kostiw
Chief Administrative Officer



MACKENZIE COUNTY REQUEST FOR DECISION

Meeting:	Regular Council Meeting
Meeting Date:	June 26, 2013
Presented By:	William Kostiw, Director of Infrastructure Development and Government Relationships
Title:	Hamlet of Zama - Unsightly Premises

BACKGROUND / PROPOSAL:

In August 2012, administration inspected all properties in Zama in regards to compliance with Bylaw 770-10, Unsightly Premises. On August 27, 2012 fifty letters with copies of the bylaw were issued to landowners that had been in violation for sixty six different properties. The warning letter encouraged landowners to read the bylaw and rectify all deficiencies. The letter also stated that if deficiencies were not rectified by November 1, 2012, a “Clean-up Order” shall be issued.

While a majority of the landowners have complied and cleanup their properties, there are a few that did not comply. The County has not issued Clean-up Orders to-date.

OPTIONS & BENEFITS:

Administration recommends that the cleanup orders be issued for the six properties where the landowners failed to undertake the cleanup as requested in 2012.

We propose the following time schedule to undertake this task:

- July 8-12** Re-inspect targeted properties;
- July 15-19** Issue “Clean-up Orders” as specified in paragraph 5 of the by-law. The landowners will have fourteen days to appeal from the date of letters being issued;
- August 2** Re-inspect and engage paragraph 7.2 of by-law to all outstanding properties.

Author: D. Roberts **Reviewed by:** _____ **CAO** _____

Section 7.2 states:

If a person to whom an Order is directed under this Bylaw fails to carry out the Order within the time stated in such Order, an Enforcement Officer may exercise a right of access to the unsightly premises and may, with whatever work forces as are necessary, enter the premises against which the Order has been issued and carry out the Order.

October 1 Completion

Please note some of these properties have been abandoned by the landowners for a number of years. These landowners have been paying their property taxes as these have been low. If cleanup is undertaken by the County, the County will attach these costs to a property's tax roll where the cleanup took place. The cleanup costs may be substantial for some properties, so there is some risk that a landowner may decide not to pay. This means that the County may end up with the property through a tax forfeiture.

Alternatively, Council may choose to follow the presented time schedule, but for selected properties (for example the properties that are located along the main road – Tower Road). This would show the County's assertiveness in this matter with a lower cost, and may also encourage other landowners to comply. OR, the County could continue with passive encouragement to landowners through letters and other education materials.

COSTS & SOURCE OF FUNDING:

Please note that the County's cost to cleanup will be offset with an invoice to the landowner.

While the cleanup costs may vary for different properties, through a verbal inquiry for one of the properties on Tower Road we received an estimate of \$5,000 - \$10,000 from a local contractor.

COMMUNICATION:

As per MGA and Unsightly Premises Bylaw.

RECOMMENDED ACTION:

That the County proceeds with unsightly premises cleanup for all non-compliant properties along Tower Road in the Hamlet of Zama with the time schedule as presented.

Author: _____ Reviewed by: _____ CAO _____



Mackenzie County
PO Box 640, Fort Vermilion, AB T0H 1N0
Phone: (780) 927-3718 Fax: (780) 927-4266
Toll Free: 1-877-927-0677 Email: office@mackenziecounty.com

August 27, 2012

Dear Landowner,

Re: Unsightly Premises

We are informing you that your property in Zama City has been identified as being in violation of Mackenzie County Unsightly Premises By-law in part or in whole.

With the recent events of forest fires threatening the Hamlet of Zama, the lack of general maintenance and upkeep to one's property made it difficult to protect the community from the onslaught of fire.

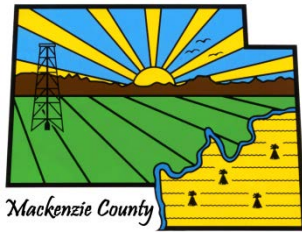
Uncontrolled grass, weeds, garbage, deteriorating building and old vehicles raised concern with fire fighters as an extra source of fuel and made it challenging to put precautions and safe guards in place.

For the safety of all residents, business and entire community you are strongly encouraged to read the attached By-law and rectify any deficiencies your property may have.

Please note: if these deficiencies are not rectified by **1 November, 2012** a "Cleanup Order" shall be issued as stated in By-law 770-10, paragraph 5. If these deficiencies have already been corrected, we Thank-you and please disregard this letter.

For further information or questions, please contact the Zama Site Manager, Don Roberts at (780) 841-5050.

Joulia Whittleton
Chief Administrative Officer
Mackenzie County



MACKENZIE COUNTY REQUEST FOR DECISION

Meeting:	Regular Council Meeting
Meeting Date:	June 26, 2013
Presented By:	William (Bill) Kostiw – Director of Infrastructure Development & Government Relations
Title:	Contract Services – Peace Officer

BACKGROUND / PROPOSAL:

Mackenzie County currently employs one Bylaw Enforcement Officer. This position is established by Council Bylaw No. 888-13.

OPTIONS & BENEFITS:

Due to a number of complaints during our La Crete ratepayers meeting about ATV's a suggestion was made to look into the possibility of contracting a Peace Officer from other neighboring Municipalities for a few days a week for a specific period of time or days.

Benefit: Reduce crime and vandalism as well as nuisance complaints within Mackenzie County.

COSTS & SOURCE OF FUNDING:

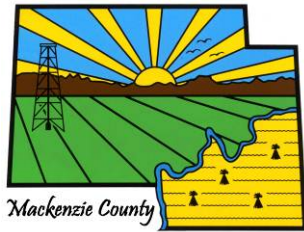
There is no funding currently in our 2013 budget.

COMMUNICATION:

RECOMMENDED ACTION:

For discussion.

Author: W. Kostiw Review Date: _____ CAO _____



MACKENZIE COUNTY REQUEST FOR DECISION

Meeting:	Regular Council Meeting
Meeting Date:	June 26, 2013
Presented By:	John Klassen, Director of Environmental Services & Operations
Title:	Chip Seal La Crete North (RR 15-1)

BACKGROUND / PROPOSAL:

At the June 10, 2013 Public works committee meeting the following motion was made with the discussion being, that the original intent for the Spruce Road project was to perform a road ditch clean out to alleviate the standing water issue in the area which in turn will protect the County road structure;

MOTION 13-06-041 *MOVED by Councillor Derksen*

That the recommendation be taken to Council to proceed with 2 miles of double chip seal north of La Crete with funding being moved from the Spruce Road Project leaving the Spruce Road Project with enough funds for drainage cleanup.

Councillor Jorgensen requested noted vote (recorded).

In Favour
Reeve Neufeld
Chair/Deputy Reeve Sarapuk
Vice-Chair Driedger
Councillor Derksen

Opposed
Councillor Jorgensen

CARRIED

OPTIONS & BENEFITS:

Option 1:
 To reallocate a portion of funds from the spruce road project to chip seal a 2 mile section North of La Crete.

Author: John Klassen **Reviewed by:** _____ **CAO** _____

Option 2:

That the spruce road project remains status quo as per 2013 approved capital budget.

The benefit of reallocating funds to a chip seal project is that more than one item get addressed meanwhile the standing water issue on Spruce Road will still be rectified.

COSTS & SOURCE OF FUNDING:

Current spruce Road Project Budget = \$330,000.00

Move to the chip seal project = \$275,000.00

Spruce road remaining Budget = \$55,000.00

There is no new funding required only a reallocation, therefore the project funding will come from the current 2013 approved capital budget.

COMMUNICATION:

NA

RECOMMENDED ACTION:

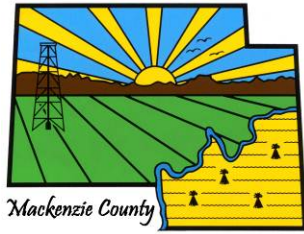
Motion 1

That Mackenzie County reallocate \$275,000.00 from the Spruce Road project to a chip seal project two miles north of La Crete and the remaining \$55,000.00 be used to rectify the standing water issue on Spruce Road.

Motion 2

That Mackenzie County creates a Request for Proposal to chip seal two miles of road north of La Crete.

Author: John Klassen Reviewed by: _____ CAO _____



MACKENZIE COUNTY REQUEST FOR DECISION

Meeting:	Regular Council Meeting
Meeting Date:	June 26, 2013
Presented By:	Byron Peters, Director of Planning & Development
Title:	Bylaw 906-13 Land Use Bylaw Amendment Application to Rezone Plan 982 5602, Block 19, Lot 4 from Hamlet Commercial 2 'HC2' to Hamlet Industrial 2 'HI2' (La Crete)

BACKGROUND / PROPOSAL:

In the end of April, it came to the attention of the Planning Department that the UFA Fertilizer Storing and Retail business recently underwent major renovations. This type of development requires a development permit. Administration contacted UFA and a Development Permit was received (after the renovations were complete).

Planning Staff reviewed the application and determined that it could not be accepted as the type of development they were asking for and currently are conducting is not allowed in a Hamlet Commercial 2 District.

A letter was sent to UFA informing them of the situation and that they would need to apply for a re-zoning. (See Attached).

The applicant is requesting to rezone from Hamlet Commercial 2 "HC2" to Hamlet Industrial 2 "HI2" which allows Bulk Fertilizer and Storage and/or Sales as a Discretionary Use.

The Planning Department does not foresee any issues or concerns with the proposal as the subject lot is surrounded on two sides with Hamlet Industrial 2 District, on the east and the south. In actual, rezoning this lot will square up the zoning lines with 105th Ave as a dividing line between Industrial Uses and Commercial Uses.

Bylaw 8__-13 was presented to the Municipal Planning Commission (MPC) at their June 6, 2013 meeting where the following motion was made:

Author: L. Lambert **Reviewed by:** _____ **CAO** _____

That the Municipal Planning Commission recommendation to Council for Approval of Bylaw 8__-13, being a Land Use Bylaw amendment to rezone Plan 982 5602, Block 19, Lot 4 from Hamlet Commercial 2 'HC2' to Hamlet Industrial 2 'HI2', subject to a Public Hearing.

Bylaw number 906-12 has since been assigned to this application.

OPTIONS

COSTS & SOURCE OF FUNDING:

All costs will be borne by the applicant.

RECOMMENDED ACTION:

That first reading be given to Bylaw 906-13, being a Land Use Bylaw amendment to rezone Plan 982 5602, Block 19, Lot 4 from Hamlet Commercial 2 'HC2' to Hamlet Industrial 2 'HI2' in the Hamlet of La Crete, subject to a Public Hearing.

Author: L. Lambert Reviewed by: _____ CAO _____

BYLAW NO. 906-13
BEING A BYLAW OF
MACKENZIE COUNTY
IN THE PROVINCE OF ALBERTA

TO AMEND THE
MACKENZIE COUNTY LAND USE BYLAW

WHEREAS, Mackenzie County has a Municipal Development Plan adopted in 2009, and

WHEREAS, Mackenzie County has adopted the Mackenzie County Land Use Bylaw in 2004, and

WHEREAS, the Council of Mackenzie County, in the Province of Alberta, has deemed it desirable to amend the Mackenzie County Land Use Bylaw to accommodate Stick Built Homes.

NOW THEREFORE, THE COUNCIL OF THE MACKENZIE COUNTY, IN THE PROVINCE OF ALBERTA, DULY ASSEMBLED, HEREBY ENACTS AS FOLLOWS:

1. That the land use designation of the subject parcel known as:

Plan 982 5602, Block 19, Lot 4

within the Hamlet of La Crete, be rezoned from Hamlet Commercial 2 “HC2” to Hamlet Industrial 2 “HI2”, as outlined in Schedule “A” hereto attached.

READ a first time this ___ day of _____, 2013.

READ a second time this ___ day of _____, 2013.

READ a third time and finally passed this ___ day of _____, 2013.

Bill Neufeld
Reeve

Joulia Whittleton
Chief Administrative Officer

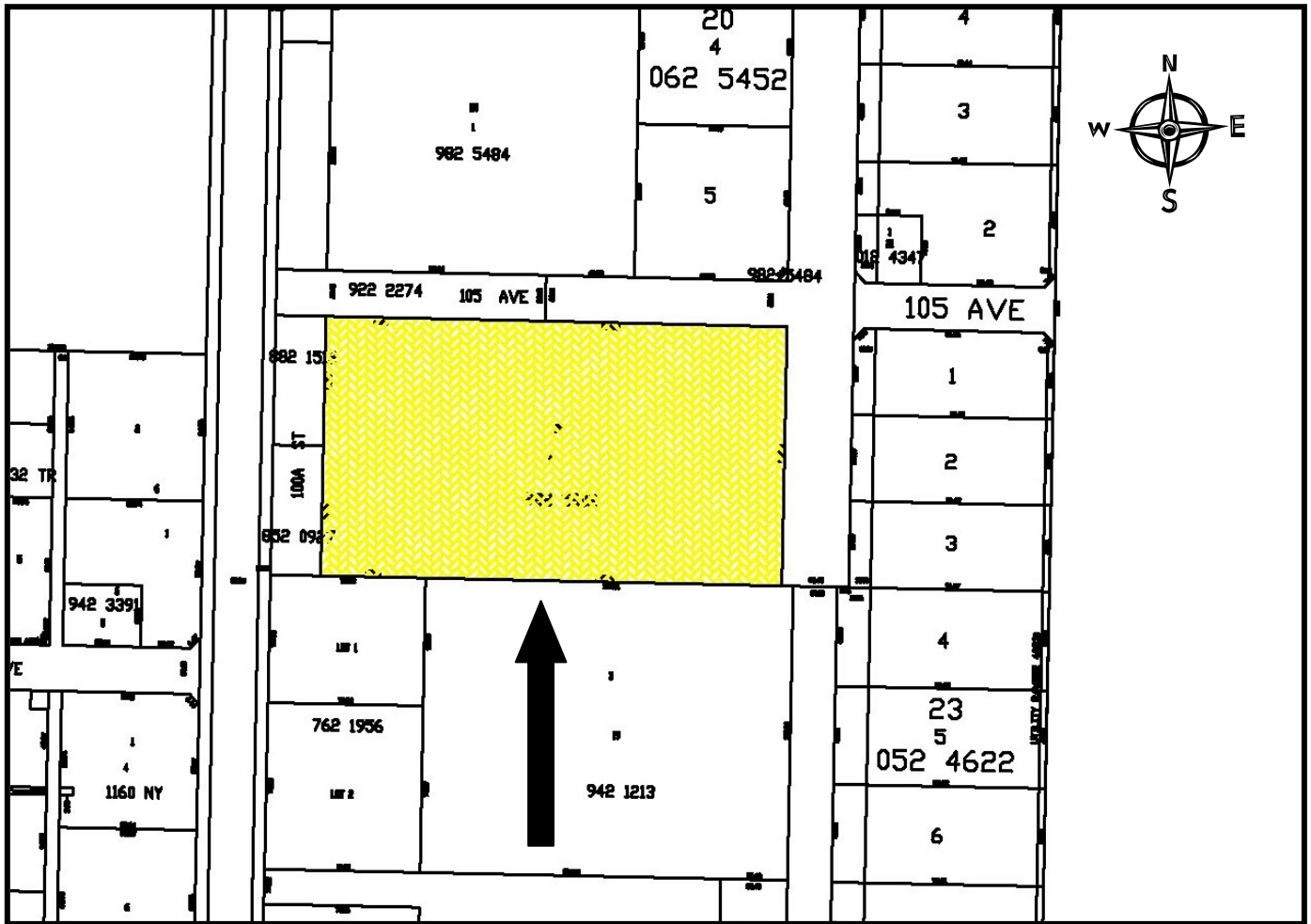
BYLAW No. 906-13

SCHEDULE "A"

1. That the land use designation of the following property known as:

Plan 982 5602, Block 19, Lot 4 (10302 – 99th Street)

within the Hamlet of La Crete, be rezoned from Hamlet Commercial 2 "HC2" to Hamlet Industrial 2 "HI2", to accommodate an existing industrial type development.



FROM: Hamlet Commercial 2 "HC2"

TO: Hamlet Industrial 2 "HI2"



UFA Grain Solutions

May 31, 2013

Mackenzie County
P.O. Box 1690
La Crete, AB
T0H 2H0

Attn: Byron Peters

Re: Land Use Bylaw Amendment Application – Plan 982 5602, Block 19, Lot 04

Mr. Peters,

Please see attached with this letter the application for a Land Use Bylaw Amendment for Plan 982 5602, Block 19, Lot 04 in the Hamlet of La Crete. I have also included five drawings showing the location of the parcel and a surveyed site plan of this parcel.

The affected parcel is directly south of 105th Avenue and is bordered by 100th Street to the West and 99th Street to the East. The land is currently zoned HC2 – Hamlet Commercial District. The zoning amendment that we are making application for is HI2 – Hamlet Industrial District.

It has very recently come to our attention that the operation of our Fertilizer Storing and Retail Business does not comply with the current HC2 zoning. This business has been in operation in La Crete on the same parcel in excess of 20 years. We would like to make application to amend the current Land Use Bylaw to change the parcel to HI2 zoning. This amendment would allow the parcel to comply with La Crete's Land Use parameters.

We believe that this application should be given support for a variety of reasons:

1. The above mentioned fact that the operation has been in place and operating in the Hamlet for an excess of 20 years. When it was originally installed it complied with the Land Use.

UFA Grain Solutions
210 Burnt Lake Business Park
Red Deer, AB T4S 2L4
Phone: 403-356-3600 Fax: 403-356-3665

2. The neighboring parcels south and east are HI2 – Hamlet Industrial zoning. A change to this zoning from HC2 should not cause conflict with those neighbors.
3. All of the parcels between 94th to 105th Avenue and 99th and 100th Street are a combination of HC2 and HI2 zoning. The amendment of our parcels zoning should be consistent with the mix of land use present in this area.
4. The business use on this land supports the needs of the community and provides products and services that enhance the business community for both La Crete and Mackenzie County.

I understand that there is a Council Meeting for Mackenzie County on June 11th, 2013. Is it possible to be on the agenda for this meeting in order to facilitate first reading of the application? I intend to travel up from Red Deer to be in attendance for this meeting.

Please let me know if there is anything further that is required for this application. I can either be reached by phone at 403-877-7913 or email at jim.walters@ufa.com .

Sincerely,



Jim Walters
Manager, UFA Grain Solutions

UFA Grain Solutions
210 Burnt Lake Business Park
Red Deer, AB T4S 2L4
Phone: 403-356-3600 Fax: 403-356-3665

Secondary Road #27

HC2

HC1

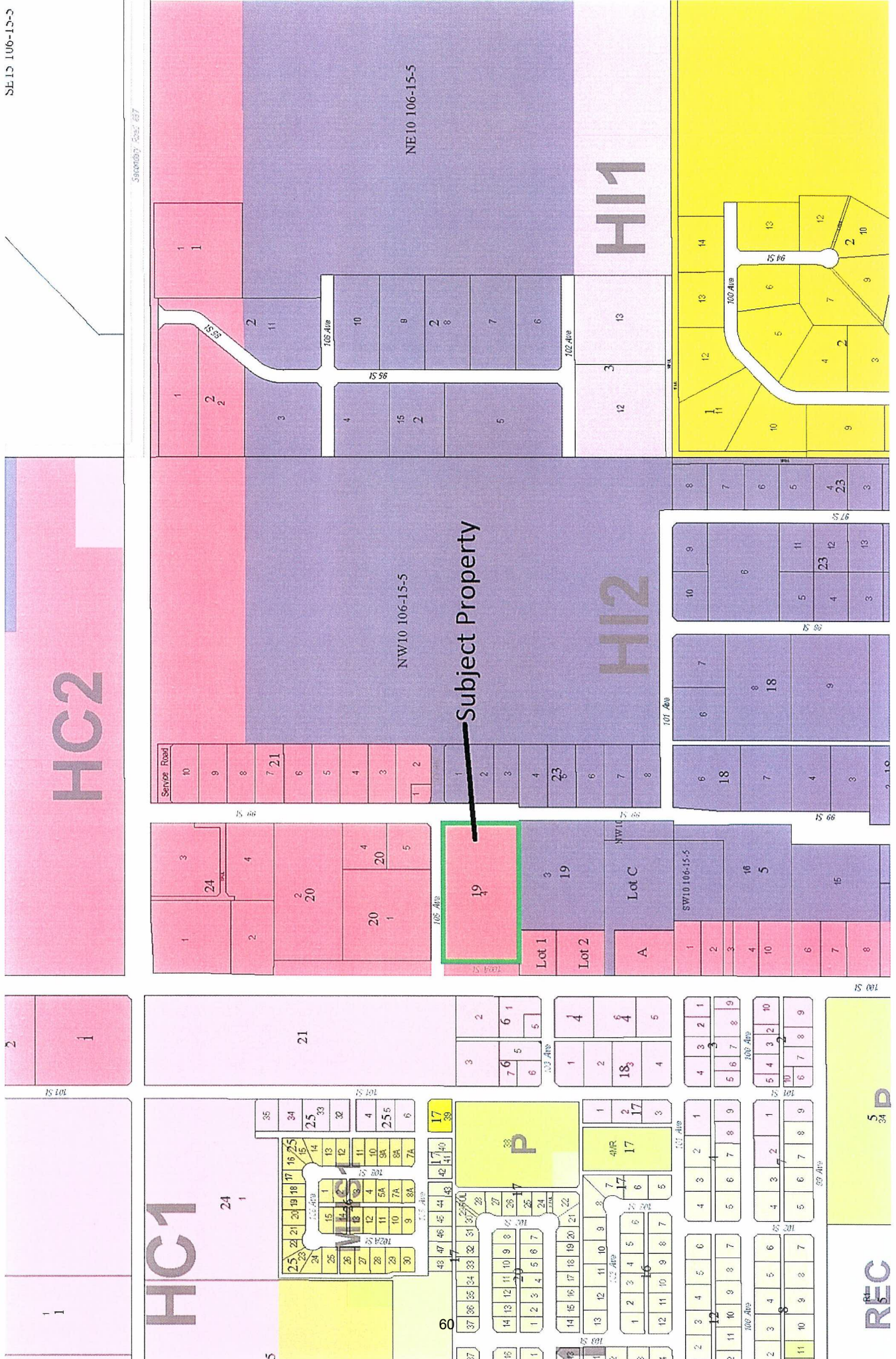
NE 10 106-15-5

NW10 106-15-5

HI1

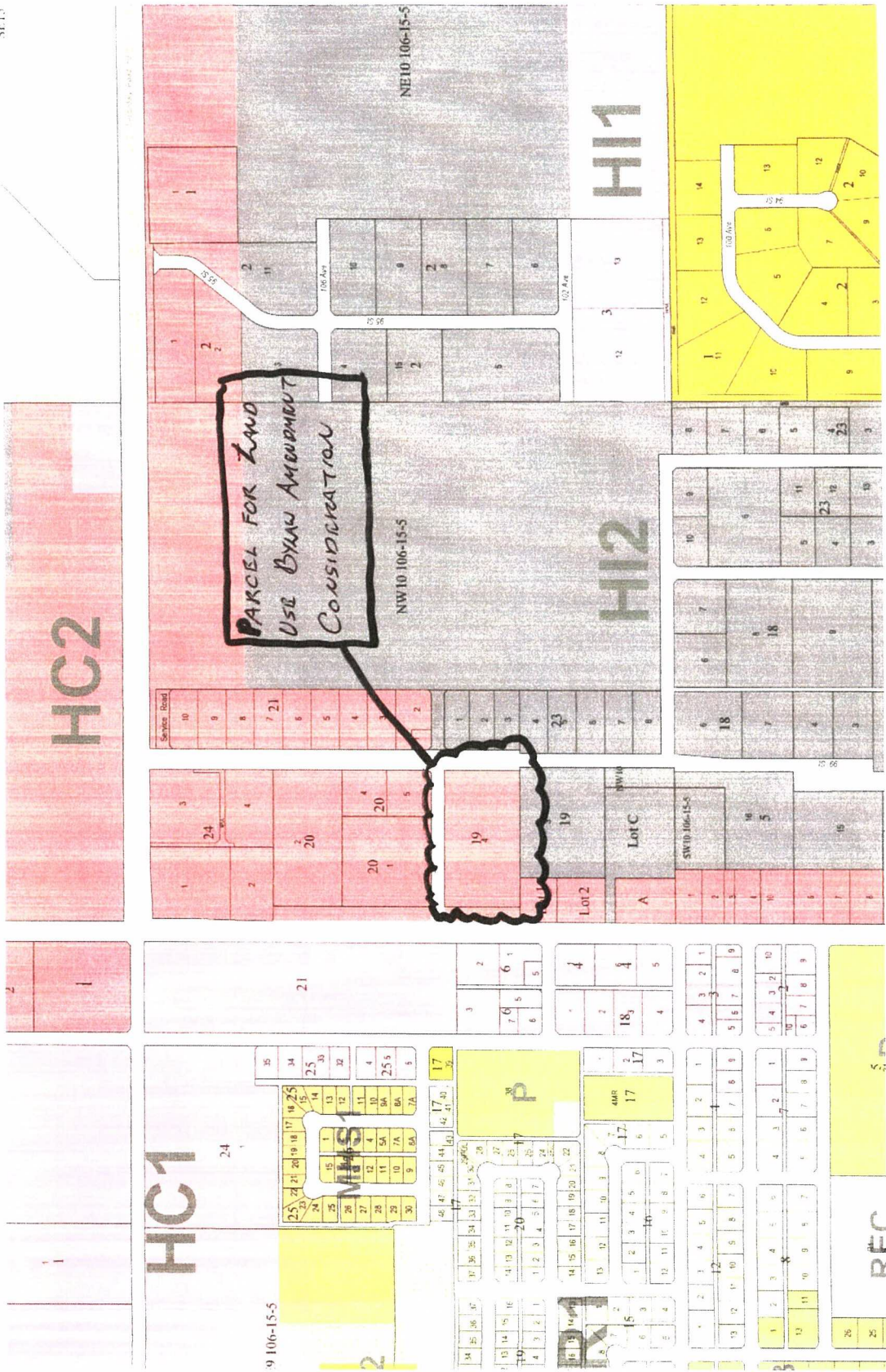
HI2

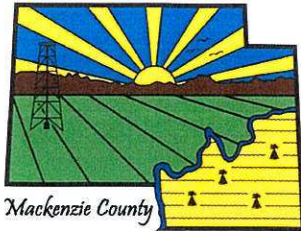
Subject Property



REC

5 D





Mackenzie County
P.O. Box 1690, La Crete Alberta T0H 2H0
Phone (780) 928-3983 Fax (780) 928-3636

April 30, 2013

UFA Co-operative Ltd.
Attn: Jim Walters
700, 4838 Richard Road SW
Calgary, AB T3E 6L1

Dear Mr. Walters:

**Fertilizer Blending and Retail Business in HC2
(Plan 982 5602; Block 19; Lot 04)**

We have reviewed your development permit application for Fertilizer Blending and Retail Business in a Hamlet Commercial District "HC2." As the zoning does not allow for a Fertilizer Storing and Retail Business as a permitted or discretionary use, we cannot accept your development permit application. In order to operate this business at this location you need to submit a rezoning application to rezone this property to Hamlet Industrial 2 "HI2" that allows a Fertilizer Storing and Retail Business.

A rezoning application is presented to Council as a bylaw and if it receives first reading it is advertised for public hearing and thereafter, receives second and third reading if Council approves the application. Once the rezoning process is complete the development department would accept a new development permit application for a Fertilizer Storing and Retail Business.

If you wish to proceed with the rezoning of this property please complete the attached Land Use Bylaw Amendment Application and submit it to our office with the application fee of \$400.00. There will be advertising fee if the bylaw proceeds to a Public Hearing.

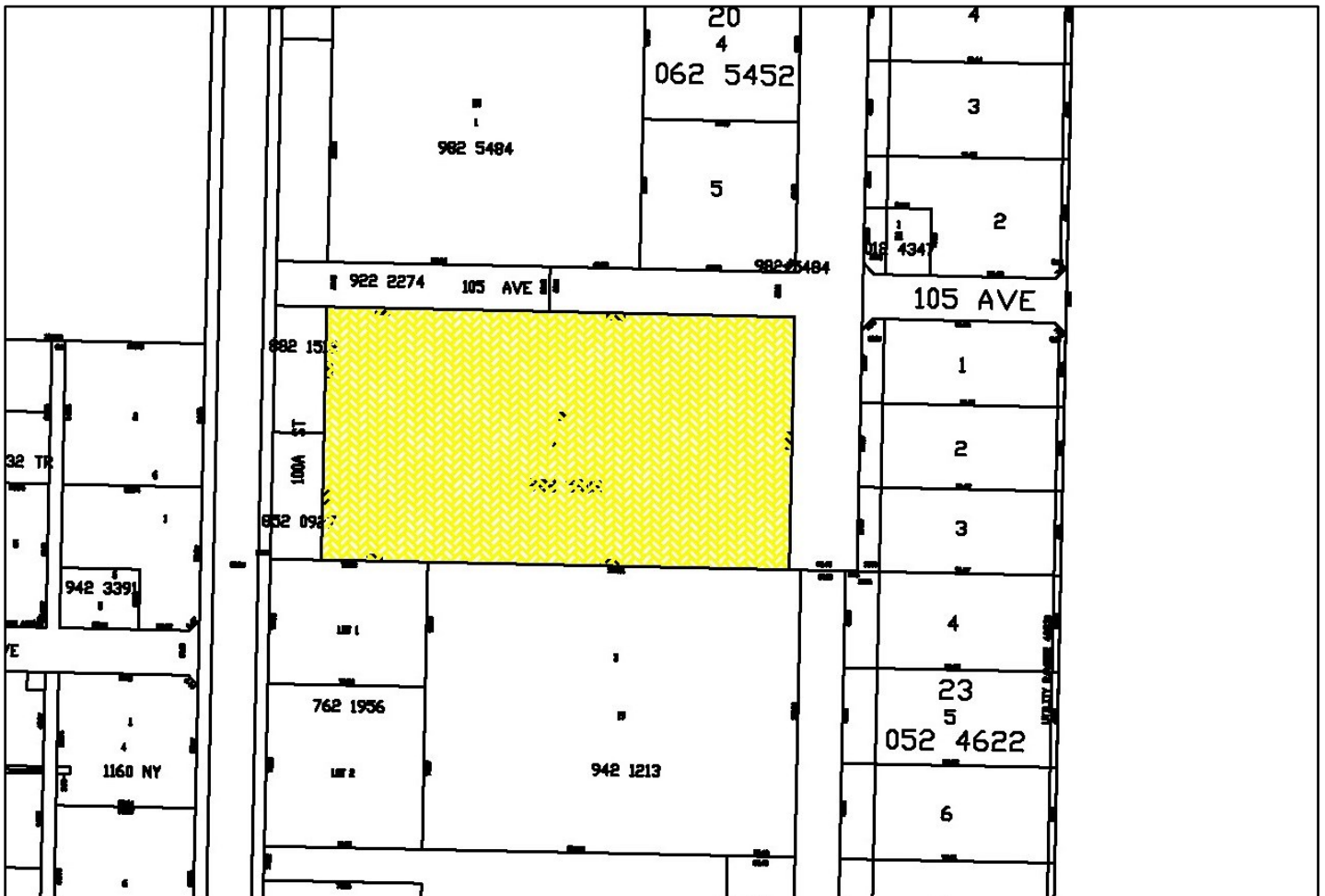
For any questions or concerns please contact the Planning & Development Department at 928-3983 or stop by the office. Our office hours are 8:15 a.m. to 4:30 p.m., Monday through Friday.

Yours truly,

Byron Peters,
Director of Planning and Development

Enclosure

BYLAW 906-13

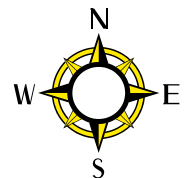


File No. Bylaw 906-13

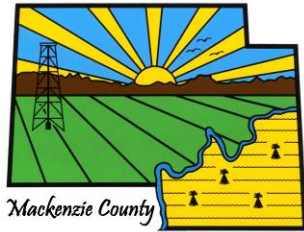
NOT TO SCALE

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Mackenzie County



MACKENZIE COUNTY

REQUEST FOR DECISION

Meeting:	Regular Council Meeting
Meeting Date:	June 26, 2013
Presented By:	Byron Peters, Director of Planning & Development
Title:	Bylaw 907-13 Land Use Bylaw Amendment Application to Rezone Part of NW 9-104-15-W5M from Mobile Home Subdivision 'MHS1' to Hamlet Residential 1B 'HR1B' (La Crete)

BACKGROUND / PROPOSAL:

On May 22, 2013, Administration received a Land Use Bylaw amendment application from Vanguard Realty Ltd. requesting to rezone Part of NW 9-104-15-W5M (within La Crete) from Mobile Home Subdivision 1 “MHS1” to Hamlet Residential 1B “HR1B” in order to allow for the development of stick built homes.

The proposed area is in a part of town that is surrounded by both manufactured homes and stick built dwellings. Vanguard Realty originally developed this area for Manufactured Homes. The company has developed many neighborhoods of this type and now with the current economy; Vanguard feels that they can sell more Hamlet Residential lots than Manufactured Homes as the initial cost of a mobile home has risen substantially. (See Attached letter)

Directly north of the proposed area it is zoned for stick built houses, directly south there is already two large areas full of manufactured homes with a large designated spot to the north and more to the east.

In reviewing the current layout of the existing development zoning of the surrounding area, the Planning Department does not see any issues with the requested proposal. However, there is a concern with the current developed, but not registered Phase 7 lots. If this area is rezoned, then the tentative plan will have to be revised increasing the minimum required Mobile Home lot width of 20 meters to the required minimum Hamlet Residential lot width of 22 meters. This could cause problems with the installed infrastructure. Administration contacted the engineering company to see if increasing the lot width after the infrastructure has been installed would be possible. No word has been received back as of yet.

Author: L. Lambert **Reviewed by:** CAO

Bylaw 8__-13 was presented to the Municipal Planning Commission (MPC) at their June 6, 2013 meeting where the following motion was made:

That the Municipal Planning Commission recommendation to Council for Approval of Bylaw 8__-13, being a Land Use Bylaw amendment to rezone Part of NW 9-104-15-W5M from Mobile Home Subdivision 'MHS1' to Hamlet Residential 1B 'HR1B'.

Bylaw number 907-12 has since been assigned to this application.

OPTIONS

OPTION 1: (Refuse)

That first reading be refused for Bylaw 907-13, being a Land Use Bylaw amendment to rezone Part of NW 9-104-15-W5M from Mobile Home Subdivision 'MHS1' to Hamlet Residential 1B 'HR1B'.

.

OPTION 2: (Recommend Approval)

That first reading be given to Bylaw 907-13, being a Land Use Bylaw amendment to rezone Part of NW 9-104-15-W5M from Mobile Home Subdivision 'MHS1' to Hamlet Residential 1B 'HR1B', subject to the public hearing input.

RECOMMENDED ACTION:

That first reading be given to Bylaw 907-13, being a Land Use Bylaw amendment to rezone Part of NW 9-104-15-W5M from Mobile Home Subdivision 'MHS1' to Hamlet Residential 1B 'HR1B' in the Hamlet of La Crete, subject to the public hearing input.

Author: L. Lambert Reviewed by: _____ CAO _____

BYLAW NO. 907-13
BEING A BYLAW OF
MACKENZIE COUNTY
IN THE PROVINCE OF ALBERTA

TO AMEND THE
MACKENZIE COUNTY LAND USE BYLAW

WHEREAS, Mackenzie County has a Municipal Development Plan adopted in 2009, and

WHEREAS, Mackenzie County has adopted the Mackenzie County Land Use Bylaw in 2004, and

WHEREAS, the Council of Mackenzie County, in the Province of Alberta, has deemed it desirable to amend the Mackenzie County Land Use Bylaw to accommodate Stick Built Homes.

NOW THEREFORE, THE COUNCIL OF THE MACKENZIE COUNTY, IN THE PROVINCE OF ALBERTA, DULY ASSEMBLED, HEREBY ENACTS AS FOLLOWS:

1. That the land use designation of the subject parcel known as:

Part of NW 9-106-15-W5M

within the Hamlet of La Crete, be rezoned from Mobile Home Subdivision 1 "MHS1" to Hamlet Residential 1B "HR1B", as outlined in Schedule "A" hereto attached.

READ a first time this ____ day of _____, 2013.

READ a second time this ____ day of _____, 2013.

READ a third time and finally passed this ____ day of _____, 2013.

Bill Neufeld
Reeve

Joulia Whittleton
Chief Administrative Officer

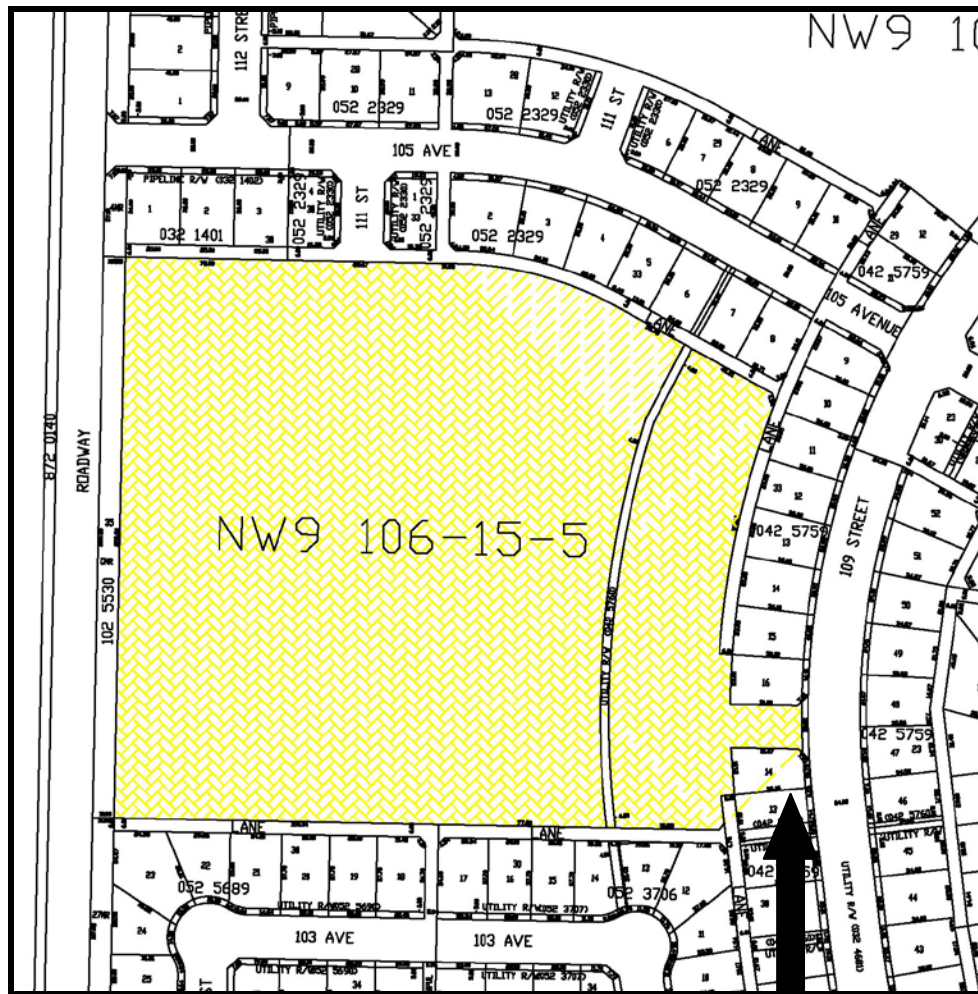
BYLAW No. 907-13

SCHEDULE “A”

1. That the land use designation of the following property known as:

Part of NW 9-106-15-W5M

within the Hamlet of La Crete, be rezoned from Mobile Home Subdivision 1 “MHS1” to Hamlet Residential 1B “HR1B”, to accommodate Stick Built Homes.



FROM: Mobile Home Subdivision 1 “MHS1”

TO: Hamlet Residential 1B “HR1B”

Vanguard Realty

Subject: Rezoning Phase 7 in La Crete

Attention: Mackenzie County Planning Commission, Mackenzie County Council,
Joulia Whittleton, Liane Lambert

Dear Sirs and Mesdams:

May 22, 2013

May I suggest that the Hamlet of La Crete together with Vanguard Realty (which company is responsible for developing just under 400 lots in La Crete), are at a fresh juncture in our evolution.

As things have developed, it is in La Crete's best interest that Phase 7 be rezoned from mobile homes to single family houses.

In the past, a large percentage of development went into mobile homes. This was a useful trend when people were content with less and had less money to spend, but now the current abundance of mobile homes furnish a sufficient reservoir of starter homes while more and more growing families are moving onto acreages and into houses.

Also relevant is the fact that mobile homes are no longer the bargain they once were. People logically question the wisdom of settling for a mobile home when for a slightly increased loan they can have a modest house.

When I commented on one fairly nice home in La Crete, the response was that people with an eye to the future invest in houses, not mobile homes.

All of this is to say that a fresh wind blows in this community, bringing with it the message that we would serve the community better by supplying house lots in Phase 7.

Meanwhile, I would be less than wise to invest money and land in developments that do not supply what the market is demanding. There has been next to no real

interest in our mobile home offerings. Such developments offer the developer little hope for a positive cash flow, but rather a threat of a tax drain.

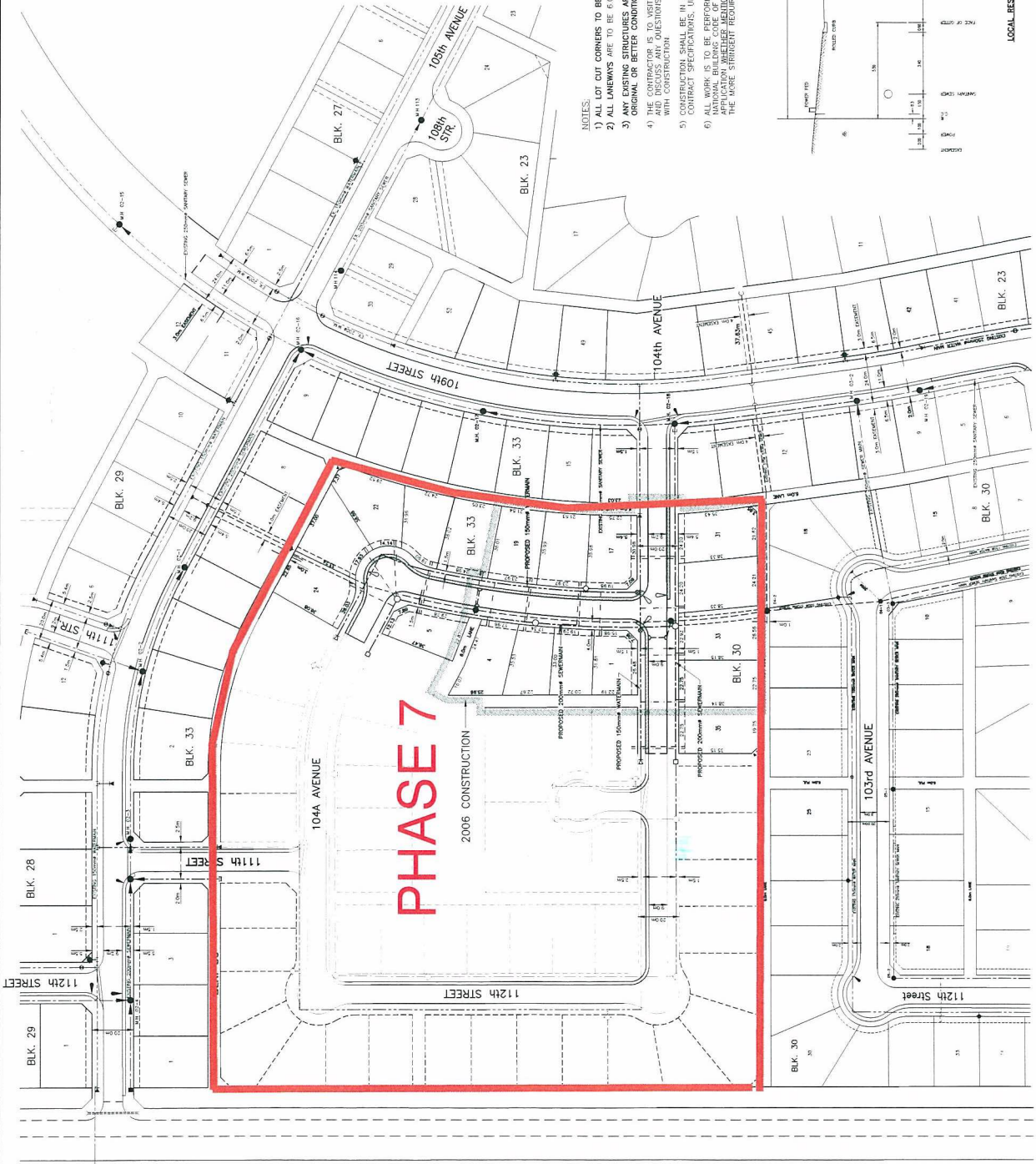
The case in point is Phase 7, a sixty-lot subdivision situated as an entity adjacent to a country road on the west, and a street of houses on the north. *Please see the attached diagram.* To devote even a portion of this area to mobile homes is to spoil the whole area. It is important that this currently developed segment of 104 Ave together with 110 Street be rezoned for houses along with the balance of the parcel including 112 St, 104A Avenue, and a cul-du-sac. (A small park is included).

Thus for the benefit of all involved, I propose that the properly designated authorities rezone the entire area of Phase 7 for single family houses.

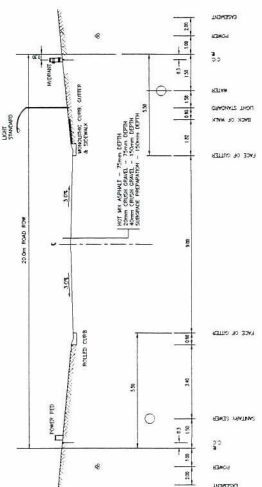
Sincerely,
Henry Jay Enns

Vanguard Realty
780 999 2654

Attached: Diagram of Phase 7



- NOTES:
- 1) ALL LOT CUT CORNERS TO BE 5.0m BACK FROM PROJECTED LOT LINES
 - 2) ALL LANEWAYS ARE TO BE 6.0m IN WIDTH UNLESS OTHERWISE NOTED
 - 3) ANY EXISTING STRUCTURES AFFECTED BY CONSTRUCTION SHALL BE RESTORED TO ORIGINAL OR BETTER CONDITION.
 - 4) THE CONTRACTOR IS TO VISIT THE SITE BEFORE PROCEEDING WITH CONSTRUCTION, AND DISCUSS ANY QUESTIONS OR CONFLICTS WITH THE ENGINEER BEFORE PROCEEDING WITH CONSTRUCTION.
 - 5) CONTRACT SPECIFICATIONS, IN ACCORDANCE WITH THESE DRAWINGS AND THE CONTRACT SPECIFICATIONS, UNLESS DIRECTED BY THE ENGINEER.
 - 6) ALL WORK IS TO BE PERFORMED IN ACCORDANCE WITH THE LATEST EDITION OF THE NATIONAL BUILDING CODE OF CANADA, AND ANY OTHER CODE OF PROVINCIAL OR LOCAL APPLICATION (WHETHER MENTIONED, SPECIFIED OR NOT IN CASE OF A DISCREPANCY THE MORE STRINGENT REQUIREMENT SHALL APPLY).



20.0m ROAD RIGHT OF WAY
 LOCAL RESIDENTIAL - TYPICAL FRONT LOT SERVICING
 N.T.S.



Scale	1:1000	Date	27/07/06
Drawn	J.P.S.	Project No.	5022-026123943
Checked	J.P.S.	Drawing No.	5022026T
Approved	J.P.S.	Rev.	A

VANGARD REALTY LTD.
 MUNICIPAL DISTRICT OF MACKENZIE No. 23
 HAMLET OF LA CRETE
 PROPOSED RESIDENTIAL SUBDIVISION PHASE 7A
 OVERALL PLAN

FOCUS
 12524-52nd Street
 Edmonton, Alberta T5C 1G8
 Tel: (780) 462-2221
 Fax: (780) 462-2222
 www.focus.ca

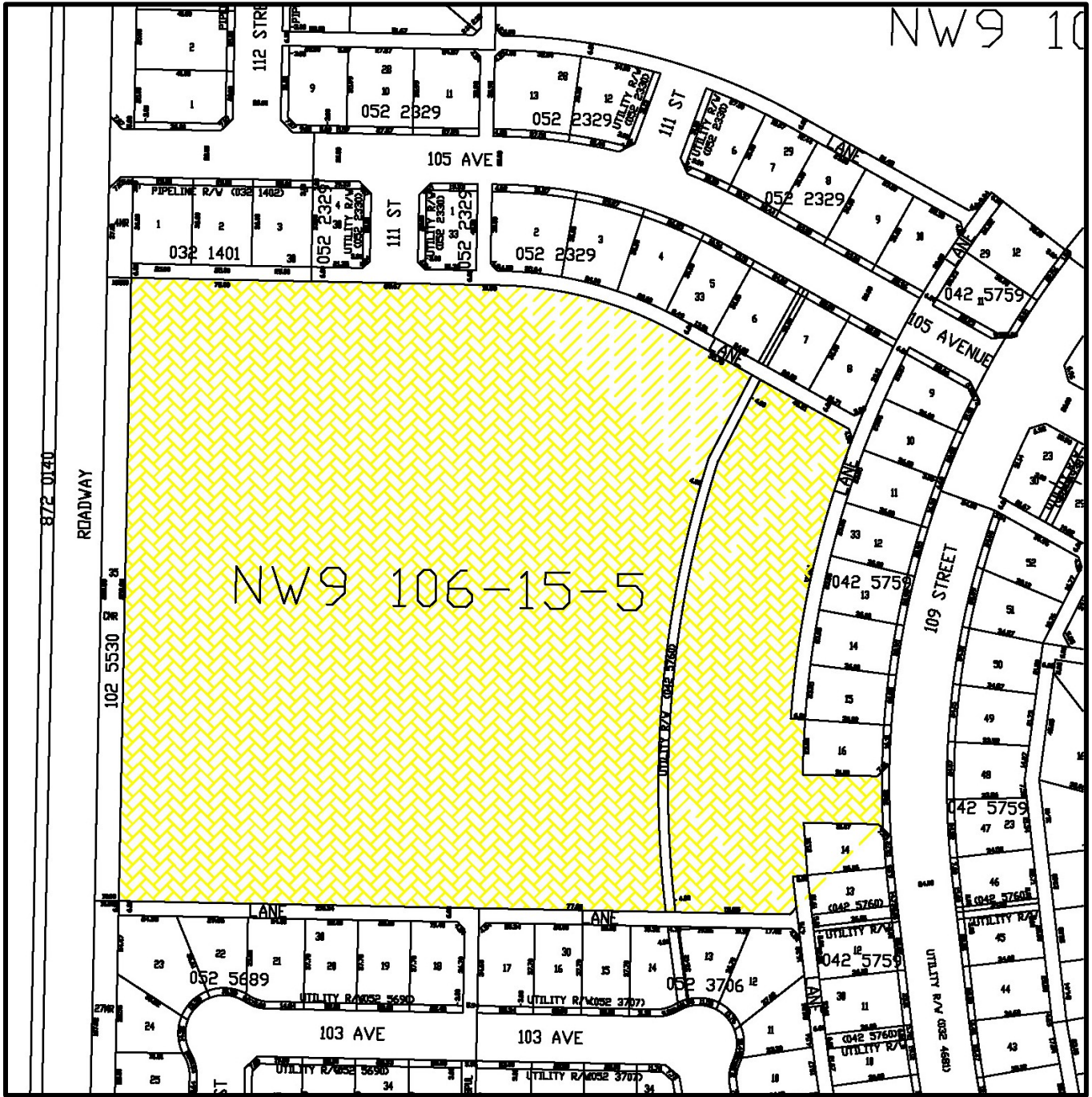
This drawing and design is prepared under contract, and no warranty, representation or reliance is made by the engineer or architect. These drawings should not be used for any other project or construction. The Contractor shall be responsible for obtaining all necessary permits and approvals from the appropriate authorities.

DATE	DESCRIPTION

FOR INFORMATION ONLY - THIS DRAWING IS NOT TO BE USED FOR CONSTRUCTION OF ANY STRUCTURE.

BY	J.P.S.	DATE	

BYLAW 907-13

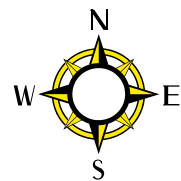


File No. Bylaw 907-13

NOT TO SCALE

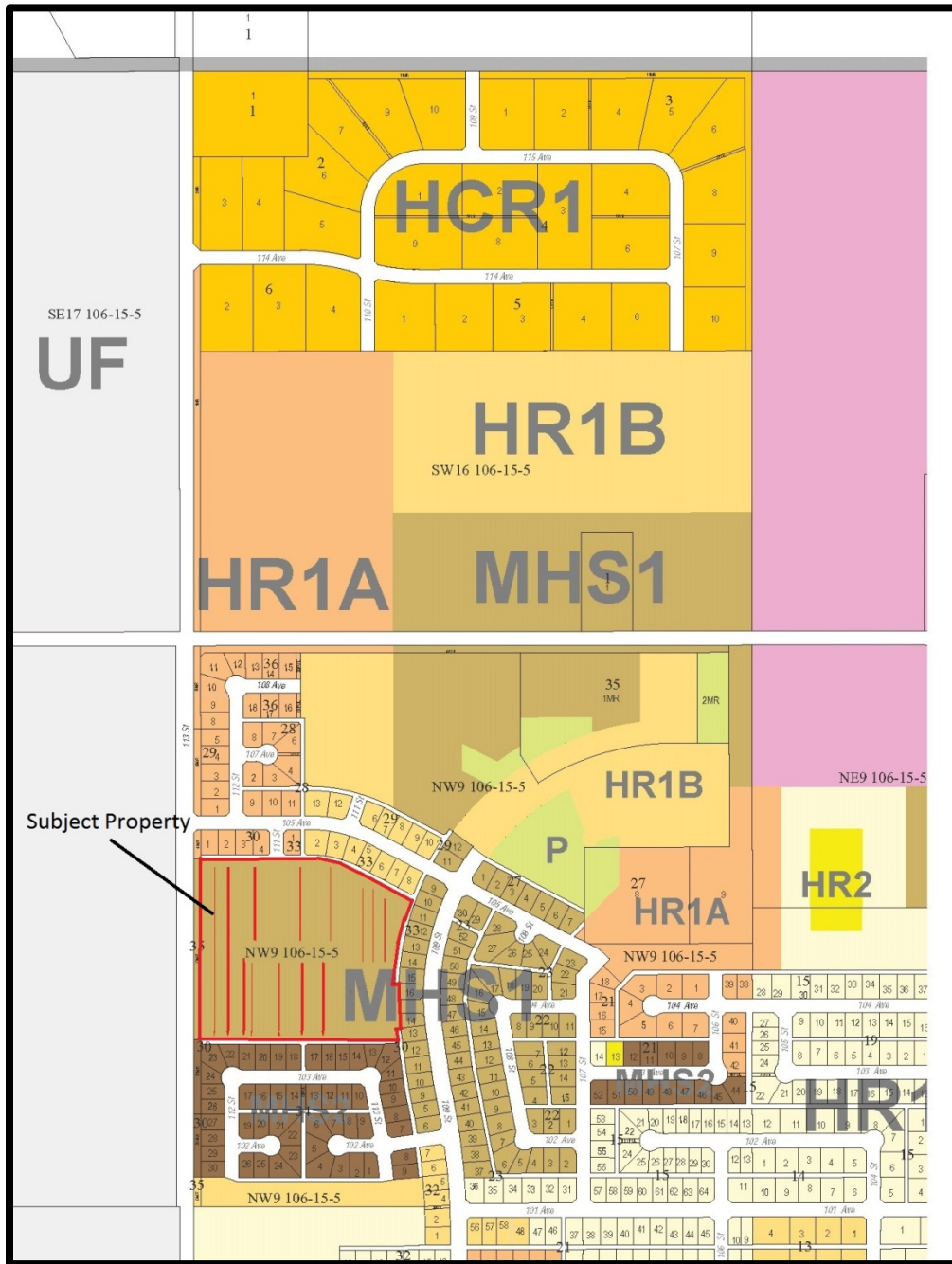
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Mackenzie County

BYLAW 907-13



File No. Bylaw 907-13

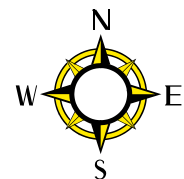
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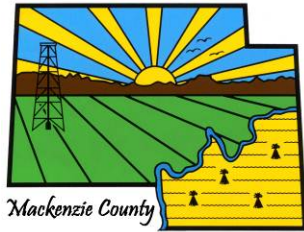
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Mackenzie County





MACKENZIE COUNTY REQUEST FOR DECISION

Meeting:	Regular Council Meeting
Meeting Date:	June 26, 2013
Presented By:	Byron Peters, Director of Planning and Development
Title:	152-DP-13 Jacob Dyck (Shop-Farm in “A”) (La Crete)

BACKGROUND / PROPOSAL:

Mackenzie County has received a development permit request for a Shop-Farm on SW 18-106-13-W5M. This location is in the area identified for Industrial Area Structure Plan along the Highway 88 Connector.

The Development Permit application 152-DP-13 is being presented to Council in accordance with Motion 13-01-022 which states:

That all development applications for the areas identified along Highway 88 Connector, along Highway 88 and along Highway 35, as identified in Motion 13-01-019, Motion 13-01-020, and Motion 13-01-021, be deferred to Council for decision until the Area Structure Plans are completed.

Presently, this location is zoned Agricultural “A” and the application meets all setback requirements for this zoning.

A Shop-Farm is generally used for large equipment storage and agricultural operations. The area along Highway 88 Connector is marked for future industrial type development in which a Shop-Farm also fits.

Author: D Pannu, _____ **Reviewed by:** _____ **CAO** _____

OPTIONS AND BENEFITS:

The Planning Department has no issues or concerns with this development request

OPTION 1: Approve Development Permit 152-DP-13.

OPTION 2: Refuse Development Permit 152-DP-13.

COSTS/SOURCE OF FUNDING:

All costs will be borne by the applicant.

RECOMMENDED ACTION:

That Development Permit 152-DP-13 on SW 18-106-13-W5M in the name of Jacob Dyck be APPROVED with the following conditions:

Failure to comply with one or more of the attached conditions shall render this permit
Null and Void

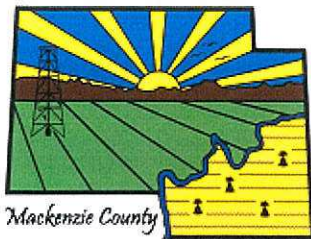
1. **Minimum building setbacks: 41.15 meters (135 feet) from any road allowances and 15.24 meters (50 feet) from any other property lines.**
2. **An Approved Roadside Development Permit is required from Alberta Transportation. All conditions and requirements by Alberta Transportation shall be met to their specifications and standards prior to commencement of development. (Contact Alberta Transportation at 1-780-624-6280).**
3. The architecture, construction materials and appearance of buildings and other structures shall be to accepted standards.
4. **The Shop - Farm is approved for agricultural purposes only and no commercial activity is permitted in this building. If the developer/landowner/occupant or other person or persons intend to use the Shop - Farm for commercial or industrial uses, a new development permit is required prior to the commencement of the commercial or industrial use.**
5. The Shop – Farm shall not be used as a dwelling.
6. All sewage disposals shall conform to the Alberta Private Sewage Systems Standard of Practice 2009.
7. **Mackenzie County shall not be held liable for any concerns, issues or damages related to and/or resulting from the water tables and any other water**

Author: D Pannu Reviewed by: _____ CAO _____

problems as a result of any low land levels of the proposed development. It is the responsibility of the developer to ensure that adequate drainage and other precautions are taken to avoid water seepage into the basement and/or flooding of the basement, and/or any ancillary buildings.

8. **This permit approval is subject to the access to the property being constructed to County standards. PRIOR to installation of a new access or changing location of existing access, complete a Request for Access form by contacting the Operational Services Department for Mackenzie County at 780-928-3983. Access to be constructed at the developers' expense.**
9. No construction or development is allowed on or in a right-of-way. It is the responsibility of the developer/owner/occupant to investigate the utility rights-of-way, if any, that exist on the property prior to commencement of any construction and to ensure that no construction or development is completed on any utility right-of-way.
10. The total site area (lot) shall have a positive surface drainage without adversely affecting the neighbouring properties.
11. The Developer shall at all times comply with all applicable Federal, Provincial and Municipal legislation and regulations and County Bylaws and resolutions relating to the development of the lands.

Author: D Pannu Reviewed by: _____ CAO _____



DEVELOPMENT PERMIT APPLICATION

Admin Use Only	
Development Permit #	152-DP-13
Date Received	June 10, 2013
Date Accepted	June 11, 2013

I/We hereby make application under the provisions of the Land Use Bylaw for a Development Permit in accordance with the supporting information submitted which will form part of this application.

APPLICANT INFORMATION

Applicant Name <i>Jacob D. Dyck</i>		Registered Landowner Name (If different than Applicant)	
Address <i>Box 1053 La Crete, AB. T0T1G H6</i>		Address	
E-mail		E-mail	
Telephone (Res)	Work or Cell	Telephone (Res)	Work or Cell
<i>780-928-2445</i>	<i>780-541-9077</i>		

LAND INFORMATION

Legal description of proposed development site									
Registered Plan #	Block	Lot	Stall	OR	QTR/L.S	SEC	TWP.	RG	M
				Ward	<i>SW</i>	<i>18</i>	<i>126</i>	<i>13</i>	<i>W5</i>
Civic Address					MLL/MS/TFA		Acres/Ha		
Hamlet							<i>144</i>		
							Quarter Section	Acreage	
							<input checked="" type="checkbox"/>	<input type="checkbox"/>	
Description of existing use of land: <i>Farming, HO Mobile Home on a Basement Sheds.</i>									

DEVELOPMENT INFORMATION

Describe proposed development: *Shop-Farm*

Dwelling (Inc home additions)
 Temporary Structure
 Other _____

Secondary residence
 Garage, shop, shed (circle one)
 Commercial /Industrial Building

Modular/Manufactured Home
 Moved in Building
 Public Use Building

Building Size

Length <i>50'</i>	Width <i>36'</i>	Height (Grade to peak) <i>26'</i>	Sq ² <i>1800</i>	Other
----------------------	---------------------	--------------------------------------	--------------------------------	-------

The land is adjacent to: Primary Highway Secondary Highway Local Road Hamlet Road

Estimate project time and cost:

A. Start Date <u>July 20/13</u>	B. End Date <u>Oct 25/13</u>	C. Completed Project Cost <u>\$ 85,000.00</u> <i>Approx</i>
------------------------------------	---------------------------------	---

Attached is: (a) Site plan Yes (b) Blueprints Yes (c) Floor plans (Manufactured homes) Yes

A site plan and blueprints are required for all Development Permit applications unless otherwise specified by the County Planning Department. In addition, all commercial, industrial and multi-family Development Permit applications are required to include a site plan prepared by a surveyor or engineer and such site plan shall show the proposed building with setbacks from property lines, parking stalls, entry onto and exits off of the lot and any other information as required by the County to render a decision.

GEOGRAPHIC INFORMATION

Is there any of the following within 1/2 mile of the proposed development: (mark Y (yes) or N (no) and provide details for Y)

<input checked="" type="checkbox"/> Land Fill or garbage disposal site	<input checked="" type="checkbox"/> Confined Feedlot Operation	<input checked="" type="checkbox"/> Slope /Coulee/Valley or Ravine
<input checked="" type="checkbox"/> Sewage treatment or Sewage Lagoon	<input checked="" type="checkbox"/> Sour Gas Well or pipeline	
<input checked="" type="checkbox"/> River or Waterbody	<input checked="" type="checkbox"/> Multi lot Residential subdivision	Access Approval Date:

Access:

Is there an Existing Access to proposed site? Yes <input checked="" type="checkbox"/> No <input type="checkbox"/> <i>A County Approved Access is required before a Development Permit can be issued (except for site development)</i>	Does the site location require an access or road to be built to the proposed site? Yes <input type="checkbox"/> No <input checked="" type="checkbox"/>
---	---

DECLARATION

I declare that the information on this application is, to the best of my knowledge, factual and correct.

Applicant Name (Print) <u>Jacob D. Dyck</u>	Registered Land Owner Name (Print) <u>Jacob D. / Kathy Dyck</u>
Applicant Name (Signature) <i>[Signature]</i>	Registered Land Owner (Signature) <i>[Signature]</i>
Date <u>June 7/13</u>	Date <u>June 7/13</u>

I understand that this application will not be accepted without the following: (a) appropriate development information (b) application fee as per Fee Schedule By-Law

NOTE: The signature of the Registered Land Owner is required if the applicant is not the registered landowner. The signing of this application, by the applicant and/or registered landowner, grants permission for necessary inspections of the property to be conducted by authorized persons of Mackenzie County.

FOR ADMINISTRATIVE USE ONLY

Complies With: MDP Yes No ASP Yes No AVPA Yes No

Offsite Levy (If Required):
Connection Fee \$ _____
Receipt Number _____

Land Use Classification: Agricultural "A" Tax Roll No: 182 909

Class of Use: Residential (Commercial/Industrial/Residential/Institutional/Home Based Business) Permitted/Discretionary: Permitted

Proposed Use: Shop-Farm

Development Application Fee Enclosed: Yes No Amount \$ 50.00 Receipt No: 160669



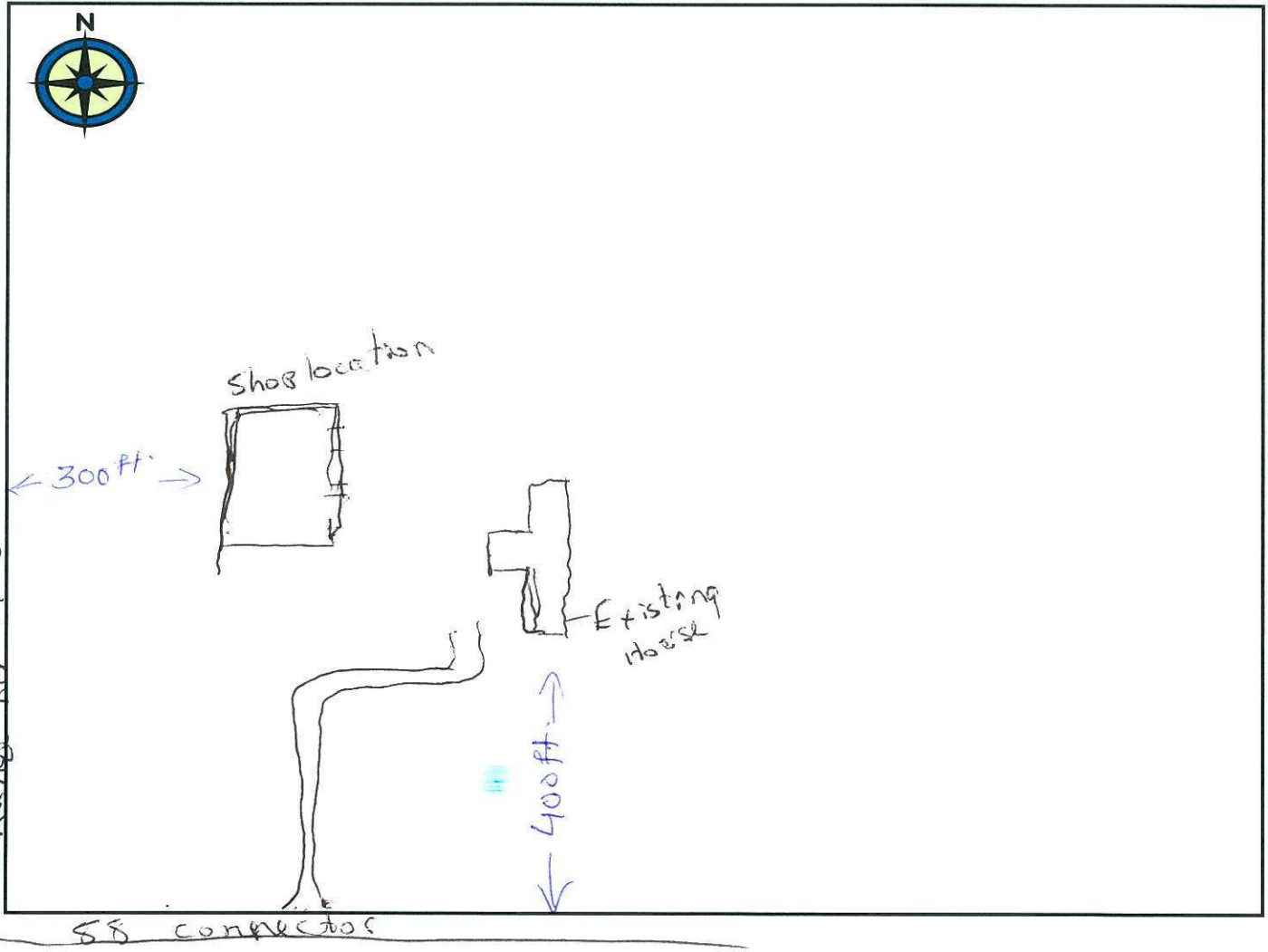
Development Permit Application

SITE PLAN

QTR./L.S. SEC TWP RG M PLAN NO. BLK. LOT Size of Parcel
 SW 18 106 13 W5 or _____ and _____ ac. ha.

Date of site plan: _____

Remarks: _____

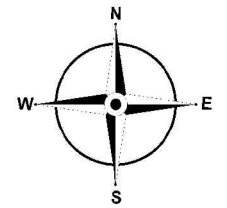
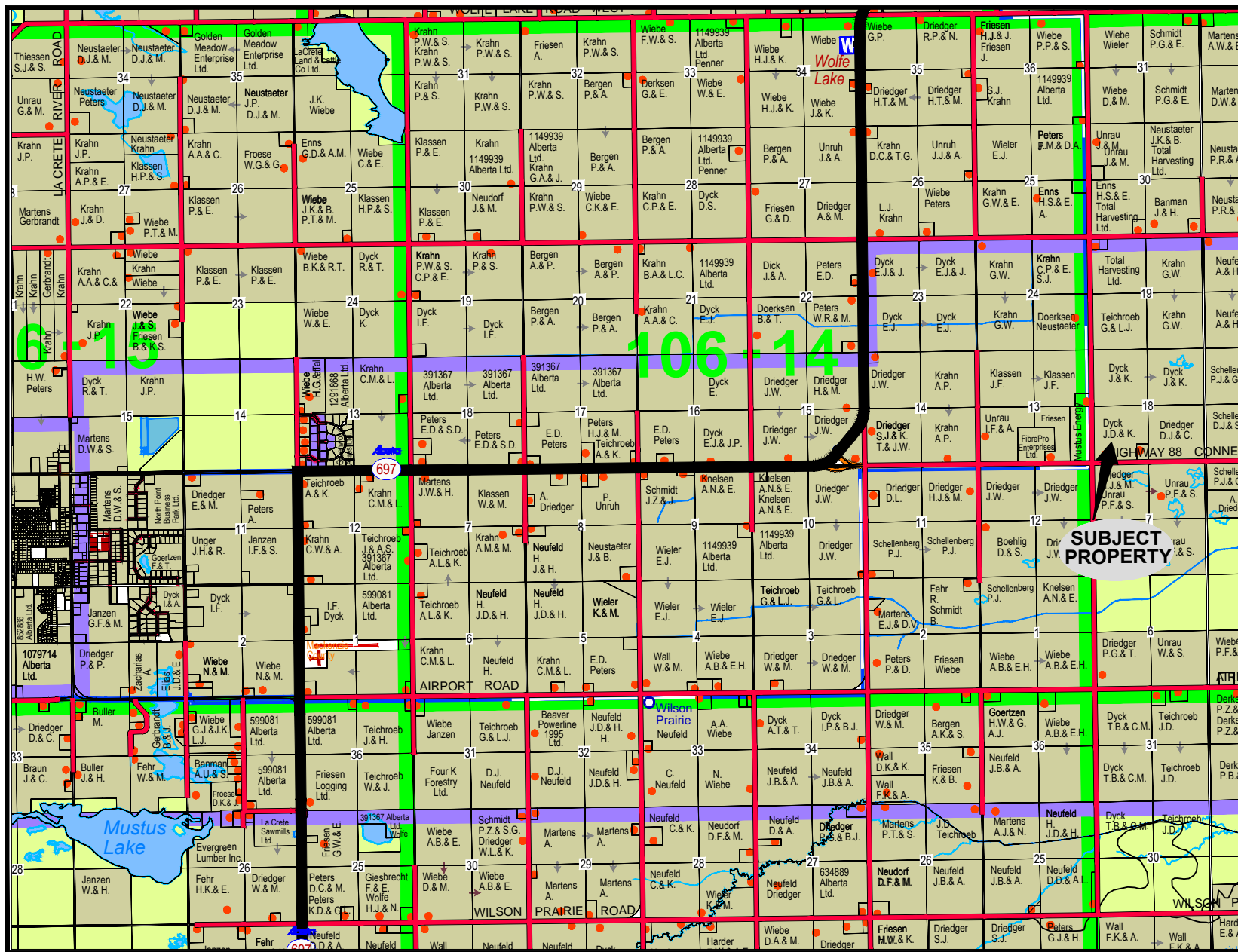


Information Checklist for site plan

- | | |
|---|--|
| <ul style="list-style-type: none"> ___ location/distance of existing buildings from property lines ___ location of access/driveway, and distance from intersections ___ location of shelterbelts and/or treed areas ___ location of parking and loading areas | <ul style="list-style-type: none"> ___ location/distance of proposed buildings from property lines ___ ravines, creeks, lakes, sloughs, and any other water bodies ___ location of road(s), road allowances <input checked="" type="checkbox"/> length and width of property |
|---|--|

Setbacks from Property Lines

FRONT YARD (ft) <u>400</u> m	REAR YARD (ft) <u>400</u> m	SIDE YARD (1) ft _____ m	SIDE YARD (2) ft _____ m
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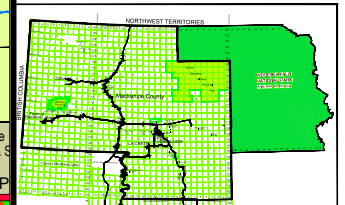
Mackenzie County 2013 LAND OWNERSHIP MAP Development Permit



Mackenzie County

LEGEND

- Provincial Highway - Paved
- Paved Road
- Old Road
- All Weather Road
- Field Access Road
- Auction Land
- Private Land
- Crown Land
- County Land
- Urban Area
- Hamlet
- First Nation Reserve
- Provincial Grazing Reserve



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Not To Scale

Development Permit Property Map



File No: 152-DP-13

NOT TO SCALE

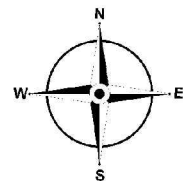
DISCLAIMER

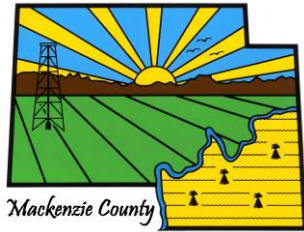
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Mackenzie County





MACKENZIE COUNTY REQUEST FOR DIRECTION

Meeting:	Regular Council Meeting
Meeting Date:	June 26, 2013
Presented By:	Byron Peters, Director of Planning and Development
Title:	ASP Consultation Meeting Request

BACKGROUND / PROPOSAL:

As per the Inter-Municipal Development Plan, administration provided copies of the Footner and Mackenzie Highway Industrial ASPs to the IMPC and the Town of High Level in order for them to review and provide comment.

The Town requested a Council to Council meeting to further discuss the Footner Industrial ASP, to which Council made the following motion at the June 11th council meeting, *“That the Town of High Level be invited to our next Council meeting for consultation on the Area Structure Plans.”*

Town of High Level administration replied by saying that the County’s letter will go to the High Level Town Council at the June 24th meeting.

Attached is the correspondence that has taken place in regards to scheduling the meeting.

OPTIONS & BENEFITS:

N/A

COSTS & SOURCE OF FUNDING:

N/A

RECOMMENDED ACTION:

For discussion.

Author: B. Peters **Reviewed By:** _____ **CAO** YW



10511 – 103 Street
High Level, Alberta
T0H 1Z0
Tel: (780) 926-2201
Fax: (780) 926-2899

May 29th 2013

Mackenzie County
Box 640
Fort Vermilion, AB
T0H 1N0

RE: Mackenzie County Area Structure Plans

Dear Mr. Peters

Thank you for the opportunity to review the proposed Industrial Area Structure Plans within the IDP area.

In regards to the proposed Mackenzie Highway Plan the Town does not have any comments as the proposed industrial nature of the plan follows the direction and intent of the Inter-Municipal Development Plan.

Upon review of the Footner Industrial Area Structure Plan I've noted that it does not conform to the Industrial Development Section of the Inter-Municipal Development Plan. The IDP states:

The Town's industrial area is located in the southern portion of the municipality and the major industry in the County is located south of Town. In consideration of this, the higher density residential development and the airport to the north, both municipalities will refer industrial development south of the Highway 58.

Not only is the creation of an industrial area structure plan in this area contradictory to the above section it's also contradictory to Schedule F. Schedule F shows a Highway Commercial corridor paralleling Highway 58 from High Level all the way north to the end of the IDP boundary. The draft plan does not mention that the proposed area is within the Inter-Municipal Development Plan area, the only place it's mentioned is a sentence in Section 4.1 stating that all applications for subdivision and development should follow the processes outlined in the IMDP.

Due to these inconsistencies and the potential future impact the proposed plans may have Administration felt it appropriate to forward them to Council for comment. Council reviewed both proposed ASP documents at the regular Council meeting on May 27th and passed the following resolution:

***HIGH LEVEL . . . at the crossroads of northern opportunity
. . . where the future of Alberta begins.***



10511 – 103 Street
High Level, Alberta
T0H 1Z0
Tel: (780) 926-2201
Fax: (780) 926-2899

Resolution #239-13

That Council respond to Mackenzie County that the Mackenzie Highway Industrial ASP conforms to the Inter-Municipal Development Plan for industrial and the Footner Industrial ASP does not appear to meet the intent of the IDP and that Council request a meeting with Mackenzie County to discuss further.

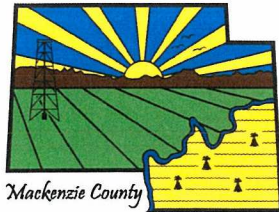
As the Town of High Level Council would like to meet with County Council I request that an extension to the 30 day response requirement be given in order to facilitate that meeting. In general Town Council would like to discuss the reasoning etc. behind completing this Area Structure Plan that appears to be contradictory to the current Inter-Municipal Development Plan. Please advise when a suitable meeting time for your Council will be.

Sincerely,

Simone Wiley
Director of Development Services

Cc: Dean Krause, Chief Administrative Officer
Town of High Level Council

***HIGH LEVEL . . . at the crossroads of northern opportunity
. . . where the future of Alberta begins.***



Mackenzie County

P.O. Box 640, Fort Vermilion, AB T0H 1N0
Phone (780) 927-3718 Fax (780) 927-4266
www.mackenziecounty.com

May 30, 2013

Simone Wiley
Director of Development Services
10511 – 103 Street
High Level AB T0H 1Z0

Dear Ms. Wiley:

Re: Mackenzie County Area Structure Plans

Thank you for providing some initial feedback, and we look forward to discussing the concerns mentioned.

As per your request, Mackenzie County hereby grants a 30 day extension for providing comments back to the County in regards to the above mentioned project.

I will provide you with proposed meeting dates as soon as our Council has an opportunity to meet and select a few potential dates for the meeting.

If you have any further comments or questions, don't hesitate to contact me at your convenience.

Sincerely,

Byron Peters
Director of Planning & Development

cc: Joulia Whittleton, Chief Administrative Officer



Mackenzie County

P.O. Box 640, Fort Vermilion, AB T0H 1N0
Phone (780) 927-3718 Fax (780) 927-4266
www.mackenziecounty.com

June 19, 2013

Simone Wiley
Director of Development Services
10511 – 103 Street
High Level AB T0H 1Z0

Dear Ms. Wiley:

Re: Mackenzie County Area Structure Plans Meeting

I brought your Council's request for a meeting to discuss the Area Structure Plans forward at our last Council meeting, and Council replied with the following motion, "That the Town of High Level be invited to our next council meeting for consultation on the Area Structure Plans."

Our next Council meeting is scheduled for June 26, 2013, beginning at 11:00 a.m. Delegations are typically in the early afternoon; however we are flexible to accommodate a different time if that better accommodates the Town of High Level Council.

Please advise if this works for your Council, and at what time they would prefer to attend.

If you have any further comments or questions, don't hesitate to contact me at your convenience.

Sincerely,

Byron Peters
Director of Planning & Development

cc: Joulia Whittleton, Chief Administrative Officer

Byron Peters

From: Simone Wiley <swiley@highlevel.ca>
Sent: Wednesday, June 19, 2013 2:33 PM
To: Byron Peters
Cc: Joulia Whittleton
Subject: RE: ASP meeting dates

Thanks Byron,

Your letter will go to Council at our June 24th meeting.

From: Byron Peters [<mailto:bpeters@mackenziecounty.com>]
Sent: June-19-13 8:26 AM
To: Simone Wiley
Cc: Joulia Whittleton
Subject: ASP meeting dates

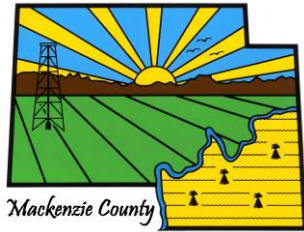
Simone,

Attached please find a response letter to the Town's request for a meeting to discuss the ASPs. The original will follow by mail.

Byron

Byron Peters, CET | Director of Planning & Development | Mackenzie County
PO Box 640, 4511-46 Ave. | Fort Vermilion | AB | T0H 1N0
Main Line: 780.928.3983 | Cell: 780.247.3106
Toll Free: 1.877.927.0677 | Fax: 780.928.3636
www.mackenziecounty.com





MACKENZIE COUNTY REQUEST FOR DIRECTION

Meeting:	Regular Council Meeting
Meeting Date:	June 26, 2013
Presented By:	Byron Peters, Director of Planning and Development
Title:	ASP Consultation Feedback

BACKGROUND / PROPOSAL:

Open houses were held for the Area Structure Plans in High Level, Zama, Fort Vermilion and La Crete from May 21st to 24th. The turnout was lower than hoped for, but we did receive some valuable feedback from the residence that did show up.

Attached is a table summarizing all of the comments received, the recommended action, and the reasoning for the recommendation.

All comments that were brought up at the open houses are points for discussion, but the ones that administration feels require the most consideration are:

- Allow existing homesteads to continue to make improvements in the rural ASPs
- Connector ASP too long, should change the shape/size
- Fort Vermilion Industrial ASP too big & restrictive (hamlet growth)

Administration would like Council to provide direction on these items, and on any other comments mentioned in the attached table, before beginning the final revisions of the ASPs.

Council tabled this item at the last meeting on June 11th in order to allow time to meet with the Town of High Level before providing additional direction regarding the ASPs.

OPTIONS & BENEFITS:

For discussion.

Author: B. Peters **Reviewed By:** _____ **CAO** YW

COSTS & SOURCE OF FUNDING:

N/A

RECOMMENDED ACTION:

For discussion.

Author: B. Peters Reviewed By: CAO

Area Structure Plans Open Houses: Consultation Results and Recommended Responses

Number of Attendees at Open Houses

<i>Area Structure Plan</i>	<i>Location and Date</i>	<i>Number of Signed-In Attendees</i>
Zama City	Zama City - May 21, 2013	4
Connector / La Crete	La Crete – May 22, 2013	13
Footner / Mackenzie	High Level - May 23, 2013	12
Fort Vermilion /Fort Vermilion Industrial	Fort Vermilion - May 24, 2013	21

Several phone calls and late comment forms were also received and considered prior, during and after the open houses.

Area Structure Plans Open Houses: Consultation Results and Recommended Responses

Connector Area Structure Plan			
<i>Issue</i>	<i># Comments</i>	<i>Recommendation</i>	<i>Discussion</i>
In opposition	2	No change	n/a
In support	1	No change	n/a
Plan area should not be linear along the entire length of the Connector, but should instead be shorter and deeper while retaining the same overall area.	5	Scheffer Andrew Ltd has not benefited from the analysis of a market demand study that quantifies industrial land demands so will not make a recommendation in this respect.	<p>Council may choose to alter the size of the ASP area.</p> <p>A greater depth, but narrower road frontage would likely impact the same number of land owners if the overall area remains the same.</p> <p>This linear layout is an efficient use of existing and committed infrastructure (paving of the Connector and rural water line).</p>
Plan should not be linear along the entire length of the Connector, but should instead be shorter.	2	Scheffer Andrew Ltd has not benefited from the analysis of a market demand study that quantifies industrial land demands so will not make a recommendation in this respect.	<p>Council may choose to alter the size of the ASP area.</p> <p>Council should consider the existing investment in the rural water line in the west as well as potential oil and gas development to the east when making a decision in this respect.</p>
Plan should extend ¼ mile, not ½ mile out from Connector.	1	Scheffer Andrew Ltd has not benefited from the analysis of a market demand study that quantifies industrial land demands so will not make a recommendation in this respect.	<p>Council may choose to alter the size of the ASP area.</p> <p>Council should consider that a small land area (1/4 mile) may not provide as much flexibility for large industrial land uses as a ½ mile depth. It may also open up country residential development at the rear of properties.</p>
Light industrial uses should be along the Connector, while heavier uses are located in	1	No change	Light industrial uses are intended to protect existing residential uses from highly incompatible uses. This

Area Structure Plans Open Houses: Consultation Results and Recommended Responses

Connector Area Structure Plan			
<i>Issue</i>	<i># Comments</i>	<i>Recommendation</i>	<i>Discussion</i>
the rear.			could reduce the size of general industrial properties such that large industrial uses may not fit.
Provide buffers / trees between highway and unsightly uses.	1	No change	The ASP policies call for a 20 metre treed buffer along public roads and berms or fencing may also be required.
Existing yard site development, or modular and manufactured homes should be able to become stick-built permanent homes when the ASP is implemented.	5	Allow existing yard site development, modular and manufactured homes to transition to stick-built houses.	The intent is to limit new residential developments that can serve as inhibitors to industrial development. These residential uses exist and people have made improvements to their properties based on the current planning rules. Further subdivision for residential purposes should not be permitted, save for within areas identified Country Residential.
Concern over decrease in property values (mostly because country residential subdivisions are no longer permissible).	3	No change	Further residential subdivision in the plan area may reduce the attractiveness of the lands for industrial uses as there are an increased number of sensitive receptors (homes) in the plan area which may be incompatible with potential industrial operations. While country residential subdivision would no longer be permissible once the plan comes into effect, industrial subdivisions would be permissible.
The County should seek volunteers who want an industrial park on their property.	4	No change	It would be very difficult to locate a suitable group of land owners when investment in the infrastructure development in this plan will depend on is largely fixed.
Concern over visual impact of industrial development.	2	No change	The ASP policies call for a 20 metre treed buffer along public roads and berms or fencing may also be required.
Maintain farming uses.	2	No change	Existing uses can continue as of the day the ASPs are implemented through the Land Use Bylaw as they

Area Structure Plans Open Houses: Consultation Results and Recommended Responses

Connector Area Structure Plan			
<i>Issue</i>	<i># Comments</i>	<i>Recommendation</i>	<i>Discussion</i>
			would become non-conforming.
Concern over need for twinning of highway resulting from increase in development	2	No change	This is a long term infrastructure upgrade not currently contemplated within the 20-year lifetime of the ASP so far as Scheffer Andrew Ltd is aware.

Footner Area Structure Plan			
<i>Issue</i>	<i># Comments</i>	<i>Recommendation</i>	<i>Discussion</i>
No comments received.	n/a	Proceed with current version of ASP.	n/a

Area Structure Plans Open Houses: Consultation Results and Recommended Responses

Fort Vermilion Industrial Area Plan			
Issue	# Comments	Recommendation	Discussion
Fort Vermilion used to be the industrial centre of the north, historically.	1	No change	n/a
More people are needed to sustain services in the community.	1	Proceed with the ASPs	The ASPs may encourage new development, supporting an increased population.
Opposed to changing existing country residential properties along service road off Highway 88 (SW corner of hamlet) to highway commercial uses.	2	Change from Highway Commercial to Country Residential in the ASP.	<p>While highway commercial makes sense from a best and highest use assessment of these properties in the long term, it may happen anyway over time as property values increase and a commercial land supply tightens.</p> <p>There is little problem with leaving these properties as Country Residential in the short term, aside from a higher level of fixed investment in property and impacts from increasing traffic from surrounding developments.</p>
Existing yard site development, or modular and manufactured homes should be able to become stick-built permanent homes when the ASP is implemented.	1	Allow existing yard site development, modular and manufactured homes to transition to stick-built houses.	The intent is to limit new residential developments that can serve as inhibitors to industrial development. These residential uses exist and people have made improvements to their properties based on the current planning rules. Further subdivision for residential purposes should not be permitted, save for within areas identified Country Residential.
Farmland in the plan area is high quality and agricultural uses should not be discouraged.	1	No change	By concentrating development in one area, it is hoped that sporadic development throughout the balance of agricultural lands in the County can be minimized.
Future industrial development should be dealt with as developers come forward on a case by case basis, instead of planning it comprehensively.	1	No change	By reducing the risks to potential investors through approving industrial and commercial land uses ahead of time, the County becomes a more attractive location for investment. By planning for

Area Structure Plans Open Houses: Consultation Results and Recommended Responses

<i>Fort Vermilion Industrial Area Plan</i>			
<i>Issue</i>	<i># Comments</i>	<i>Recommendation</i>	<i>Discussion</i>
			development it can be serviced more efficiently.
Existing uses should not be changed, rather wider permissions should be granted to accommodate industrial development while maintaining existing permissible uses.	1	No change	Existing uses can continue as of the day the ASPs are implemented through the Land Use Bylaw as they become non-conforming.
Restricts future growth of the hamlet.	2	No change	The hamlet may expand east and west along the Peace River as the plan holds these lands as rural and agricultural. The ASP allows for an increased of around 500 new residents in Country Residential developments.
The hamlet has not changed in 225 years. There is too much land being rezoned for industrial use.	2	No change	The hamlet is a very different place to 225 years ago. Existing land uses may continue until such time as industrial land demand eventuates.
Move this ASP south along Highway 88 near the rural water line.	2	No change	In order for the development to be on municipal water and wastewater services it should be close to the hamlet. It also supports growth of the hamlet and the workforce can sustain local commercial uses.
Shrink the industrial area to three adjacent lots south of the Tall Cree gas station.	1	No change	Council may choose to amend the plan boundaries. However, there is benefit in undertaking a comprehensive plan for the entire area as development then does not rest on a smaller group of land owners and whether they wish to develop.
Concern over capacity of hamlet water and sewer system to handle demand from new development.	1	No change	New development should pay for costs of expanded capacity through development levies.

Area Structure Plans Open Houses: Consultation Results and Recommended Responses

Fort Vermilion Area Structure Plan			
Issue	# Comments	Recommendation	Discussion
The “Future Residential” area shown east along the Peace River is subject to flooding and may not be appropriate.	1	No change	The MDP and ASP both require that residential development in this area addresses flooding risks during approval stages.

La Crete Area Structure Plan			
Issue	# Comments	Recommendation	Discussion
No comments received.	n/a	Proceed with current version of ASP.	n/a

Mackenzie Area Structure Plan			
Issue	# Comments	Recommendation	Discussion
Existing yard site development, or modular and manufactured homes should be able to become stick-built permanent homes when the ASP is implemented.	1	Allow existing yard site development, modular and manufactured homes to transition to stick-built houses.	The intent is to limit new residential developments that can serve as inhibitors to industrial development. Residential uses exist and people have made improvements to their properties based on the current planning rules. Further subdivision for residential purposes should not be permitted, save for within areas identified Country Residential.
Smaller agricultural operations should be permitted uses (example is 50 head of cattle).	1	No change	Existing uses can continue as of the day the ASPs are implemented through the Land Use Bylaw as they become non-conforming.
Eastern plan boundary should end at Range Road 200.	1	No recommended change, but Council may wish to consider ending the eastern plan	While Council may determine a different eastern plan boundary, ending the Plan at Range Road 200 would remove a significant portion of the total plan area. Only smaller potential land parcels would

Area Structure Plans Open Houses: Consultation Results and Recommended Responses

Mackenzie Area Structure Plan			
<i>Issue</i>	<i># Comments</i>	<i>Recommendation</i>	<i>Discussion</i>
		boundary one quarter section east of Range Road 200.	remain, possibly not sufficient in size to accommodate a large industrial use.
Smell and noise concerns in respect of industrial operations and nearby residential uses.	1	No change	The light industrial areas of the plan apply surrounding existing residential properties. The uses permitted in the light industrial area should be compatible with nearby residential uses.
Look at alternatives south of Footner.	1	No change	While Council may reconsider the location of this plan, such a recommendation is outside the scope of the ASP process.
Concern over transparency of land disposal process on lands within the ASP currently owned by the County.	1	No change	This issue is outside the scope of this plan.
Change light industrial to general industrial.	1	No change	The light industrial helps ensure less conflict between existing residential uses and potential future industrial developments.

Zama City Area Structure Plan			
<i>Issue</i>	<i># Comments</i>	<i>Recommendation</i>	<i>Discussion</i>
Remove the commercial area from the town centre and change to entirely hamlet general.			<p>There was a minimal turnout at the Zama City open house. Scheffer Andrew Ltd and Administration will continue to work with Councillor Lisa Wardley to ensure this plan represents her best understanding of Zama City's needs as communicated to us during the open house.</p> <p>Any further public comment on the proposed ASP is welcome and we will respond to it should it become available.</p> <p>The County may wish to consider further consultation in Zama City in an effort to encourage greater public involvement in the planning process.</p>
Expand hamlet general east and west. Include additional uses.			
Create new hamlet residential 1 area with smaller lot minimums, intended for mobile homes.			
Crete a new hamlet residential 2 area with larger lot minimums for mobile homes and stick built homes.			

for single family residential lots and a minimum lot size 60' X 100' for multiple family lots as well as altering the side yard setbacks to maximize useable yard area in conjunction with the Area Structure Plan reviews.

The area structure plan reviews and public open houses have been completed in each hamlet, and there was essentially no feedback regarding the lot sizes. One developer, when asked, agreed that there would be some demand for smaller lots. Another developer is currently requesting his lots to be rezoned, but to be permitted would require smaller the smaller lot sizes for stick-built homes.

OPTIONS & BENEFITS:

The discussion with regard to this amendment was whether or not this lot width reduction should be allowed in all Hamlet Residential zoning districts. As a result of the new Land Use Bylaw in which several residential zoning districts were amalgamated, only two other similar Hamlet Residential zoning districts exist in which this same revision could be implemented.

The purpose of researching this matter was to consider the current lot sizes as a whole and whether or not the minimum and maximum lot sizes should be amended regardless of whether or not the lands abut a REC zoning district. Specifically, reducing the minimum lot sizes could be beneficial for the following reasons:

1. A reduction in residential lot sizes results in reduced urban sprawl and thereby protects agricultural land in accordance with MDP policies 3.2.5 and 4.2.2 as well as helping to maintain the rural character of the County in accordance with MDP policy 3.1;
2. Infrastructure costs are reduced by an increased number of lots paying for a similar linear amount of infrastructure (this would apply to both the County and the Developers) which is in accordance with MDP policy 3.2.2; and
3. Finally, this will result in the current supply of properly zoned land available for residential development enduring longer than originally projected.

In considering this matter, attention was also given to the following;

1. Residents of Zama wish to have larger lots;
2. Some residents of La Crete have purchased multiple lots in order to fit their desired house design and to provide for additional space for their families; and
3. Current housing styles may need to be slightly reconfigured to comfortably fit within a smaller lot.

Author: B. Peters Reviewed by: _____ CAO J. Whittleton

The County's current zones and sizes are as follows:

	Purpose of Zone	Current Minimum Lot Size
HR1 (Hamlet Residential 1)	To permit Residential Uses in Hamlets.	72 Feet X 110 Feet
HR1A (Hamlet Residential 1A)	To permit residential uses in established Hamlets, with intention of restricting development to on-site stick-built Dwelling-Single Detached with Garage-Attached and associated uses.	72 Feet X 110 Feet; or 55 Feet X 110 Feet if adjacent to REC zoning
HR1B (Hamlet Residential 1B)	To permit residential uses in established Hamlets, with intention of restricting development to on-site stick-built Dwelling-Single Detached and associated uses.	72 Feet X 110 Feet
HR2 (Hamlet Residential 2)	To permit medium and high-density residential development in established Hamlets.	72 Feet X 110 Feet; or 60 Feet X 110 Feet if adjacent to REC zoning
MHS1 (Manufactured Home Subdivision 1)	To permit the development of larger, newer manufactured homes on subdivided lots in urban areas.	66 Feet X 110 Feet
MHS2 (Manufactured Home Subdivision 2)	To permit the development of smaller, older manufactured homes on subdivided lots in urban areas.	66 Feet X 110 Feet

In researching this matter, the Planning Department looked into four key areas:

1. The financial impact of reducing residential lot widths in terms of funding infrastructure placement and maintenance;
2. The preservation of agricultural land through reduced lot sizes;
3. The placement of homes on the lots to maximize usable space of yards; and
4. The impact of reduced lot widths on fire suppression.

Financial Impact

The first area that the Planning and Development Department looked at was the financial impact of a lot width reduction. On the expenditure side, it was determined that through reducing the width of lots from 72' to 55', the annual road maintenance costs could be reduced by 24% (from \$127 to \$97 per year) per lot based on Transport Canada data. Similar savings are to be expected in the maintenance of water and sewer infrastructure as well as cost savings in terms of any future residential garbage pick up as well.

Author: B. Peters **Reviewed by:** _____ **CAO** J. Whittleton

On the revenue side, while a smaller lot does result in a lower lot value, the main portion of assessed value is derived from the building on that lot. In researching the matter, the reduction of lot value was accounted for while the value of the building was kept constant. Assuming a building value of \$150,000 for lot widths of 72' and 55' respectively, it was determined that the reduction in taxation revenue would be approximately 3%.

In essence, the 3% reduction in revenue to the County was more than offset by the 24% reduction in infrastructure maintenance costs to the County, resulting in a savings.

In terms of the development community, the savings on a per lot basis for infrastructure more than offsets the corresponding reduction in lot price. For the development community analysis, the highest assessed lot values were utilized. The percentages of road infrastructure costs were 38% of sale value on a 72' lot while on a 55' lot the costs were 33% of sale value. Similar cost savings are to be expected in the installation of water and sewer infrastructure as well.

Again, the reduction in potential sale value is offset by a greater reduction in infrastructure construction costs resulting in a savings to the developer.

Land Preservation

The second area that the Planning and Development Department looked at was the issue of preserving agricultural land. While, on a per lot basis, the land savings from a reduction in the width and depth may seem minute, when considering the land savings over the next 1,000 lots created in the County, the numbers have more significance.

For example, in reducing the minimum width in lot size from 72' to 55', there is a land savings of 1,870 square feet per lot created. When considering this number over the next 1,000 lots, however, this small reduction in width will result in a savings 43 Acres of land. If a lot depth reduction from 110' to 100' is also considered, then, the land savings over the next 1,000 lots subdivided in the County is 56 Acres. Over the next 50 years, this small reduction in yard size amounts to significant savings to our agricultural land base.

It is also the position of the Planning and Development Department that any allowable reduction in lot depth is taken from front yard setback as this area of a yard is the least utilized.

Usable Area

The third area that the Planning and Development Department looked at was that of the placement of homes on a reduced lot size. In reducing lot sizes, the amount of land on a lot that is usable for the landowner is correspondingly reduced. To maximize the usable area to the land owner, by allowing for the elimination of the side yard setback on one side of the lot, the amount of usable land is increased.

Author: B. Peters Reviewed by: _____ CAO J. Whittleton

This can be regulated within the Land Use Bylaw through a provision similar to the requirements placed on manufactured homes that restricts development to the right-hand side of the lot when facing it from the street.

Fire Suppression

The Planning and Development Department also looked into the impact of smaller lot sizes on fire suppression. Through correspondence with the region's fire fighting professionals, it was determined that although having homes somewhat closer together does increase the risk of fires spreading, the distances between homes that the Planning and Development Department is proposing will not alter the minimum allowable distances between homes that is currently allowed in the Land Use Bylaw.

Also, recent changes to the Building Code, address issues that arise from building homes closer together. Changes to how windows face each other and the materials used in siding have been put in place to provide a greater level of protection. In terms of two-story homes, the floor failure of a main floor in a building with an unfinished basement can happen rapidly. Most single story homes are currently built with this vulnerability. However, the second story of a home, as it protected with gypsum board, burns somewhat slower.

According to Safety Code regulation, so long as a building is more than 4' away from the side yard lot line, no changes in building construction to increase fire protection are necessary.

Additional Considerations

In approaching this issue, the Planning and Development Department carefully attempted to balance the stated desire of the community to maintain its rural character while at the same time, looking to the future in which the County's hamlets grow into larger urbanized areas.

The Planning and Development Department was asked by Council to visit the minimum lot sizes within Manufactured Home Zoning districts as well as Hamlet Residential Districts. When looking into this issue it was determined that all residential districts should have similar lot dimensions as, eventually, it is thought that as property values rise and the County's hamlets grow into towns and cities, the Manufactured Homes will be replaced with stick-built construction.

The issue of the placement of attached garages in the context of a narrower lot also needs to be considered. While a detached garage can easily be located at the rear of a narrow lot, an attached garage, if placed in the front portion of a home, will dominate the look of that home. Should Council wish to proceed with reducing narrower minimum lot sizes, it is thought that there should be a provision written into in the Land Use Bylaw to ensure that attached garages are placed at the side or back of the home to ensure that the garage does not remain the dominate feature of new homes from the view of the street.

Author: B. Peters **Reviewed by:** _____ **CAO** J. Whittleton

In terms of how this may impact Zama, the Planning and Development Department takes the position that because of the provision within the HR1 Zoning that allows for shops in Zama as well as the fact that Zama only has a single fire truck with the next closest fire truck being hours away, it is felt that existing lot sizes are appropriate in that hamlet for the time being.

In existing neighborhoods, any changes to the zoning bylaw in terms of any setback adjustments, whether for maximizing useable yard area or reducing front yard sizes, should leave discretion to the Development Authority to maintain existing setbacks in the event of any redevelopment in the future to keep a uniform look of these areas.

Finally, the proposed changes do not force the development community to create smaller residential lots, these changes only offer the option of slightly smaller lots to developers who might wish to take advantage of it.

In discussing this issue, the Planning and Development Department asks that Council provide guidance on three of the above issues:

- Should the minimum lot widths be reduced to 55' for all single family hamlet residential zones (HR1, HR1A, HR1B, MHS1, and MHS2) with and 60' for the medium density residential zone (HR2)?
- Should the minimum lot depths be reduced to 100' with the front yard setback being reduced to 15' from 25'?
- Should homes be located on lots in such a way to maximize the useable area of a yard through adjustments to the side yard setback regulations?

Option 1: That Council proceeds with a Land Use Bylaw amendment to permit a minimum lot size of 55' X 100' for single family residential lots and a minimum lot size 60' X 100' for multiple family lots as well as altering the side yard setbacks to maximize useable yard area.

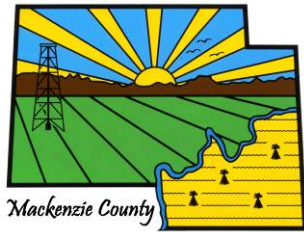
Option 2: Receive as Information

RECOMMENDED ACTION:

Option 1:

That administration proceed with drafting a Land Use Bylaw amendment to permit a minimum lot size of 55' X 100' for single family residential lots and a minimum lot size 60' X 100' for multiple family lots as well as altering the side yard setbacks to maximize useable yard area.

Author: B. Peters Reviewed by: _____ CAO J. Whittleton



MACKENZIE COUNTY REQUEST FOR DECISION

Meeting:	Regular Council Meeting
Meeting Date:	June 26, 2013
Presented By:	Alison Kilpatrick, Director of Corporate Services
Title:	Bylaw 903-13 Borrowing Bylaw – High Level Rural Water Line

BACKGROUND / PROPOSAL:

In their 2013 Budget deliberations, Council approved \$1,800,000 for a capital project to construct Phase I of the High Level Rural water line. 100% of the proposed cost is proposed to be funded by debenture.

OPTIONS & BENEFITS:

Under the *Municipal Government Act*, a borrowing must be authorized by a bylaw.

Please review the attached draft Bylaw 903-13. The bylaw received its first reading on May 28, 2013. The bylaw was advertised as required by MGA. No objections were received to this bylaw.

COSTS & SOURCE OF FUNDING:

N/A

COMMUNICATION:

Application to the Alberta Capital Finance Authority.

Author: A. Kilpatrick Reviewed by: _____ CAO _____

RECOMMENDED ACTION: (requires 2/3)

Motion 1:

That second reading be given to Bylaw 903-13 being a borrowing bylaw for the construction of the High Level Rural Water Line – Phase I.

Motion 2:

That third reading be given to Bylaw 903-13 being a borrowing bylaw for the construction of the High Level Rural Water Line – Phase I.

Author: A. Kilpatrick Reviewed by: _____ CAO _____

BYLAW NO. 903-13

**BEING A BYLAW OF THE
MACKENZIE COUNTY**
(hereinafter referred to as “the County”)

IN THE PROVINCE OF ALBERTA

This bylaw authorizes the Council of the County to incur indebtedness by the issuance of debenture(s) up to a maximum of \$1,800,000, for the purpose of constructing Phase I of the High Level rural water line.

WHEREAS, the Council of the County has decided to issue a bylaw pursuant to the Municipal Government Act, R.S.A. 2000 c. M-26, Section 258 to authorize the financing for the construction of Phase I of the High Level rural water line as approved by Council in capital expenditures; and

WHEREAS, plans and specifications have been prepared and the total cost of the project is estimated to be \$1,800,000; and

WHEREAS, in order to complete the project it will be necessary for the County to borrow the sum of \$1,800,000 for a period not to exceed 15 years, from the Alberta Capital Finance Authority or another authorized financial institution, by the issuance of debentures and on the terms and conditions referred to in this bylaw; and

WHEREAS, the estimated lifetime of the project financed under this bylaw is equal to, or in excess of 25 years; and

WHEREAS, the principal amount of the outstanding debt of the County at December 31, 2012 is \$11,422,673 and no part of the principal or interest is in arrears; and

WHEREAS, all required approvals for the project have been obtained and the project is in compliance with all *Acts* and *Regulations* of the Province of Alberta.

**NOW, THEREFORE, THE COUNCIL OF THE COUNTY DULY ASSEMBLED,
ENACTS AS FOLLOWS:**

1. That for the purpose of constructing Phase I of the High Level rural water line, the sum of **One Million and Eight Hundred Thousand Dollars (\$1,800,000)** be borrowed from the Alberta Capital Finance Authority or another authorized financial institution by way of debenture on the credit and security of the County at large.
2. The proper officers of the County are hereby authorized to issue debenture(s) on behalf of the County for the amount and purpose as authorized by this bylaw, namely the construction of Phase I of the High Level rural water line.

3. The County shall repay the indebtedness according to the repayment structure in effect, namely annual or semi-annual equal payments of combined principal and interest instalments not to exceed FIFTEEN (15) years calculated at a rate not exceeding the interest rate fixed by the Alberta Capital Finance Authority or another authorized financial institution on the date of the borrowing, and not to exceed TEN (10%) percent.
4. The County shall levy and raise in each year municipal taxes sufficient to pay the indebtedness.
5. The indebtedness shall be contracted on the credit and security of the County.
6. The net amount borrowed under the by-law shall be applied only to the project specified by this bylaw.
7. This bylaw comes into force on the date it is passed.

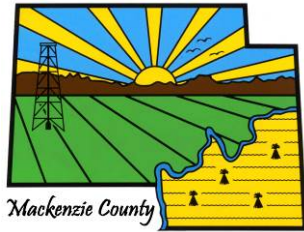
READ a first time this 28th day of May, 2013.

READ a second time this _____ day of _____, 2013.

READ a third time and finally passed this _____ day of _____, 2013.

Bill Neufeld
Reeve

Joulia Whittleton
Chief Administrative Officer



MACKENZIE COUNTY REQUEST FOR DECISION

Meeting:	Regular Council Meeting
Meeting Date:	June 26, 2013
Presented By:	Alison Kilpatrick, Director of Corporate Services
Title:	Policy FIN023 Local Improvement Charge Cancellation

BACKGROUND / PROPOSAL:

Policy FIN023 was established by Council to provide relief to the local non-profit organizations from a local improvement tax. There are a number of Local Improvements that are now paid and should be removed from this policy. There are also two local improvements that have incorrect amounts showing.

The following amendments to the policy are being recommended:

- The local improvement amount for 10014 – 99 Avenue, La Crete be amended to \$129.97 from \$129.96.
- The local improvement levy for 9606 – 100 Street, La Crete of \$143.87 that expired in 2012 be removed from the list.
- The local improvement amount for 10505 – 98 Avenue, La Crete be amended to \$293.30 from \$293.29.
- The local improvement levy for 10001 – 100 Street, La Crete of \$185.68 that expired in 2012 be removed from the list.
- The local improvement amount for 5103 River Road, Fort Vermilion of \$197.28 that expires in 2013 be removed from the list.
- The local improvement amount for 5401 River Road, Fort Vermilion of \$197.00 that expires in 2013 be removed from the list.

Author: D. Pawlik **Reviewed by:** A. Kilpatrick **CAO** _____

OPTIONS & BENEFITS:

To remove completed Local Improvement payments for non-profit groups.

COSTS & SOURCE OF FUNDING:

N/A

COMMUNICATION:

By tax notices, issued to the affected parties.

RECOMMENDED ACTION: (requires 2/3)

That Policy FIN023 Local Improvement Charge Cancellation be amended as presented.

Author: D. Pawlik Review Date: A. Kilpatrick CAO

Mackenzie County

Title: Local Improvement Charge Cancellation	Policy No: FIN023
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Purpose

To provide financial relief to non-profit groups, or registered charities that may have a yearly local improvement tax payable to the County.

Policy Statement and Guidelines

The County recognizes the limited financial capacity of selected non-profit groups or registered charities. If Council considers it equitable to do so, it may cancel the yearly local improvement charge in respect to a particular property that is owned by the non-profit group or registered charity.

Under section 397 of the MGA, no land is exempt from a local improvement charge if a local improvement tax bylaw authorized that particular property to pay for a local improvement that benefited that area of the municipality.

However, under section 347 of the MGA, Council has the ability to cancel, reduce or refund all or part of a tax.

Guidelines

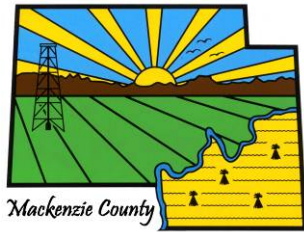
1. Administration will provide Council with a list (Schedule A) of non-profit groups or registered charities properties' that Council will consider for approval whether it is equitable to cancel the yearly local improvement charge. The list will contain the name of the group, roll number of the property and the amount of the local improvement charge and other details that administration may find pertinent.
2. Schedule A may be amended from time to time and will be brought forward for Council approval.
3. This Schedule A will be part of the yearly budget documentation to support the expenditure code 922 – Tax Cancellation/Write Offs.

	Date	Resolution Number
Approved	May 14, 2003	03-328
Amended	July 8, 2003	03-377
Amended	June 12, 2007	07-06-552
Amended	June 10, 2008	08-06-415

Amended	July 10, 2008	08-07-490
Amended	September 14, 2010	10-09-743
Amended	September 29, 2010	10-09-781
Amended		

Tax Cancellation/Write Offs
Schedule A

Name	Roll Number	Details	Amount	Expiry Date
Friends of the Old Bay House Society 4405 River Road Fort Vermilion	076893	Sewer Sidewalk Total	1,027.51 431.38 1,458.89	2019 2016
La Crete Senior Inn Society 10014 - 99 Avenue La Crete	076836	C,G,Sidewalk Total	129.96 129.97 129.96 129.97	2014
La Crete Municipal Nursing Association 9606 - 100 Street - La Crete 9802 - 105 Street La Crete 10501 - 98 Ave La Crete 10505 - 98 Ave La Crete 10001 - 100 Street La Crete 9802 - 105 Street La Crete	076829 181096 082369 082368 076857 072022	400th Street Curb & Gutter 98 Ave Curb & Gutter 98 Ave Curb & Gutter 98 Ave 100 St Improvement Curb & Gutter 98 Ave	143.87 628.97 298.73 293.29 293.30 185.68 475.77 2,026.31 1,696.77	2012 2019 2019 2019 2019 2019
Fort Vermilion Community Library Society 5103 River Road Fort Vermilion	106020	50 th Ave Total	197.28 197.28	2013
Royal Canadian Legion 5401 River Road Fort Vermilion	076947	50 th Ave Total	197.00 197.00	2013
Fort Vermilion and District Board of Trade 4801 River Road Fort Vermilion	105963	Curb, Gutter, Sidewalk 47 St/49 Av FV Total	530.12 530.12	2019



MACKENZIE COUNTY REQUEST FOR DECISION

Meeting:	Regular Council Meeting
Meeting Date:	June 26, 2013
Presented By:	Alison Kilpatrick, Director of Corporate Services
Title:	Funding for Road Upgrades

BACKGROUND / PROPOSAL:

County roads have sustained damage due to spring flooding, and to a protracted period of rainfall during the month of June.

In their June 17, 2013 meeting, the Finance Committee passed Motion 13-06-051:

MOVED by Councillor Sarapuk
The Committee recommends that administration bring forward the subject of road funding upgrades, across the county, to the next Council meeting for discussion.
Carried.

OPTIONS & BENEFITS:

2013 Budget resources include:

- A. Budget and actual figures for the Roads – Structural Repairs & Maintenance account (GL 32-259) for the years, 2011 – 2013, are as follows:

Year	Budget	Actual	Variance
2011	\$ 739,950	\$ 476,990	\$ 262,960
2012	\$ 861,790	\$ 525,528	\$ 336,262
2013	\$ 1,216,173	YTD \$ 127,218	Rem. \$ 1,088,955

Notes:

- i. 2013 Actual figure reflects expenses incurred year-to-date (YTD).
- ii. 2013 Variance reflects funds remaining (Rem.) in GL 32-259.

Author: A. Kilpatrick **Reviewed by:** _____ **CAO** _____

- iii. 2013 Budget reflects \$354,383 increase from the 2012 budget. This increase includes Council's approvals for \$247,384 for emergency repairs due to spring flooding, and \$200,000 for emergency road repairs.
- B. The 2013 operating budget includes \$846,250 for crushing gravel, and \$558,880 for applying gravel (GL 2-32-534).
- C. The 2013 capital budget includes \$500,000 for new road construction (application of gravel, and supply culverts).

COSTS & SOURCE OF FUNDING:

2013 Operating and Capital Budget.

COMMUNICATION:

N/A

RECOMMENDED ACTION:

For discussion.

Author: A. Kilpatrick Reviewed by: _____ CAO _____

Option 2:

That the ratepayer, or his agent, be held liable for the 2012 property taxes of \$785.04, and penalties of \$146.46 be waived, in contravention of County bylaw 518-05.

COSTS & SOURCE OF FUNDING:

Operating Budget.

COMMUNICATION:

N/A

RECOMMENDED ACTION:

That the ratepayer for taxroll 159342, or his agent, be held liable for 2012 property taxes of \$785.04, currently in arrears, plus penalties of \$146.46, in accordance with County Bylaw 518-05.

Author: A. Kilpatrick Reviewed by: _____ CAO _____



Mathieu Hryniuk LLP

Barristers & Solicitors
Avocats et Notaires

OUR FILE:
YOUR FILE:

GUY C. MATHIEU, B.ED., LL.B., QC (RETIRED)
LARRY P. HRYNIUK, B.A., LL.B., Q.C.
ROBIN D. ERICKSON, B. COMM., LL.B., Q.C.
ROBERT B. MARCEAU, B.A., LL.B.
COLIN A. GAVINON, B.A., LL.B.
ROYD E. LANGFORD, B.A., LL.B.
MATTHEW J.L. BELLIVEAU, B.Sc.H., J.D.
(Student At Law)

June 17, 2013

Via Fax To: (780) 927-4266
Original with Enclosures to Follow by Mail

Mackenzie County
P.O Box 640
Fort Vermilion, Alberta
T0H 1N0

Attention: Carol Gabrielle

Dear Madam:

RE:	Purchaser:	Travis Friesen
	Roll #	159342
	Legal Description:	5;13;109;17;NW
	Our File No:	LC94,925BEL/fh P

Enclosed please find our general cheque in the amount of \$785.04 representing the outstanding 2012 property taxes relating to the above noted property.

Enclosed please also find the Tax Certificate that was faxed to our office on May 10, 2012; please note that someone in the County office wrote "PAID" next to the Total Balance Outstanding. We proceeded to close the sale of this basis, however, were later notified that the taxes were still outstanding. Our office has repeatedly tried to collect this amount from the Vendors, without success, and the contact information we have for them is no longer valid. As a result we are prepared to indemnify the Purchaser and will continue to try and pursue the Vendor, however, without determining their whereabouts there is little chance of success.

We are requesting that Council waive the subsequent interest and penalties that have been charged to date regarding this property, and look forward to hearing Council's decision in this regard. If you require any further information please do not hesitate to contact me at your convenience.

P.O. Box 6210
10012 - 101 Street
Peace River, Alberta, T8S 1S2

BRANCH OFFICES:

Telephone: 780-924-2365
Facsimile: 780-924-6766
E-mail: mh@mhllp.ca

FALHER: 780-937-2621 GRIMSHAW: 780-302-4647 VALLEYVIEW: 780-924-5404 HIGH PRAIRIE: 780-923-3488
HIGH LEVEL: 780-926-3373 LA CROIX: 780-928-2050 MANNING: 780-836-3686 RAINBOW LAKE: 780-956-1867

I trust this is satisfactory.

Yours very truly,

~~MATHIEU HRYNIUK LLP~~

Boyd E. Langford
/fh

05/10/2012 14:51 7809274266

MACKENZIE COUNTY

PAGE 01/01



Mackenzie County

PO Box 840, Fort Vermilion, AB T0H 1N0
Phone: (780) 927-3718 Fax: (780) 927-4266
Toll Free: 1-877-927-0677 Email: office@mackenziecounty.com

TAX CERTIFICATE

DATE: May 10, 2012

MATHIEU, HRYNIUK
BOX 6210
10012 - 101 STREET
PEACE RIVER
AB T8S 1S2

YOUR FILE: LC94,925BEL/fh
ROLL NUMBER: 159342
TAX CERTIFICATE NUMBER: 6077

TAX CERTIFICATE COVERING THE FOLLOWING LAND(S):

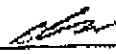
QT SC TWP RG M	NW	,17 ,109 ,13 ,5	
Lot Block Plan			
DCT NUMBER:	062412285		
ASSESSMENT LAND		27,970	
ASSESSMENT IMPROVEMENTS		0	
LAST LEVY DATE:	12-05-10		
LAST TAX LEVY:			\$785.04
LAST LOCAL IMPROVEMENT CHARGE:			\$0.00
LATE CHARGES YEAR TO DATE:			\$0.00

BALANCE INFORMATION:

TAXES OUTSTANDING:	\$785.04	
UTILITIES OUTSTANDING:	\$0.00	
TOTAL BALANCE OUTSTANDING:	\$785.04	PAID

NOTES:

FAXED REQUEST



TAXATION AND ASSESSMENT CLERK

FOR AN ABSTRACT OF ENCUMBRANCES OTHER THAN TAXES, APPLY TO:
THE REGISTRAR, LAND TITLES OFFICE, EDMONTON, ALBERTA.

COSTS & SOURCE OF FUNDING:

Capital Budget, and Municipal Reserves.

COMMUNICATION:

N/A

RECOMMENDED ACTION: Requires 2/3

That the 2013 TCA budget be amended, as follows:

- Add \$175,203 to Other Sources of external funding (connection fees) to 6-41-02.
- Draw \$46,105 from Sewer Upgrading Reserve, and \$46,106 from Water Upgrading Reserve; the total, \$92,211 represents the County's share of the costs of project 6-41-02.
- Reallocate \$224,269 Federal Gas Tax Fund (FGTF) grant funding from 6-41-02 to 6-41-06 (distribution pumphouse upgrades); reduce draw from Water Treatment Plant Reserve by a like amount.
- Reallocate \$43,145 FGTF funding from 6-41-02 to 6-32-04 (truck with picker and auger); reduce draw from Vehicle & Equipment Reserve by a like amount.

Author: A. Kilpatrick Reviewed by: _____ CAO _____

Key: 2013 Projects approved by Council; Projects carried forward from 2012.

Project Description	For CF projects costs up to December 31, 2012	Total 2013 project cost	County Cost	External Funding				Internal Funding			
				FGTF Grant	MSI Grant	Other Grant	Other Sources (non-grant)	Municipal levy	Restricted Surplus (previous years)	RS-type	Debenture
(12) - Administration Department											
FV - Sign with flags		\$25,000	\$25,000						\$25,000	GOR	
FV - Alarm system (CF)	6,161	\$42,967	\$42,967						\$42,967	GOR & IC-Admin	
ZA - Paving Cornerstone, Library parking lot (CF)	65,568	\$234,433	\$234,433						\$234,433	RR	
FV - Office roof repair & building improvements (CF)	110,970	\$39,030	\$0		\$39,030						
Virtual City Hall (CF)	15,585	\$4,415	\$4,415						\$4,415	IC-Adm	
FV - Roof extension over back door (CF)		\$6,000	\$6,000						\$6,000	GOR	
Land purchases from AB SRD (CF)	42,673	\$132,328	\$132,328						\$132,328	IC-Adm	
County's CAO house repairs (CF)	73,578	\$11,446	\$11,446						\$11,446	GOR	
<i>Total department 12</i>		\$495,619	\$456,589	\$0	\$39,030	\$0	\$0	\$0	\$456,589		\$0
(23) - Fire Department											
FV - Rescue struts		\$6,000	\$6,000						\$6,000	ER	
FV - Upgrade foam system on pump		\$8,000	\$8,000						\$8,000	ER	
FV - Self contained breathing apparatus compressor		\$35,000	\$35,000						\$35,000	ER	
Tompkins Fire Hall - Landscaping (CF)	17,925	\$2,075	\$2,075						\$2,075	IC-FD	
LC - Blue Hills Fire Hall - Furniture/fixtures (CF)	31,188	\$8,812	\$8,812						\$8,812	IC-FD	
LC - Self contained breathing apparatus compressor		\$35,000	\$35,000						\$35,000	ER	
LC - Rescue struts		\$6,000	\$6,000						\$6,000	ER	
LC - Upgrade foam system on pump		\$8,000	\$8,000						\$8,000	ER	
<i>Total department 23</i>		\$108,887	\$108,887	\$0	\$0	\$0	\$0	\$0	\$108,887		\$0
(32) - Transportation Department											
FV - Commercial grade turn mower		\$18,600	\$18,600						\$18,600	V&E	
FV - Pintle hitch trailer to haul loader		\$30,000	\$24,000				\$6,000		\$24,000	V&E	
FV - Tandem axle pup trailer		\$35,000	\$35,000						\$35,000	V&E	
FV - 550 truck with picker & auger		\$98,500	\$55,355	\$43,145					\$55,355	V&E	
LC - 101 St & 103 Ave reconstruction (CF)	18,582	\$1,545,890	\$268,812		\$1,221,033	\$56,045			\$268,812	RR	
FV - Broom for Bobcat skid steer		\$9,400	\$9,400						\$9,400	V&E	
FV - 48th & 53rd Ave paving (CF)	-	\$685,150	\$102,220		\$453,995	\$128,935		\$47,070	\$55,150	RR	
ZA - Aspen Drive paving & S-curve servicing (CF)	-	\$680,000	\$42,412		\$637,588				\$42,412	RR	
New infrastructure		\$500,000	\$500,000						\$500,000	RR	
LC - BF 81125 - Culverts (3)		\$380,904	\$218,514		\$162,390			\$202,992	\$15,522	RR	
LC - BF 81120/79239 - Bridge repairs		\$260,000	\$260,000					\$210,000	\$50,000	RR	
LC - BF 81336 - Engineering re: culvert	-	\$50,993	\$50,993					\$36,413	\$14,580	RR	

Key: 2013 Projects approved by Council; Projects carried forward from 2012.

Project Description	For CF projects costs up to December 31, 2012	Total 2013 project cost	County Cost	External Funding				Internal Funding			
				FGTF Grant	MSI Grant	Other Grant	Other Sources (non-grant)	Municipal levy	Restricted Surplus (previous years)	RS-type	Debenture
LC - BF 75117 - Engineering re: culvert		\$51,074	\$51,074					\$36,449	\$14,625	RR	
LC - Steamer trailer		\$12,000	\$10,500				\$1,500		\$10,500	RR	
LC - Pave pathway 91st Ave & 102 St		\$15,500	\$15,500						\$15,500	RR	
FV - Pressure washer system upgrades (CF)	-	\$5,000	\$5,000						\$5,000	IC-PW	
LC - 105th Avenue reconstruction		\$294,730	\$23,730		\$271,000				\$23,730	RR	
ZA - Bearspaw Crescent (CF)	511,261	\$15,633	\$15,633						\$15,633	IC-PW	
LC - Salt and sand shelter		\$202,000	\$0		\$202,000						
Ground Penetrating Radar unit		\$40,000	\$40,000						\$40,000	RR	
ZA - Utility & Power Pole Relocations (CF)	53,513	\$8,943	\$8,943						\$8,943	IC-PW	
LC - Intersection lighting at 99 Street & North Access Road		\$40,925	\$40,925					\$40,925			
ZA - Beautification Project (CF)	5,662	\$4,338	\$4,338						\$4,338	IC-Adm	
Gravel Reserve (to secure gravel sources)		\$500,000	\$500,000					\$500,000			
AJA Friesen Road Reconstruction (CF)	1,681,094	\$18,825	\$18,825						\$18,825	IC-PW	
Zama Access Road - Phase III (CF)	3,268,038	\$2,731,962	\$1,392,486			\$1,339,477			\$1,392,486	RR	
Zama Access Rd - Phase IV		\$6,563,700	\$3,563,700			\$3,000,000			\$1,800,000	GOR	\$1,763,700
Hwy 88 connector upgrade Phase I (CF)	2,959,968	\$5,697,196	\$5,372,196				\$325,000	\$924,299	\$2,703,200	RR	\$1,744,697
Hwy 88 connector upgrade Phase II (CF)	-	\$7,013,100	\$4,013,100			\$3,000,000					\$4,013,100
Hwy 88 connector upgrade Phase III (CF)	-	\$4,683,800	\$2,341,900			\$2,341,900					\$2,341,900
<i>Total department 32</i>		\$32,193,164	\$19,003,156	\$43,145	\$2,948,006	\$9,866,357	\$332,500	\$1,998,148	\$7,141,611		\$9,863,397

(33) - Airport Department

LC - Airport Dev'ment (CF)	2,679,117	\$15,364	\$15,364						\$15,364	IC-ARP	
FV - Airport Dev'ment (CF)	1,363,224	\$16,382	\$16,382						\$16,382	IC-ARP	
LC - Beacon light tower		\$7,500	\$7,500					\$7,500			
LC - Instrument Approach (CF)	36,112	\$13,889	\$13,889						\$13,889	IC-ARP	
<i>Total department 33</i>		\$53,135	\$53,135	\$0	\$0	\$0	\$0	\$7,500	\$45,635		\$0

(41) - Water Treatment & Distribution Department

FV - Truckfill meter upgrades		\$25,000	\$25,000						\$25,000	WTR	
FV - 50th St water & sewer extension		\$581,000	\$151,444	\$254,353			\$175,203		\$92,211	WUR + SUR	\$59,233
Wolfe Lake Water Point Building Replacement (CF)	8,615	\$7,385	\$7,385						\$7,385	WTR	
LC - Spare well pump and motor		\$13,000	\$13,000						\$13,000	WTR	
FV - Replacement of chlorine gas equipment & analyzer (CF)	8,697	\$6,303	\$6,303						\$6,303	WUR	
ZA - Distribution pumphouse upgrades		\$897,075	\$224,269	\$224,269		\$672,806			\$0	WTR	
LC - Rehab well 1		\$150,712	\$0	\$150,712							

TCA Projects 2013

Key: 2013 Projects approved by Council; Projects carried forward from 2012.

Project Description	For CF projects costs up to December 31, 2012	Total 2013 project cost	County Cost	External Funding				Internal Funding			
				FGTF Grant	MSI Grant	Other Grant	Other Sources (non-grant)	Municipal levy	Restricted Surplus (previous years)	RS-type	Debenture
LC - SCADA computer		\$7,500	\$7,500						\$7,500	WTR	
ZA - Water treatment plant upgrades (CF)	-	\$50,000	\$50,000						\$50,000	WTR	
ZA - WTP - Roof ventilation and insulation		\$11,500	\$11,500						\$11,500	WTR	
FV - Water treatment plant capacity & expansion assessment (CF)	204	\$0	\$0						\$0		
Rural Water - Phases I & II (CF)	237,278	\$353,098	\$40,376		\$297,822		\$14,900		\$40,376	WUR	
Rural Water - Pumping str. (CF)	8,131	\$441,869	\$0		\$441,869						
Phase I - High Level Rural Water Line (South)		\$1,800,000	\$1,800,000								\$1,800,000
<i>Total department 41</i>		\$4,344,442	\$2,336,777	\$629,334	\$739,691	\$672,806	\$190,103	\$0	\$253,275		\$1,859,233

(42) - Sewer Disposal Department

LC - Lagoon upgrade	466,440	\$3,929,911	\$0	\$555,541	\$896,125	\$2,478,245					
ZA - Lift station upgrade		\$1,144,000	\$286,300			\$857,700		\$220,252	\$66,048	GCR	
ZA - Storage shed		\$8,000	\$8,000					\$8,000			
FV - Complete upgrade main lift station		\$75,000	\$75,000						\$75,000	ISC	
<i>Total department 42</i>		\$5,156,911	\$369,300	\$555,541	\$896,125	\$3,335,945	\$0	\$228,252	\$141,048		\$0

(43) - Solid Waste Disposal

2 X 40-yard bins		\$22,000	\$22,000						\$22,000	RW + GCR	
Land purchase (NW 11-104-17-W5), Tompkins Waste Transfer Station (CF)	36,000	\$3,000	\$3,000						\$3,000	RW	
Blumenort - Shack replacement		\$11,911	\$11,911						\$11,911	GCR	
<i>Total department 43</i>		\$36,911	\$36,911	\$0	\$0	\$0	\$0	\$0	\$36,911		\$0

(61) - Planning & Development Department

Trimble GeoExplorer 6000 XH		\$10,150	\$10,150						\$10,150	ICD	
<i>Total department 61</i>		\$10,150	\$10,150	\$0	\$0	\$0	\$0	\$0	\$10,150		\$0

(63) - Agricultural Services Department

HL - Rural Drainage - Phase II & Phase III (CF)	398,524	\$632,476	\$490,000		\$142,476				\$490,000	DR	
Spruce Road drainage & road rehab		\$330,000	\$330,000						\$330,000	DR	
<i>Total department 63</i>		\$962,476	\$820,000	\$0	\$142,476	\$0	\$0	\$0	\$820,000		\$0

(71) - Recreation

FV - Capital (includes CF)		\$94,417	\$71,862		\$22,555			\$64,862	\$7,000	FV-R	
LC - Capital (includes CF)		\$128,417	\$128,417					\$86,000	\$42,417	LC-R	
Recreation Facilities - Grounds Improvements (CF)	-	\$432,520	\$432,520						\$432,520	IC-Rec	
LC - Jubilee Park Committee - Walking Trails		\$50,000	\$50,000					\$10,000	\$40,000	WTR-LC	

TCA Projects 2013

Key: 2013 Projects approved by Council; [Projects carried forward from 2012.](#)

Project Description	For CF projects costs up to December 31, 2012	Total 2013 project cost	County Cost	External Funding				Internal Funding			
				FGTF Grant	MSI Grant	Other Grant	Other Sources (non-grant)	Municipal levy	Restricted Surplus (previous years)	RS-type	Debenture
ZA - Capital (includes CF)		\$71,000	\$71,000					\$31,000	\$40,000	ZA-R	
LC - Splash park (CF)	-	\$255,000	\$195,000				\$60,000	\$135,000	\$60,000	IC-Rec	
FV - Splash park (CF)	-	\$305,000	\$175,000				\$130,000	\$135,000	\$40,000	IC-Rec	
<i>Total department 71</i>		\$1,336,354	\$1,123,799	\$0	\$22,555	\$0	\$190,000	\$461,862	\$661,937		\$0

(72) - Parks & Playgrounds Department

ZA - Park landscaping (CF)	7,054	\$2,946	\$2,946						\$2,946	PR	
FV - Concrete toilets		\$17,000	\$17,000					\$17,000			
Machesis Lake - Concrete toilets		\$34,000	\$34,000					\$34,000			
LC - Arena walkway (CF)	2,462	\$12,538	\$12,538						\$12,538	IC-Rec	
Hutch Lake - Shelter and playground equipment (CF)	36,461	\$0	\$0				\$0				
Hutch Lake - Stairs (CF)	17,791	\$2,749	\$2,749						\$2,749	PR	
<i>Total department 72</i>		\$69,233	\$69,233	\$0	\$0	\$0	\$0	\$51,000	\$18,233		\$0

TOTAL 2013 Capital Projects		\$44,767,282	\$24,387,937	\$1,228,021	\$4,787,883	\$13,875,108	\$712,603	\$2,746,762	\$9,694,276		\$11,722,630
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Name	Beginning Balance (Dec. 31 2012)	To be used for 2012 CF projects	To be used for 2013 projects	Transfer from Operating to Reserve	Transfer from Reserves to Operating	Transfer to Capital Fund	Interfund Transfers	Estimated Ending Balance (Dec. 31, 2013)
Operating Fund Reserves:								
Operating Fund Reserve	4,526,660	(11,446)	(1,867,000)		(84,625)		(1,595,686)	967,904
Operating Fund Reserve - incl. non-TCA	741,121	(556,595)						184,526
Reserve - Off Site Levy - Water	860,373							860,373
Grants to Other Organizations Reserve	135,581			50,000	(5,000)		(14,265)	166,316
Rocky Acres Program - Incomplete	50,000							50,000
Reserve - Development	183,585							183,585
Recreation - Parks Reserve	81,912	(5,695)		50,000				126,217
Subdivisions Reserve	197,473							197,473
Gravel Reclamation Reserve	22,377							22,377
Municipal Reserve	187,133							187,133
Gravel Crushing Reserve	962,312							962,312
Subtotal - Operating Fund Reserves	7,948,528	(573,736)	(1,867,000)	100,000	(89,625)	-	(1,609,951)	3,908,216
Capital Fund Reserves:								
Incomplete Capital - Recreation	789,645	(545,058)						244,587
Incomplete Capital - Administration	208,015	(148,048)						59,967
Incomplete Capital - Fire Department	239,971	(10,887)						229,084
Incomplete Capital - Ambulance	346,818							346,818
Incomplete Capital - Enforcement	123							123
Incomplete Capital - Airport	164,401	(45,635)						118,766
Incomplete Capital - Sewer	35,000							35,000
Agriculture - Reserve	50,000							50,000
Recreation Reserve - Zama	52,148	(40,000)						12,148
Recreation Reserve - La Crete	28,152	(42,417)					14,265	0
Reserve - Roads (General)	995,136	(1,749,868)	(3,631,082)	500,000			4,095,686	209,872
Water Treatment Plant Reserve	517,285	(78,185)	(57,000)					382,100
Incomplete Capital - Sewer	155,933		(75,000)					80,933
Incomplete Capital - Development	45,146		(10,150)					34,996
Recreation Reserve - Fort Vermilion	81,866	(7,000)						74,866
Drainage Reserve	1,992,782	(490,000)	(330,000)	250,000	(175,000)			1,247,782
Rural Water Line Reserve	19,492							19,492
Walking Trails - Fort Vermilion	-							-
Walking Trails - La Crete	40,000		(40,000)					-
Incomplete Capital - Public Works	201,999	(48,401)						153,598
Reserve - Water Upgrading	517,094	(46,679)	(46,105)					424,309
Reserve - Sewer Upgrading	318,254		(46,105)					272,149
Reserve - Waste	6,332	(3,000)	(3,332)					-
General Capital Reserve	3,425,116		(96,627)				(2,500,000)	828,489
Vehicle Replacement Reserve	1,134,285		(142,355)	485,000				1,476,930
Reserves-Garbage Projects (incl. capital)	8,500							8,500
Emergency Services Reserves	207,250		(98,000)	200,000				309,250
Subtotal - Capital Fund Reserves	11,580,744	(3,255,178)	(4,575,757)	1,435,000	(175,000)	-	1,609,951	6,619,760
TOTAL RESERVES	19,529,272	(3,828,914)	(6,442,757)	1,535,000	(264,625)	-	-	10,527,976



MACKENZIE COUNTY REQUEST FOR DECISION

Meeting:	Regular Council Meeting
Meeting Date:	June 26, 2013
Presented By:	Alison Kilpatrick, Director of Corporate Services
Title:	Financial Reports – January 1 to May 31, 2013

BACKGROUND / PROPOSAL:

Corporate Services provides financial reports to Council as per policy.

OPTIONS & BENEFITS:

Please review the following financial reports for the four-month period, January 1 – May 31, 2013:

- Investment Report
- Operating Statement
- Projects Progress Report

COSTS & SOURCE OF FUNDING:

N/A

COMMUNICATION:

N/A

RECOMMENDED ACTION:

That the financial reports for the period, January 1 – May 31, 2013, be accepted for information.

Author: A. Kilpatrick **Review Date:** _____ **CAO** _____

Investment Report for May 2013

Chequing Account on May 31, 2013

Bank account balance 2,918,267

Investment Values on May 31, 2013

Short term investments (EM0-0377-A) 13,203,346
 Short term T-Bill (1044265-26) 234,284
 Long term investments (EM0-0374-A) 4,740,298
18,177,928

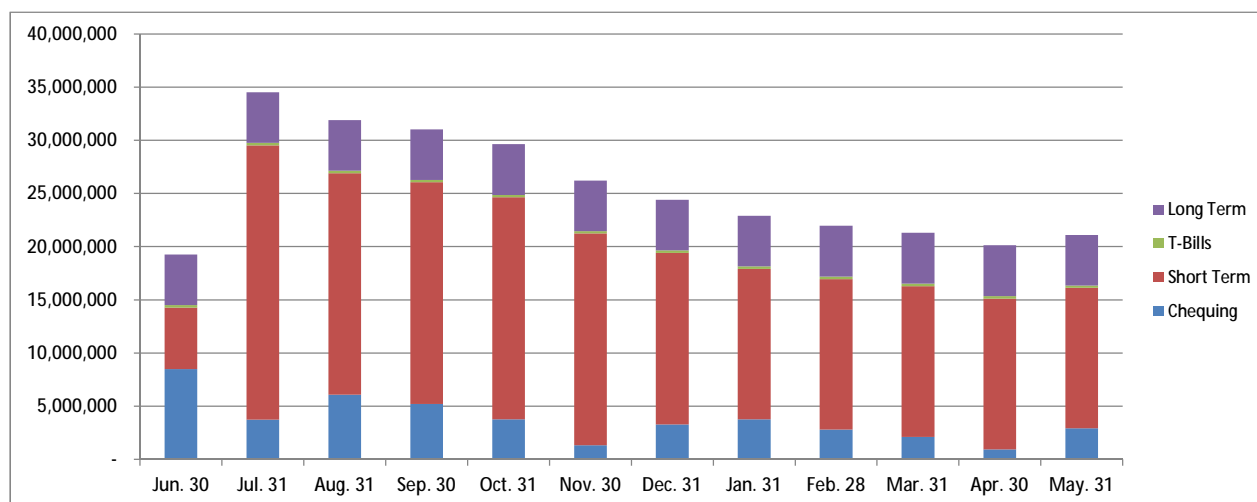
These balances include
'market value changes'.

Revenues

	Total	Short Term	Long Term
Interest received	118,002	89,538	28,464
Interest accrued	69,001	0	69,001
	187,003	89,538	97,465
Market value changes	(50,292)		(50,292)
Interest received, chequing account	11,349	11,349	
Grand total revenues before investment manager fees	148,060	100,887	47,173
Deduct: investment manager fees for investments	-12,845	-4,537	-8,308
Grand total revenues after investment manager fees	135,215	96,351	38,865

Balances in the Various Accounts - Last 12 Months

	Chequing	Short Term	T-Bills	Long Term	Total
Jun. 30	8,492,171	5,773,900	232,998	4,761,953	19,261,021
Jul. 31	3,735,746	25,789,539	233,116	4,764,915	34,523,317
Aug. 31	6,073,562	20,822,984	233,235	4,765,339	31,895,121
Sep. 30	5,200,615	20,847,223	233,350	4,734,742	31,015,930
Oct. 31	3,766,714	20,870,351	233,469	4,782,590	29,653,124
Nov. 30	1,338,291	19,897,422	233,584	4,731,752	26,201,049
Dec. 31	3,288,920	16,118,925	233,703	4,770,435	24,411,983
Jan. 31	3,769,369	14,133,670	233,822	4,761,401	22,898,263
Feb. 28	2,798,772	14,150,452	233,930	4,784,407	21,967,561
Mar. 31	2,109,858	14,169,292	234,049	4,781,006	21,294,206
Apr. 30	930,564	14,184,593	234,165	4,779,554	20,128,876
May. 31	2,918,267	13,203,346	234,284	4,740,298	21,096,195



**MACKENZIE COUNTY
STATEMENT OF OPERATIONS**

May 31, 2013

	2012 Actual	2013 Actual	2013	\$ Variance	% Variance
	Total	Total	Budget		
OPERATIONAL REVENUES					
Property taxes	30,086,554	31,099,579	31,129,352	29,773	0%
User fees and sales of goods	3,439,363	1,350,743	3,522,472	2,171,729	62%
Government transfers	3,241,960	233,655	1,223,479	989,824	81%
Investment income (operating)	454,041	52,445	326,000	273,555	84%
Penalties and costs on taxes	140,171	103,671	115,000	11,329	10%
Licenses, permits and fines	428,969	172,890	328,600	155,710	47%
Rentals	77,847	30,645	80,128	49,483	62%
Insurance proceeds	673	-	-	-	
Development levies	61,302	38,394	-	(38,394)	
Municipal reserve revenue	44,578	50,966	-	(50,966)	
Sale of non-TCA equipment	3,454	-	-	-	
Other	649,993	290,005	334,625	44,620	13%
Total operating revenues	38,628,902	33,422,992	37,059,656	3,636,664	10%
OPERATIONAL EXPENSES					
Legislative	594,063	268,910	735,150	466,240	63%
Administration	4,750,506	1,979,506	5,180,847	3,201,341	62%
Protective services	2,729,063	429,227	1,566,071	1,136,844	73%
Transportation	13,181,067	2,371,766	13,486,567	11,114,802	82%
Water, sewer, solid waste disposal	4,211,295	1,049,788	4,754,579	3,704,791	78%
Public health and welfare (FCSS)	728,839	395,403	693,241	297,838	43%
Planning, development	785,546	199,478	1,030,661	831,183	81%
Agriculture and veterinary	945,293	298,210	1,385,366	1,087,156	78%
Recreation and culture	1,618,859	635,865	1,941,579	1,305,714	67%
School requisitions	6,157,364	1,554,263	6,222,152	4,667,889	75%
Lodge requisitions	291,715	-	392,262	392,262	100%
Non-TCA projects	204,592	201,801	1,142,690	940,889	82%
Total operating expenses	36,198,203	9,384,217	38,531,165	29,146,948	76%
Excess (deficiency) before other	2,430,700	24,038,776	(1,471,509)	(25,510,285)	
CAPITAL REVENUES					
Government transfers for capital	5,103,229	2,472,769	19,891,011	17,418,242	88%
Other revenue for capital	156,682	8,275	529,900	521,625	98%
Proceeds from sale of TCA assets	663,234	-	7,500	7,500	100%
	5,923,145	2,481,044	20,428,411	17,947,367	88%
EXCESS (DEFICIENCY) - PSAB Model	8,353,845	26,519,819	18,956,902	(7,562,917)	
Convert to local government model					
Remove non-cash transactions	8,336,955	-	6,839,758	6,839,758	100%
Remove revenue for capital projects	(5,923,145)	(2,481,044)	(20,428,411)	(17,947,367)	88%
Long term debt principle	2,275,059	208,895	1,928,507	1,719,612	89%
Transfers to/from reserves	8,442,596	-	3,439,742	3,439,742	100%
EXCESS (DEFICIENCY) - LG Model	50,000	23,829,881	-	(23,829,881)	

Mackenzie County
Summary of All Units
For the Five Months Ending May 31, 2013

	2012 Actual	2013 Actual	2013	\$ Variance	% Variance
	Total	Total	Budget		
OPERATING REVENUES					
100-Taxation	29,859,344	30,868,756	30,880,043	11,287	0%
124-Frontage	255,668	230,823	272,552	41,729	15%
420-Sales of goods and services	641,482	152,013	322,405	170,392	53%
421-Sale of water - metered	2,097,610	916,681	2,397,080	1,480,399	62%
422-Sale of water - bulk	700,271	282,048	802,987	520,939	65%
424-Sale of land	63,764	12,816	-	(12,816)	
510-Penalties on taxes	140,171	103,671	115,000	11,329	10%
511-Penalties of AR and utilities	41,251	17,621	35,000	17,379	50%
520-Licenses and permits	19,911	10,825	15,600	4,775	31%
521-Offsite levy	61,302	38,394	-	(38,394)	
522-Municipal reserve revenue	44,578	50,966	-	(50,966)	
526-Safety code permits	330,815	132,142	250,000	117,858	47%
525-Subdivision fees	48,899	18,774	25,000	6,226	25%
530-Fines	16,270	5,560	28,000	22,440	80%
531-Safety code fees	13,074	5,589	10,000	4,411	44%
550-Interest revenue	430,269	83,814	326,000	242,186	74%
551-Market value changes	23,771	(31,369)	-	31,369	
560-Rental and lease revenue	77,847	30,645	80,128	49,483	62%
570-Insurance proceeds	673	-	-	-	
592-Well drilling revenue	250,945	116,605	25,000	(91,605)	-366%
597-Other revenue	184,802	121,327	206,875	85,548	41%
598-Community aggregate levy	109,231	21,636	67,750	46,114	68%
630-Sale of non-TCA equipment	3,454	-	-	-	
830-Federal grants	1,874	-	-	-	
840-Provincial grants	3,240,086	233,655	1,223,479	989,824	81%
890-Gain (Loss) Penny Rounding	-	(0)	-	0	
990-Over/under tax collections	(28,458)	-	(23,243)	(23,243)	100%
TOTAL REVENUE	38,628,902	33,422,992	37,059,656	3,636,664	10%
OPERATING EXPENSES					
110-Wages and salaries	5,140,205	2,325,683	6,323,484	3,997,801	63%
132-Benefits	880,574	475,639	1,249,650	774,011	62%
136-WCB contributions	42,059	18,110	61,391	43,281	71%
142-Recruiting	18,716	-	20,000	20,000	100%
150-Isolation cost	35,642	24,077	66,000	41,923	64%
151-Honoraria	473,231	245,757	532,500	286,743	54%
211-Travel and subsistence	412,881	127,226	335,100	207,874	62%
212-Promotional expense	34,222	10,722	72,500	61,778	85%
214-Memberships & conference fees	111,370	39,247	125,480	86,233	69%
215-Freight	97,306	35,658	113,260	77,602	69%
216-Postage	29,193	18,616	33,450	14,834	44%
217-Telephone	136,459	60,826	160,709	99,883	62%
221-Advertising	61,978	9,566	71,940	62,374	87%
223-Subscriptions and publications	4,777	7,007	8,222	1,215	15%
231-Audit fee	68,965	-	57,500	57,500	100%
232-Legal fee	74,488	16,800	95,000	78,200	82%
233-Engineering consulting	153,245	24,026	91,000	66,974	74%
235-Professional fee	2,660,001	447,685	1,364,204	916,519	67%
236-Enhanced policing fee	237,840	103,500	347,500	244,000	70%
239-Training and education	42,147	19,457	175,405	155,948	89%
242-Computer programming	52,746	8,577	61,119	52,542	86%
251-Repair & maintenance - bridges	59,312	-	181,100	181,100	100%
252-Repair & maintenance - buildings	181,060	42,013	172,716	130,703	76%
253-Repair & maintenance - equipment	256,390	80,418	300,300	219,882	73%
255-Repair & maintenance - vehicles	100,884	27,871	94,200	66,329	70%
258-Contract graders	93,290	53,415	150,000	96,585	64%
259-Repair & maintenance - structural	989,490	206,341	2,005,908	1,799,567	90%
261-Ice bridge construction	76,692	65,805	120,000	54,195	45%
262-Rental - building and land	15,133	1,788	17,029	15,241	90%
263-Rental - vehicle and equipment	69,940	19,537	64,228	44,691	70%
266-Communications	73,785	34,766	68,706	33,940	49%
271-Licenses and permits	10,704	2,569	12,829	10,260	80%
272-Damage claims	1,500	6,723	5,000	(1,723)	-34%
273-Taxes	990	-	15,000	15,000	100%
274-Insurance	272,043	-	284,800	284,800	100%
342-Assessor fees	257,865	107,327	235,000	127,673	54%
290-Election cost	-	2,750	8,000	5,250	66%
511-Goods and supplies	1,041,571	193,814	878,561	684,747	78%
521-Fuel and oil	821,066	342,619	732,650	390,031	53%

	2012 Actual	2013 Actual	2013	\$ Variance	% Variance
	Total	Total	Budget		
531-Chemicals and salt	195,479	88,020	280,950	192,930	69%
532-Dust control	365,815	5,166	419,800	414,634	99%
533-Grader blades	133,451	12,862	150,000	137,138	91%
534-Gravel (apply; supply and apply)	1,017,661	-	1,490,130	1,490,130	100%
535-Gravel reclamation cost	12,109	-	-	-	
543-Natural gas	84,170	74,078	98,464	24,386	25%
544-Electrical power	571,607	335,926	657,587	321,661	49%
710-Grants to local governments	1,371,120	800,692	1,765,786	965,094	55%
735-Grants to other organizations	1,690,701	1,035,237	1,786,655	751,418	42%
747-School requisition	6,157,364	1,554,263	6,222,152	4,667,889	75%
750-Lodge requisition	291,715	-	392,262	392,262	100%
810-Interest and service charges	39,202	5,642	36,000	30,358	84%
831-Interest - long term debt	426,418	60,318	469,490	409,172	87%
921-Bad debt expense	3,479	69	8,000	7,931	99%
922-Tax cancellation/write-off	202,181	4,210	60,000	55,790	93%
992-Cost of land sold	4,429	-	-	-	
993-NBV value of disposed TCA	854,138	-	13,492	13,492	100%
994-Change in inventory	713,078	-	(550,648)	(550,648)	100%
995-Depreciation of TCA	6,769,738	-	7,376,914	7,376,914	100%
TOTAL	35,993,611	9,182,416	37,388,475	28,206,059	75%
Non-TCA projects	204,592	201,801	1,142,690	940,889	82%
TOTAL EXPENSES	36,198,203	9,384,217	38,531,165	29,146,948	76%
EXCESS (DEFICIENCY)	2,430,700	24,038,776	(1,471,509)	(25,510,285)	
OTHER					
125-Connection rees	-	275	-	(275)	
840-Provincial transfers for capital	5,103,229	2,472,769	19,891,011	17,418,242	88%
575-Contributed TCA	-	-	325,000	325,000	100%
597-Other capital revenue	156,682	8,000	204,900	196,900	96%
630-Proceeds of sold TCA asset	663,234	-	7,500	7,500	100%
	5,923,145	2,481,044	20,428,411	17,947,367	88%
EXCESS (DEFICIENCY) - PS MODEL	8,353,845	26,519,819	18,956,902	(7,562,917)	
CONVERT TO LG INCOME STATEMENT					
Remove non-cash transactions associated with PSAB changes					
993-NBV value of disposed TCA	854,138	-	13,492	13,492	100%
994-Change in inventory	713,078	-	(550,648)	(550,648)	100%
995-Amortization of TCA	6,769,738	-	7,376,914	7,376,914	100%
Remove TCA revenues					
Total of OTHER per above	(5,923,145)	(2,481,044)	(20,428,411)	(17,947,367)	88%
Add LTD principle paid					
832-Principle Payments	2,275,059	208,895	1,928,507	1,719,612	89%
Add/Deduct LG model TF to/from reserves					
920-Contribution from Capital Reserve	(2,335)	-	(195,800)	(195,800)	100%
930-Contributions from Operating Reserve	(47,181)	-	(646,220)	(646,220)	100%
940-Contribution from Capital Reserve	(19,948)	-	-	-	
762-Contribution to Capital (funding TCA projects)	857,467	-	2,746,762	2,746,762	100%
763-Contribution to Capital Reserves	4,592,174	-	1,435,000	1,435,000	100%
764-Contribution to Operating Reserves	3,062,419	-	100,000	100,000	100%
EXCESS (DEFICIENCY) - LG MODEL	50,000	23,829,881	-	(23,829,881)	

Project Progress Report for May 2013

Project Name	Total costs	Costs in prior years	Costs in current year up to May 31, 2013	2013 Budget	2013 Budget Remaining on May 31, 2013	Status Update on May 31, 2013	Percentage of Completion (%)
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Administration Department

FV - Sign with flags	-	-	-	25,000	25,000		0%
FV - Alarm system (CF)	6,161	6,161	-	42,967	42,967		0%
ZA - Paving Cornerstone, Library parking lot (CF)	65,568	65,568	-	234,433	234,433		0%
FV - Office roof repair & building improvements (CF)	110,970	110,970	-	39,030	39,030		0%
Virtual City Hall (CF)	15,585	15,585	-	4,415	4,415		0%
FV - Roof extension over back door	-	-	-	6,000	6,000		0%
Land purchases from AB SRD (CF)	42,673	42,673	-	132,328	132,328		0%
County's CAO house repairs (CF)	73,687	73,578	108	11,446	11,338		
<i>Total department 12</i>			108	495,619	495,511		

Fire Department

FV - Rescue struts	4,984	-	4,984	6,000	1,016		
FV - Upgrade foam system on pump	-	-	-	8,000	8,000		0%
FV - Self contained breathing apparatus compressor	-	-	-	35,000	35,000		0%
Tompkins Fire Hall - Landscaping (CF)	22,909	17,925	4,984	2,075	(2,909)		
LC - Blue Hills Fire Hall - Furniture/fixtures (CF)	31,188	31,188	-	8,812	8,812		0%
LC - Self contained breathing apparatus compressor	-	-	-	35,000	35,000		0%
LC - Rescue struts	-	-	-	6,000	6,000		0%
LC - Upgrade foam system on pump	-	-	-	8,000	8,000		0%
<i>Total department 23</i>			9,968	108,887	98,919		

Transportation Department

FV - Commercial grade turn mower	18,587	-	18,587	18,600	13		
FV - Pintle hitch trailer to haul loader	-	-	-	30,000	30,000		0%
FV - Tandem axle pup trailer	-	-	-	35,000	35,000		0%
FV - 550 truck with picker & auger	-	-	-	98,500	98,500		0%
LC - 101 St & 103 Ave reconstruction (CF)	35,653	18,582	17,071	1,545,890	1,528,820	Tender closes May 28th at Council Meeting	5%
FV - Broom for Bobcat skid steer	8,951	-	8,951	9,400	449		
FV - 48th & 53rd Ave paving (CF)	15,435	-	15,435	685,150	669,715		
ZA - Aspen Drive paving & S-curve servicing (CF)	2,681	-	2,681	680,000	677,319		
New infrastructure	-	-	-	500,000	500,000	Has not started to date	0%
LC - BF 81125 - Culverts (3)	7,877	-	7,877	380,904	373,027	Engineering Stage	10%

Project Name	Total costs	Costs in prior years	Costs in current year up to May 31, 2013	2013 Budget	2013 Budget Remaining on May 31, 2013	Status Update on May 31, 2013	Percentage of Completion (%)
LC - BF 81120/79239 - Bridge repairs	-	-	-	260,000	260,000	Engineering Stage	10%
LC - BF 81336 - Engineering re: culvert	-	-	-	50,993	50,993	Engineering Stage	10%
LC - BF 75117 - Engineering re: culvert	-	-	-	51,074	51,074	Engineering Stage	10%
LC - Steamer trailer	12,115	-	12,115	12,000	(115)	Complete	100%
LC - Pave pathway 91st Ave & 102 St	-	-	-	15,500	15,500	Waiting for Local Paving to begin	0%
FV - Pressure washer system upgrades (CF)	-	-	-	5,000	5,000		
LC - 105th Avenue reconstruction	-	-	-	294,730	294,730		
ZA - Bears paw Crescent (CF)	511,261	511,261	-	15,633	15,633		
LC - Salt and sand shelter	-	-	-	202,000	202,000	Obtaining the required Price Quotes	5%
Ground Penetrating Radar unit	36,730	-	36,730	40,000	3,270	Complete	100%
ZA - Utility & Power Pole Relocations (CF)	53,513	53,513	-	8,943	8,943		
LC - Intersection lighting at 99 Street & North Access Road	-	-	-	40,925	40,925	Waiting for Atco to design.	0%
ZA - Beautification Project (CF)	5,662	5,662	-	4,338	4,338		
Gravel Reserve (to secure gravel sources)	-	-	-	500,000	500,000		
AJA Friesen Road Reconstruction (CF)	1,695,560	1,681,094	14,466	18,825	4,359	Minor cleanup to be completed	95%
Zama Access Road - Phase III (CF)	3,272,396	3,268,038	4,358	2,731,963	2,727,605		
Zama Access Rd - Phase IV	-	-	-	6,563,700	6,563,700		
Hwy 88 connector upgrade Phase I (CF)	2,990,943	2,980,540	10,404	5,697,196	5,686,792	In Progress	30%
Hwy 88 connector upgrade Phase II	12,584	-	12,584	7,013,100	7,000,516	Design Stage	2%
Hwy 88 connector upgrade Phase III	-	-	-	4,683,800	4,683,800	Design Stage	0%
<i>Total department 32</i>			161,260	32,193,164	32,031,904		

Airport Department

LC - Airport Dev'ment (CF)	2,679,117	2,679,117	-	15,364	15,364		
FV - Airport Dev'ment (CF)	1,363,667	1,363,224	443	16,382	15,940		
LC - Beacon light tower	-	-	-	7,500	7,500	Complete waiting for invoice	100%
LC - Instrument Approach (CF)	36,112	36,112	-	13,889	13,889	In progress	60%
<i>Total department 33</i>			443	53,135	52,693		

Water Treatment & Distribution Department

FV - Truckfill meter upgrades	-	-	-	25,000	25,000	In Progress	10%
FV - 50th St water & sewer extension	11,753	-	11,753	581,000	569,247	Local Improvement Bylaw passed, In the advertisement stage.	5%
Wolfe Lake Water Point Building Replacement (CF)	8,765	8,615	150	7,385	7,235	New building is on site and ready to be placed.	60%
LC - Spare well pump and motor	-	-	-	13,000	13,000	Have not places the order to date.	0%

Project Name	Total costs	Costs in prior years	Costs in current year up to May 31, 2013	2013 Budget	2013 Budget Remaining on May 31, 2013	Status Update on May 31, 2013	Percentage of Completion (%)
FV - Replacement of chlorine gas equipment & analyzer (CF)	15,840	8,697	7,143	6,303	(840)	Complete	100%
ZA - Distribution pumphouse upgrades	32,513	-	32,513	897,075	864,563	Grant application submitted waiting for funding approval.	5%
LC - Rehab well 1	3,047	-	3,047	150,712	147,665	On Hold	0%
LC - SCADA computer	-	-	-	7,500	7,500	Complete waiting for invoice.	100%
ZA - Water treatment plant upgrades (CF)	474	-	474	50,000	49,526	Complete waiting for invoice.	100%
ZA - WTP - Roof ventilation and insulation	-	-	-	11,500	11,500	Has not started	0%
Rural Water - Phases I & II (CF)	430,368	237,278	193,091	353,098	160,007	Minor cleanup to be done.	98%
Rural Water - Pumping stn. (CF)	13,256	8,131	5,125	441,869	436,744	On Hold	1%
High Level Rural Water Line (South)	-	-	-	1,800,000	1,800,000	In design stage.	0%
<i>Total department 41</i>			253,295	4,344,442	4,091,147		

Sewer Disposal Department

LC - Lagoon upgrade (CF)	595,594	466,440	129,154	3,929,911	3,800,757	Clearing contract is complete, construction tender to close in June.	15%
ZA - Lift station upgrade	888	-	888	1,144,000	1,143,113	Grant application submitted waiting for funding approval.	5%
ZA - Storage shed	-	-	-	8,000	8,000	Not started to date.	0%
FV - Complete upgrade main lift station	-	-	-	75,000	75,000	Not started to date.	0%
<i>Total department 42</i>			130,041	5,156,911	5,026,870		

Solid Waste Disposal

2 X 40-yard bins	-	-	-	22,000	22,000		0%
Land purchase (NW 11-104-17-W5), Tompkins Waste Transfer Station (CF)	36,000	36,000	-	3,000	3,000		0%
Blumenort - Shack replacement	-	-	-	11,911	11,911		0%
<i>Total department 43</i>			-	36,911	36,911		

Planning & Development Department

Trimble GeoExplorer 6000 XH	-	-	-	10,150	10,150	The device has not been ordered.	0%
<i>Total department 61</i>			-	10,150	10,150		

Agricultural Services Department

HL - Rural Drainage - Phase II & Phase III (CF)	554,780	398,524	156,256	632,476	476,220	Completion Date- July 1, 2013	80%
Spruce Road drainage & road rehab	-	-	-	330,000	330,000	The commencement date will be in June or July 2013.	0%
<i>Total department 63</i>			156,256	962,476	806,220		

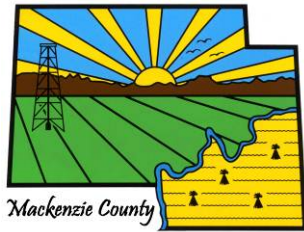
Recreation Department

Project Name	Total costs	Costs in prior years	Costs in current year up to May 31, 2013	2013 Budget	2013 Budget Remaining on May 31, 2013	Status Update on May 31, 2013	Percentage of Completion (%)
FV - Capital (includes CF)	186,340	181,604	4,736	94,417	89,681		
LC - Capital (includes CF)	308,155	275,734	32,422	128,417	95,995		
Recreation Facilities - Grounds Improvements (CF)	-	-	-	432,520	432,520		0%
LC - Jubilee Park Committee - Walking Trails	-	-	-	50,000	50,000		0%
ZA - Capital (includes CF)	115,378	84,378	31,000	71,000	40,000		
LC - Splash park	-	-	-	255,000	255,000		0%
FV - Splash park	-	-	-	305,000	305,000		0%
<i>Total department 71</i>			68,158	1,336,354	1,268,196		

Parks & Playgrounds Department

ZA - Park landscaping (CF)	-	-	-	2,946	2,946		0%
Machesis Lake - Concrete toilets	-	-	-	17,000	17,000		0%
FV - Concrete toilets	-	-	-	34,000	34,000		0%
LC - Arena walkway (CF)	2,462	2,462	-	12,538	12,538		0%
Hutch Lake - Stairs (CF)	17,791	17,791	-	2,749	2,749		0%
<i>Total department 72</i>			-	69,233	69,233		

TOTAL 2013 Capital Projects	779,528	44,767,282	43,987,754
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MACKENZIE COUNTY REQUEST FOR DECISION

Meeting:	Regular Council Meeting
Meeting Date:	June 26, 2013
Presented By:	Joulia Whittleton, Chief Administrative Officer
Title:	La Crete Enhanced Policing – Memorandum of Understanding

BACKGROUND / PROPOSAL:

Mackenzie County signed an Extension Agreement with the RCMP for the provision of Enhanced Policing services in March 2013. Section 4 of this agreement requires the County to enter into a Memorandum of Understanding (MOU) with the Detachment Commanders to determine the duties and responsibilities of the RCMP members employed under the Agreement.

A draft MOU is being presented to Council for review and comment.

The following documents are attached for reference:

- Draft Memorandum of Understanding
- Memorandum of Understanding which expires June 30, 2013
- Enhanced Policing Agreement – Extension Agreement (July 1, 2013 – June 30, 2016)
- Lease Agreement – La Crete Office (April 1, 2012 – March 31, 2017)

OPTIONS & BENEFITS:

COSTS & SOURCE OF FUNDING:

2013 Budget

Author: C. Gabriel **Reviewed by:** _____ **CAO** _____

COMMUNICATION:

RECOMMENDED ACTION:

For review and discussion.

Author: _____ Reviewed by: _____ CAO _____

DRAFT

Memorandum of Understanding

THIS ARRANGEMENT, made in duplicate as of the 29th day of May 2013.

BETWEEN

THE ROYAL CANADIAN MOUNTED POLICE
(Hereinafter referred to as the "**RCMP**")

AND

MACKENZIE COUNTY
as represented by the Reeve
(Hereinafter referred to as the "**County**")

Collectively referred to as the "Participants".

BACKGROUND:

WHEREAS the County wishes to provide an enhanced level of provincial policing service and the Province of Alberta, Minister of Justice and Solicitor General has entered into such an Agreement with the County pursuant to Section 22(1) of the *Police Act* R.S.A. 2000, c.P-17; and,

WHEREAS the County shall enter into a Memorandum of Understanding (MOU) with the RCMP "K" Division to determine the duties and responsibilities of the RCMP Member employed by the said Agreement; and,

WHEREAS it is acknowledged and agreed that, notwithstanding anything contained herein, the MOU does not create any enforceable legal or equitable rights or any obligations, but merely serves to document the parameters and understanding in principle which have been reached and in respect to the duties and responsibilities of the RCMP Member providing services under this said Agreement.

NOW THEREFORE THE PARTICIPANTS INTEND AS FOLLOWS:

1.0 DEFINITIONS:

1.1 In this Memorandum of Understanding (MOU) the following terms, in singular or plural form according to the context, are defined as follows:

- i. "RCMP" means the Royal Canadian Mounted Police;
- ii. "MOU" means Memorandum of Understanding;
- iii. "Agreement" means Memorandum of Understanding;
- iv. "Arrangement" means Memorandum of Understanding;
- v. "WAD" means Western Alberta District of the RCMP;
- vi. "Detachment Commander" means Non-Commissioned Officer in Charge;
- vii. "OIC" means Officer in Charge;
- viii. "Member" means police officer employed by the RCMP and assigned to the enhanced position; and,
- ix. "RCMP Detachment" means the Fort Vermillion RCMP detachment.

2.0 PURPOSE AND SCOPE:

2.1 This Agreement shall commence on July 1, 2013 and expire on March 31, 2016 and will provide the terms of reference for the RCMP Member, RCMP Detachment, and the County in relation to the Option 1 Enhanced Policing Agreement between the County and the Minister of Justice, Solicitor General of Alberta for the Hamlet of La Crete dated 4th day of March, 2013.

2.2 This MOU sets out the general duties and responsibilities of the RCMP Member providing services to the County.

2.3 This MOU does not form a contractually binding Agreement and the Participants acknowledge their mutual intention to resolve all matters arising from this MOU in a fair and amicable way.

3.0 DUTIES AND RESPONSIBILITIES OF THE RCMP MEMBER:

- 3.1 The role of the RCMP Member under this MOU will be to provide an enhanced level of policing, focused on the prevention of crime, pursuant to the duties and responsibilities under the Provincial Police Service Agreement between the Government of Canada and the Government of the Province of Alberta. The RCMP Member shall not be required to perform any duties or provide any services which are not appropriate to the effective and efficient delivery of police services in the Province.
- 3.2 The primary function of the RCMP Member under this MOU will be to provide selective enforcement duties and responsibilities, including, but not limited to:
- General duty policing services in accordance with the Provincial Police Service Agreement.
 - Traffic Enforcement, under the Traffic Safety Act of Alberta.
 - Enforcement of the Gaming and Liquor Act of Alberta.
 - Bring awareness to the community with respect to:
 - Bullying
 - Impaired Driving / Drug Use
 - Delivering education and training to schools within the Detachment boundaries relating to the Drug Abuse Resistance Education (D.A.R.E.).
- 3.3 Additionally, the RCMP Member may participate and offer other public safety programs which may include:
- Enforcement of the Environmental Protection and Enhancement Act of Alberta (Illegal Dumping, etc.).
 - Emergency Planning / Disaster Services relating to special events and policing those special events in the area.
 - In support of the Detachment Commander, act as a liaison to the Police Advisory Committee or Community Advisory Group or Community Consultative Group, as may apply.

- Perform the duties and responsibilities of a school resource officer.
 - Attend meetings with local council as required to report on programs and issues and the steps being taken on those programs and issues.
- 3.4 The role of the RCMP Member assigned to the County will be to provide an enhanced level of policing. The RCMP Member will not provide assistance or service in regulatory control or licenses of by-laws (for example: by laws relating to animals and building inspections).

4.0 OBLIGATIONS OF THE RCMP:

- 4.1 The RCMP Member position will be maintained as a permanent posting in the County; however, the RCMP will not be held liable for any vacancy should such occur.
- 4.2 The Detachment Commander will have sole responsibility for determining the appropriate operational and administrative use of the enhanced policing RCMP Member providing services to the Hamlet of La Crete.
- 4.3 The RCMP Member will assist other RCMP detachment / unit locations during emergencies with the understanding that the RCMP will return services to the County in an amount equal to the time utilized by other detachment / unit locations.
- 4.4 The RCMP Member is an employee of the RCMP and as such, the RCMP has exclusive responsibility for investigating public / internal complaints involving the RCMP Member and for administering any discipline against the RCMP Member in accordance with the RCMP Act and applicable RCMP Policies / Directives.
- 4.5 The Detachment Commander will continue to provide the County's Chief Administrator with the Reeve's Report and the County Person Hour Tracking Report.

5.0 OBLIGATIONS OF THE COUNTY:

- 5.1 The County intends to participate in ongoing communication with the Detachment Commander with regards to feedback and priorities concerning the enhanced policing position.
- 5.2 To ensure that all articles contained within the Option 1 Enhanced Policing Agreement between the County and the Minister of Justice, Solicitor General of Alberta dated 4th day of March, 2013 are upheld and kept current / in good standing.

6.0 JOINT OBLIGATIONS OF BOTH PARTICIPANTS:

- 6.1 The County may provide input on the staffing selection process to fill the enhanced RCMP Member position. The RCMP will have exclusive authority to determine the appropriate and successful candidate for the position.
- 6.2 The RCMP agrees to provide the RCMP Member providing services under this MOU with a suitable work station in the RCMP Detachment. Should it be agreed upon that an alternative work site to the RCMP Detachment is required, the County agrees to provide such alternate work site at no cost to the RCMP. Further the County agrees to ensure that any such alternative work site selected meets all RCMP security standards and protocols and any cost associated with the County meeting such security standards and protocol will not be transferred to the RCMP and financially assumed exclusively by the County.
- 6.3 The RCMP will be responsible for providing basic equipment and training for the enhanced policing RCMP Member in order that he or she may perform those services directly related to enforcement of all Federal and Provincial Statutes and the Criminal Code of Canada. The County will provide for any specialized training or equipment needs which may be required by the RCMP Member to perform services directly related to the County by-laws pertinent to public safety, traffic law enforcement and protection of County and public infrastructures.
- 6.4 As required by either the County or the RCMP, any unresolved issues between the County and the RCMP shall be referred to the representatives for resolution pursuant to Article 10.0.

7.0 FINANCIAL ARRANGEMENTS:

7.1 The County shall be charged as per Sections 5 to 8 inclusive, as outlined in the Enhanced Policing Agreement between the Province of Alberta and the County made the 4th day of March, 2013.

8.0 TERM:

8.1 Notwithstanding the date on which this MOU is signed by each of the Participants, this MOU shall come into effect on the 1st day of July 2013 and will expire on 30th day of June 2016. This agreement may be renewed or extended upon such terms as may be mutually agreed to at that time.

9.0 DEPARTMENTAL REPRESENTATIVES:

9.1 The following officials are designated as the departmental representatives for purposes of this Arrangement and any notices required under this Arrangement will be delivered as follows:

For the RCMP: NCO i/c Fort Vermillion Detachment 4302 – 45 St Fort Vermillion, AB T0H 1N0 Phone: 780-927-3258	For the County: Reeve PO Box 640 Fort Vermillion, AB T0H 1N0 Fax: 780-927-4266
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10.0 DISPUTE RESOLUTION:

10.1 In the event of a dispute arising from the interpretation or operation of this Arrangement, it will be referred to the Participants' representatives set out in Article 9.0, above, who will use their best efforts to resolve the matter amicably. If such negotiation fails, the Participants intend to refer the matter to the below noted senior parties for resolution:

For the RCMP: District Commander Suite 101 10605 West Side Drive Grande Prairie, AB T8V 8E6 Phone: 780-831-2340	For the County: Reeve PO Box 640 Fort Vermillion, AB T0H 1N0 Fax: 780-927-4266
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11.0 LIABILITY:

11.1 Each Participant will be responsible for any damages caused by the conduct of its' employees or agents in carrying out the terms of this Arrangement.

12.0 MONITORING:

12.1 The Participants will meet on an annual basis to review and assess the operation and effectiveness of this Arrangement or as requested to discuss matters of mutual interest.

12.2 The Detachment Commander or designate will meet with the County Reeve and Council, or designate, at least once every quarter to discuss matters of mutual interest or concern.

12.3 The District Commander for WAD may meet with the County Reeve and Council, or designate, on a yearly basis, or as requested to discuss matters of mutual interest concerning this MOU.

13.0 TERMINATION:

- 13.1 This Arrangement may be terminated by either Participant at any time, without cause, by either party, upon one calendar year's written notice (365 days) to the other.
- 13.2 Termination does not release a Participant from any obligations which accrued while the Arrangement was in force.

14.0 AMENDMENT TO THE ARRANGEMENT:

- 14.1 Amendment to this Arrangement may be negotiated by either Participant and may only be amended by the written consent of all the Participants.
- 14.2 This Arrangement shall not be varied by an oral agreement or representation or otherwise than by an instrument in writing of concurrent or subsequent date hereto duly executed by the Participants.

Recommended by:

S/Sgt.
Detachment Commander
NCO i/c Fort Vermillion RCMP Detachment

Date: _____

Signed by the authorized officers of the Participants:

For the County:

Mr. Bill Neufeld
Reeve
Mackenzie County

Date: _____

For the RCMP:

D.N. (Dale) McGowan
Deputy Commissioner M.O.M.
Commanding Officer "K" Division

Date: _____

MEMORANDUM OF UNDERSTANDING

THIS ARRANGEMENT, made in duplicate as of the 3rd day of September 2010

BETWEEN

Royal Canadian Mounted Police
(hereinafter referred to as the "RCMP")

AND

Mackenzie County
(hereinafter referred to as the "County")

BACKGROUND

CONCERNING THE RESPONSIBILITIES AND DUTIES OF THE COUNTY AND THE RCMP RELATIVE TO AN ENHANCED LEVEL OF POLICE SERVICES PURSUANT TO SECTION 22(1) OF THE POLICE ACT R.S.A. 2000, C.P.-17.

NOW THEREFORE THE PARTICIPANTS INTEND AS FOLLOWS:

1. **DEFINITIONS:**

In this Memorandum of Understanding (MOU) the following terms, in singular or plural form according to the context, are defined as follows:

"County" means Mackenzie County

"RCMP" means Royal Canadian Mounted Police

"Arrangement" means Memorandum of Understanding

"MOU" means Memorandum of Understanding

"Constable" means the Constable (Regular Member) of the RCMP assigned to the enhanced position.

"Community Policing Initiatives" means agreed upon Annual Performance Plan

2. PURPOSE AND SCOPE:

- 2.1 The County entered into an arrangement with the Solicitor General and Minister of Public Security on the 16th day of June, 2010, pertaining to an enhanced policing initiative for the Mackenzie County in the Province of Alberta.
- 2.2 The County intends to secure an arrangement with the RCMP to provide an enhanced level of police services to the County for the purpose of community policing initiatives.
- 2.3 The participants acknowledge and agree that, notwithstanding anything contained herein, this arrangement does not create any enforceable legal or equitable rights nor any obligations, it merely serves to document the parameters that have been set out during discussions between the participants during which an understanding in principal has been reached.
- 2.4 The participants further acknowledge that if either participant acts to its detriment in reliance on this memorandum or any part thereof, or in reliance on any representations by the other participant or its officers, employees or agents, does so without recourse to the other participant.

3. OBLIGATIONS OF THE RCMP:

- 3.1 The RCMP will provide two (2) Constables to conduct "enhanced police services" relating to policing needs of the La Crete area.
- 3.2 The Constables employed by the County will be under the direct control of the NCO I/C Fort Vermilion Detachment or designate and will be stationed at the Fort Vermilion Detachment.
- 3.3 The role of the Constables under this MOU will be to provide an enhanced level of provincial policing consistent with the Provincial Police Service Agreement between the Government of Canada and the Government of the Province of Alberta. The Constables shall not be required to perform any duties or to provide any services which are not appropriate and consistent with the effective and efficient delivery of police services in the Province.
- 3.4 The RCMP members will give priority to community policing initiatives. The focus of these initiatives will be on investigation of drug trafficking offences and other enterprise crime within their area or jurisdiction.

- 3.5 The Constables shall assist other RCMP members during an emergency situation on the understanding that the RCMP will reciprocate with time and/or services provided by the members as appropriate and determined by the NCO I/C Fort Vermilion Detachment or his designate.
- 3.6 As required by either the County or the RCMP, any unresolved issues between the County and the NCO I/C Fort Vermilion Detachment shall be referred to the representatives identified in Section 12 of this MOU.
- 3.7 The RCMP will be responsible for providing basic equipment and training for the Constables assigned to this MOU (vehicle, radio, kit and clothing). The RCMP will also provide normal RCMP training courses that the member may require to perform his/her duties.
- 3.8 The NCO I/C Fort Vermilion Detachment or designate may provide the County with a written report on a monthly basis and will meet with the representatives of the County to discuss matters of a mutual interest on a quarterly basis or when requested to do so, providing proper notice is given.
- 3.9 The role of the Constables assigned to the County under authority of this MOU will be to provide an enhanced level of provincial/federal policing services, with specific focus on community policing initiatives. The Constables will not provide assistance or service in regulatory control of licences or bylaws.

4. OBLIGATIONS OF THE COUNTY:

- 4.1 The County intends that the NCO I/C Fort Vermilion Detachment will be solely responsible for determining the appropriate operational and administrative use of RCMP personnel. This does not preclude active consultation between the County and the NCO I/C Fort Vermilion Detachment.
- 4.2 The County intends that the related costs of policing incurred during the policing of this arrangement will relate directly to the policing of the County.

5. FINANCIAL ARRANGEMENTS:

- 5.1 Financial arrangements for this MOU are provided for under the Agreement dated 16th day of June, 2010, between the County and the Solicitor General and Minister of Public Security.

6. TERM:

- 6.1 This Arrangement will commence on July 01, 2010 and, subject to ratification of a new Provincial Police Service agreement effective April 01, 2010, shall expire on June 30, 2013.

7. CONFIDENTIALITY AND USE OF INFORMATION:

Each Participant intends:

- 7.1 To use the information provided by the other Participant solely for the purpose of law enforcement and accounting purposes.
- 7.2 To treat information received from the other Participant in confidence and take all reasonable measures to preserve its confidentiality and integrity and to safeguard the information against accidental or unauthorized access, use, or disclosure.
- 7.3 Mark the information provided with the appropriate security classification.
- In the case of the RCMP, this means Protected A, Protected B, Protected C or Classified, Unclassified, Confidential, Secret, Top Secret. In the case of the County, this means Confidential.
- 7.4 Treat information received from the other Participant in accordance with the security markings on it and to undertake to provide equivalent protection to it while it is in the receiving Participant's possession.
- 7.5 Attach terms, conditions, or caveats to the information supplied as the supplying Participant deems appropriate.
- 7.6 Abide by all caveats, conditions, or terms attached to the information.
- 7.7 Maintain appropriate records concerning the transmission and receipt of information exchanged.
- 7.8 Not disseminate the information to any third party without the prior written consent of the supplying Participant (or agency from which the information originated, as appropriate), except as required by law.
- 7.9 Limit access to the information to those of its employees whose duties require such access, who are legally bound to keep confidences and who have the appropriate security clearance.

- 7.10 Provide a written rationale for the request for information and set out the nature of the assistance sought when requesting information from the other Participant.
- 7.11 Comply with the provisions governing the use, disclosure and retention of records in the *Youth Criminal Justice Act S.C. 2002*.

8. INFORMATION MANAGEMENT:

- 8.1 The information disclosed under this arrangement will be administered, maintained, and disposed of in accordance with the Policy on Government Security and the law that applies to record retention and personal information and all applicable policies and guidelines. In the case of the RCMP, this includes the *Privacy Act*, the *National Archives of Canada Act*, and *Government Security Policy*. In the case of the County, the applicable laws pertaining thereto.
- 8.2 Each Participant will:
 - 8.2.1 Promptly notify the other of any unauthorized use or disclosure of the information exchanged under this MOU and will furnish the other Participant with details of such unauthorized use or disclosure. In the event of such an occurrence the Participant responsible for the safeguarding of the information will take all reasonably necessary steps to prevent a reoccurrence.
 - 8.2.2 Immediately notify the other if either receives a request under the *Privacy Act*, the *Access to Information Act*, or other lawful authority, for information provided under this MOU. If requested, the Participant will endeavor to protect the information from disclosure to the extent permitted by law.
 - 8.2.3 Return any information that should not have been provided to it by the other Participant.

9. ACCURACY OF INFORMATION:

Each Participant will:

- 9.1 Use its best efforts to verify the accuracy and completeness of the information provided to the other Participant.

9.2 Promptly notify the other Participant if it learns that inaccurate or potentially unreliable information may have been provided or received and take all reasonable remedial steps.

10. DEPARTMENTAL REPRESENTATIVES:

10.1 The following officials are designated as the departmental representatives for purposes of this Arrangement and any notices required under this Arrangement will be delivered as follows:

For the RCMP:

NCO I/C Fort Vermilion RCMP
4302 45 Street
Box 94
FORT VERMILION AB T0H 1N0
780 927 3258

For the County:

Chief Administrative Officer
Mackenzie County
Box 640
FORT VERMILION AB T0H 1N0
780 927 3718

11. LIABILITY:

Each Participant will be responsible for any damages caused by the conduct of its employees or agents in carrying out the terms of this Arrangement.

12. DISPUTE RESOLUTION:

In the event of a dispute arising from the interpretation or operation of this Arrangement, it will be referred to the Participants' representatives set out above who will use their best efforts to resolve the matter amicably. If such negotiation fails, the Participants intend to refer the matter to the below-noted senior parties for resolution.

For the RCMP:

Western Alberta District Officer
101 - 10605 West Side Drive
GRANDE PRAIRIE AB T8V 8E6

For the County:

Reeve
Mackenzie County
FORT VERMILION AB T0H 1N0

13. MONITORING:

The Participants intend to meet on an annual basis to review and assess the operation and effectiveness of this Arrangement.

Upon completion of this operation, the participants intend to schedule a debriefing to evaluate and discuss lessons learned from training, planning, and operations. Each agency entered into this Arrangement is responsible for capturing a full description of their commitments and obligations identified throughout the operation.

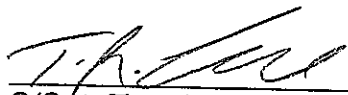
14. TERMINATION:

This Arrangement may be terminated by either Participant upon ninety (90) days written notice. Termination does not release a Participant from any obligations which accrued while the Arrangement was in force.

15. AMENDMENT TO THE ARRANGEMENT:

This Arrangement may only be amended by the written consent of the Participants.

Recommended by:




S/Sgt. Tom Love,
NCO I/C
RCMP Fort Vermilion Detachment

Date: August 27/2010

Signed by the authorized officers of the Participants:

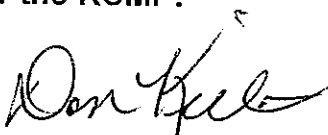
For the County:



Reeve, Greg Newman

Date: August 27/2010

For the RCMP:

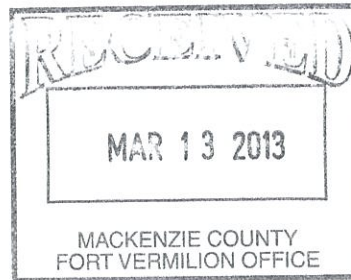


C/Supt. Don Killam, surint. pr.
R.R. Knecht, Deputy Commissioner
Deputy Commissioner North West Region
and Commanding Officer "K" Division
11140 109 Street Edmonton AB T5G 2T4

Date: 3 SEPT 2010

March 4, 2013

Ms. Joulia Whittleton
Chief Administrative Officer
Mackenzie County
P.O. Box 640
Fort Vermilion, AB T0H 1N0



Dear Ms. Whittleton:

Re: Mackenzie County – Enhanced Policing Agreement – Extension Agreement

Thank you for your letter of November 8, 2012, seeking a reduction in the number of enhanced RCMP members serving Mackenzie County.

Enclosed are three (3) originals of a renewal Option 1 Enhanced Policing Agreement, providing for one additional member for community policing in La Crete, Alberta. Please provide for the signature of the authorized official (Reeve Bill Neufeld) and return two (2) originals to me at your earliest convenience. We will in turn provide a copy of the signed agreement to the Commanding Officer, RCMP “K” Division.

In addition, a Memorandum of Understanding will be required between the County and the RCMP, establishing the duties, responsibilities, and reporting expectations of the enhanced resources. The 2013/14 costs for enhanced policing are estimated at \$142,000 per officer.

If you have any questions relative to this agreement, please contact Patricia Harrish, Police Planning and Contract Coordinator, at (780) 427-7021.

Thank you for your commitment to providing for safe and secure communities.

Sincerely,


Cheryl Beck

Director, Contract Policing & Policing Oversight

Attachments

cc: Deputy Commissioner D. N. McGowan
Commanding Officer RCMP “K” Division

Superintendent Ken Turner
OIC Operations Strategy Management, RCMP “K” Division

ENHANCED POLICING AGREEMENT
Option 1: One Municipality Subcontracts for Full-Time RCMP Member

THIS LETTER OF AGREEMENT is made the 4th day of March, 2013.

BETWEEN

HER MAJESTY THE QUEEN
as represented by the Minister of Justice and Solicitor General
(hereinafter called "Alberta")

AND

MACKENZIE COUNTY
as represented by the Reeve
(hereinafter called the "County")

WHEREAS the County desires Alberta to provide an enhanced level of provincial policing service, and

WHEREAS Alberta may enter into such an agreement with the County pursuant to Section 22(1) of the *Police Act* R.S.A. 2000, c.P-17.

The Parties agree as follows:

1. This Agreement replaces the Enhanced Policing Agreement between Alberta and the County, for the term July 1, 2010 to June 30, 2013.
2. At the request of the County and on the recommendation of the Royal Canadian Mounted Police (RCMP), Alberta agrees to provide an enhanced level of police service by the Provincial Police Service consisting of one (1) RCMP member related to community policing in La Crete.
3. The RCMP members providing this enhanced level of police service to the County will report to and be under the supervision and authority of the respective Non Commissioned Officer in Charge of the Fort Vermilion RCMP Detachment.
4. The County shall enter into a Memorandum of Understanding (MOU) with the Detachment Commanders to determine the duties and responsibilities of the RCMP members employed under this Agreement and shall consult with the Detachment Commander with respect to any issues arising out of the MOU. Any issues that cannot be resolved by the RCMP and the County shall be referred to Alberta's representative for resolution.

5. The County shall be charged at the same rates as are applied to other Provincial Police Service members. Alberta shall advise the County of the estimated quarterly cost of the provincial police service member assigned to policing duties in the County under this Agreement. The basis of these quarterly cost estimates shall be the per member cost as determined from the quarterly billings from Canada for the Provincial Police Service received on or about July 1st, October 1st, January 1st and April 1st. An adjustment for the difference between the estimates provided and the actual costs of the member assigned to the County is to be provided on or about 120 days following the fiscal year ending March 31st.
6. The County shall make the quarterly payments referred to in Clause 5 directly to the Minister of Finance in the amounts determined in Clause 5 of this Agreement under the payment terms and conditions of the invoices received by the County from Alberta.
7. If the County fails to comply with the terms and conditions of payment referred to in Clause 5 and 6, Alberta may, at its discretion and with ninety (90) days written notice, terminate the enhanced police service referred to in Clause 2 by relocating any RCMP members providing services to the County pursuant to this Agreement and the County shall pay any and all expenses of relocation of the RCMP member within the Province of Alberta.
8. If the County terminates this Agreement, with such termination to be effective at any time prior to June 30, 2016, Alberta may, at its discretion, require the County to pay, in which case the County shall pay, any and all expenses of relocation to an Alberta location of any police member occupying a position pursuant to this Agreement. In the event termination notice is not received by Alberta one year in advance of date of proposed termination, and the member cannot be relocated by the termination date, Alberta may, at its discretion, require the County to pay, in which case the County shall pay, for the costs of the member until relocation of the members is effected. Invoicing of these costs shall be in the form consistent with that referred to in Clause 5 of this Agreement.
9. Alberta shall verify that the amounts of the invoices referred to in Clauses 5 and 6 of this Agreement are consistent with the per member costs for Provincial Police Service members and that the relocation costs referred to in Clause 7 and 8 are comparable to other Provincial Police Service member relocation expenses. Alberta shall resolve any inconsistencies with the RCMP before advising the County's representative of the County's cost relative to this Agreement.
10. Notwithstanding the signatory dates of the Parties, the term of this Agreement shall be from July 1, 2013 to June 30, 2016.
11. This Agreement may be renewed or extended upon such terms as may be mutually agreed to at that time.

12. If at any time during the continuance of the Agreement, the parties deem it necessary or expedient to make any alteration or addition to this Agreement, they may do so by means of a written agreement between them. It is further agreed that all such alterations or additions shall be adhered to and have the same effect as if they had originally formed part of this Agreement.
13. If either party does not intend to renew or extend this Agreement as contemplated in Article 11, above, it shall provide one (1) year written notice to the other party prior to the expiry of this Agreement.
14. This Agreement may be terminated at any time, without cause, by either party, on one year written notice to the other.
15. Any notice or other communication made under this Agreement shall be deemed given to the other party if it is in writing and personally delivered; sent by prepaid registered post; or sent by facsimile transmission, addressed as follows:

a) The representative of Alberta is:

Mr. Clifton G. Purvis
Acting Assistant Deputy Minister
Public Security Division
Alberta Justice and Solicitor General
10th Floor, John E. Brownlee Building
10365 - 97th Street
Edmonton AB T5J 3W7
Facsimile (780) 427-5916

b) The representative of the County is:

Mr. Bill Neufeld
Reeve
Mackenzie County
P.O. Box 640
Fort Vermilion, Alberta T0H 1N0
Facsimile (780) 927-4266

Either Party may change its representative or address by giving notice in the above manner.

- 16. This written instrument embodies the entire Agreement of the Parties and no other agreement, verbal or otherwise exists between the Parties.
- 17. This Agreement shall be interpreted according to the laws in force in the Province of Alberta.

IN WITNESS WHEREOF the Parties have executed this Agreement, each by its duly authorized representative, on the respective dates shown below.

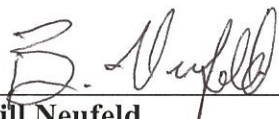
HER MAJESTY THE QUEEN IN RIGHT OF ALBERTA, as represented by the Minister of Justice and Solicitor General



Clifton G. Purvis
Acting Assistant Deputy Minister

March 5 2013

Date



Reeve Bill Neufeld
Mackenzie County

March 27/13

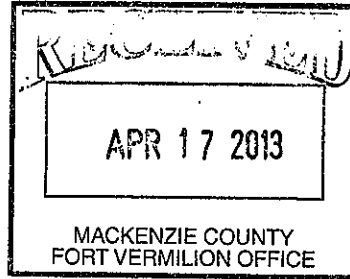
Date



**Royal
Canadian
Mounted
Police**

11140 - 109 Street
Edmonton, Alberta
T5G 2T4

Mackenzie County
Attention: CAO
P.O. Box 640
Fort Vermillion, Alberta
T0H 1N0



Security Classification
Unclassified

Your File

Our File

Date: April 10, 2013

Dear Sir or Madam,

RE: Renewal Agreement for RCMP Detachment, La Crete, Alberta

Please find enclosed one (1) duly executed copy of the above noted agreement for your records.

I trust you will find all in good order. Please let me know if you have any questions or concerns.

Thank you.

Yours truly,

for/ Karen S. McLean CLO
Senior Leasing Officer
Procurement & Contracting Services
Phone: (780) 341-3032
Fax: (780) 454-4523

/ enclosure

RENEWAL AGREEMENT

THIS AGREEMENT made this 7th day of April, 2013.

BETWEEN:

MACKENZIE COUNTY
P.O. Box 640
Fort Vermillion, Alberta
(hereinafter called the "Landlord")

- and -

HER MAJESTY THE QUEEN, in right of Canada,
as represented by the Minister responsible for the
Royal Canadian Mounted Police
(hereinafter called the "RCMP").

WHEREAS the Landlord is the owner of the land and premises thereon; described as follows:

A one story building containing administrative and operational space located at 9205 – 100th Street and further described as the La Crete Administration Building, in the Hamlet of La Crete, in the Province of Alberta (hereinafter referred to as the "Building").

AND WHEREAS the Lease that commenced on the first (1st) day of May 2010, (hereinafter referred to as the said "Lease") granted by the Landlord to the RCMP to occupy, use and enjoy being for all purposes of the said Lease, sufficient space, for the purpose of accommodating RCMP members providing policing services located at 9205 – 100th Street, in the Hamlet of La Crete, in the Province of Alberta.

AND WHEREAS the term of the said Lease is for twenty three (23) months commencing on the first (1st) day of May 2010 and terminating on the thirty first (31st) day of March 2012, all of which will be referenced hereto at length and more fully appear;


NOW THEREFORE in consideration of the agreements contained herein, and other good and valuable consideration, the parties hereto agree as follows:

1. In accordance with Clause 1.4 of said Lease, the Landlord hereby grants to the RCMP the option to renew this Lease for two (2) further terms of five (5) years each upon the same terms and conditions herein, including rents.

2. And whereas the RCMP wishes to exercise its first option to renew the said Lease from the first (1st) day of April, 2012 and terminating on the thirty first (31st) day of March 2017 on all of the same terms and conditions and rents.
3. And whereas the Landlord and the RCMP hereby agree that the monthly rental amount for the said renewal period shall remain in the amount of One Thousand Ninety Seven Dollars and Thirty Seven Cents (\$1,097.37) each, payable in advance, on or before the first day of each month, plus applicable GST.
4. Except as amended herein, the said Lease is hereby ratified and confirmed.

SIGNED & DELIVERED by:

For the Landlord:




 Signature
 Julia Whitteboer

 Print Name
 CAO

 Title

I have authority to bind the Landlord

For the RCMP:



 Signature
 Karen S. McLEAN

 Print Name
 Senior Leasing Officer

 Title

Her Majesty the Queen, in right of Canada,
 as represented by the Minister responsible
 for the Royal Canadian Mounted Police.

I have the authority to bind the RCMP

**LA CRETE RECREATION SOCIETY
REGULAR MEETING
MAY 16, 2013**

**Northern Lights Recreation Centre
La Crete, Alberta**

Present: Abe Fehr, President
Simon Wiebe, Vice President
Darlene Bergen, Secretary-Treasurer
John Zacharias, Director
Shawn Wieler, Director
George Derksen, Director
Wendy Morris, Director
Peter F. Braun, MD Rep
Philip Doerksen, Arena Manager

Absent: Tracey Siemens, Director
George Fehr, Director

Call to Order: President Abe Fehr called the meeting to order at 6:08 p.m.

Approval of Agenda

1. Peter Braun moved to accept the agenda as amended.
 - 8.6 Mower for Arena/Ball Diamond
 - 8.7 Ball Diamonds
 - 8.8 Range Hood Fan Quote Discussion
- CARRIED

Approval of Previous Meeting's Minutes

1. George Doerksen moved to accept the April 11, 2013 Regular Meeting Minutes as presented.
- CARRIED

Business from the Minutes

1. Philip discussed tying into the school cistern for the outdoor rink at Buffalo Head Prairie with Dan Dyck.

Review of Action Sheet

1. Reviewed items for information only.

Financial Report

1. Reviewed financial reports.
 2. Will be receiving payment from the County in July.
 3. The ATM machine had very high usage the last two months.
 4. Shawn Wieler moved to accept the Financial Report as presented.
- CARRIED

Manager's Report – Philip Doerksen

1. Manager's Report was reviewed for information.
2. Philip will look into a surveillance system for the ball diamonds and tennis court.
3. Philip attended an arena conference in Canmore. Arena fees and wages are very low in comparison to others in the province.
4. Have had a few applicants for each of the positions at the arena.
5. Grass is starting to come in well at the Ball Diamonds. Have 10 teams signed up for the league.
6. Wendy Morris moved to accept the Manager's Report as presented.

CARRIED

New Business

- 8.1 School Usage Agreement – Discussion tabled to next meeting.
- 8.2 School Use of Arena Report of Concerns – Discussion tabled to next meeting.
- 8.3 Arena Staff – Had a few inquiries for both positions. Will try to hire someone to help with summer maintenance and continue to advertise for a year round position.
- 8.5 Amendment to Bylaws – The change to bylaw 13 has been filed and the year-end has been changed to June 30.
- 8.6 Mower for Arena/Ball Diamond – Discussion on buying a mower to mow the ball diamonds when needed. The grass has not been cut yet this year by the County. The ball league has already started and the grounds are in serious need of mowing. This is an issue every year. Will try to work with the County to see if a mower is available for Philip to use.
- 8.7 Ball Diamonds – Washrooms and bleachers were moved there today.
- 8.8 Range Hood Fan Quote Discussion – have a quote for a new range hood fan for the kitchen. Philip will send the quote and details to the County Finance Committee for review.

Darlene Bergen moved to submit a letter and quote to the Mackenzie County for consideration as the capital project Range Hood Fan Quote is hirer than was anticipated.

CARRIED

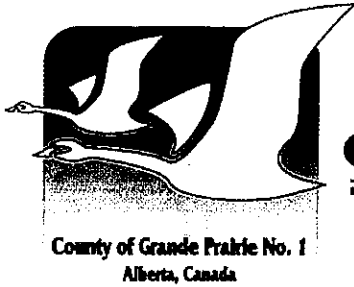
- 8.4 Wage Review – Abe, Simon and Philip had a wage review discussion. Discussion was held on changing his position to be salaried.

Simon Wiebe moved to go in camera at 7:11 p.m.

John Zacharias moved to go out of camera at 7:40 p.m.

Darlene Bergen moved that the meeting be adjourned at 7:40 p.m.

Next Meeting: June 13, 2013



COUNTY OF GRANDE PRAIRIE No. 1

May 30, 2013

Reeve Bill Neufeld
MacKenzie County
Box 640
Fort Vermilion, AB T0H 1N0

Dear Reeve Neufeld:

Bill

I am writing you today given your community's past support for the Philip J. Currie Dinosaur Museum.

With funding support from four municipalities, the City of Grande Prairie, M.D. of Greenview, the Town of Wembley and the County of Grande Prairie, the building phase of the museum is moving forward and we hope to break ground in June 2013 with an expected completion date of late 2014.

While the building phase is funded, we continue to explore options to complete the interior finishes and displays in the same time frame. The cost of that work is estimated to be six million dollars.

We believe a potential funding source for the interior finishes and displays is the recently announced Provincial Regional Collaboration Grant. Once constructed, the museum will raise the profile of the entire Peace Country and attract significant tourism dollars to the region, benefitting all our communities.

At this time, we are asking your Council to consider providing us a letter of support for our application to the Provincial Regional Collaboration Grant. In our application to the Province of Alberta, we will request consideration for either a lump sum or contributions over a period of years.

Should you require further information on the project, please don't hesitate to call either myself (780-814-3121) or Deputy Reeve Ross Sutherland (780-513-5385).

We do ask for a prompt reply so we may forward our application in a timely manner.

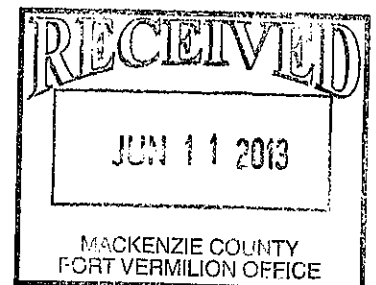
Respectfully,

Leanne Beaupre

Leanne Beaupre
Reeve

LB/ch

cc: Council File
Ross Sutherland, Deputy Reeve, County of Grande Prairie
Chair, River of Death and Discovery Dinosaur Museum Society





WE ARE
economies
OF SCALE

WE ARE THE
support
YOU NEED



WE ARE THE
experts
IN MUNICIPALITIES

WE ARE YOUR
advocate

June 6, 2013

Ms. Joulia Whittleton
Chief Administrative Officer
Mackenzie County
PO Box 640
Fort Vermilion, AB T0H 1N0



Dear Ms. Whittleton:

As a valued member of AUMA, you have ownership in AMSC services including AMSC Benefits.

We are proud to report that AMSC Benefits offers an unparalleled suite of value-added free services. Please see the attached brochure to review them.

AMSC Benefits has supported more than 400 municipalities and municipally related non-profit organizations for more than 40 years. When you are ready to go to market for employee benefits, we hope you will consider these facts about AUMA's wholly-owned subsidiary AMSC Benefits:

- The key to our longevity is rooted in the economies of scale we offer through aggregation and regular market evaluation, in the expert customer service we strive to consistently provide.
- With more than 14,000 participating employees, AMSC can ensure competitive rates. AMSC goes to market annually to ensure that the best rates are obtained for our members so that the employer does not have to undertake costly due diligence by hiring a broker – we are your broker.
- AMSC has a team of qualified benefits services consultants who are dedicated to you and committed to ensuring you receive outstanding service. AMSC has consistently received over 95% customer satisfaction ratings by members.
- Finally AMSC understands the unique needs of municipalities and municipally-related organizations because we live them every day.

Thank you for your membership in AUMA. It would be our pleasure to show you how AMSC Benefits and AMSC can assist in making that membership even more valuable.

If you have any questions or require additional information on the group benefits plans offered by AMSC, please contact Paul Mizzi at 310-AUMA, Ext. 4545 or at pmizzi@auma.ca.

Yours truly,

John McGowan
AUMA/AMSC CEO

WE ARE
economies
OF SCALE

WE ARE THE
support
YOU NEED

WE ARE THE
experts
IN MUNICIPALITIES

WE ARE YOUR
advocate

AMSC Employee Benefits Program *BETTER THAN EVER!*

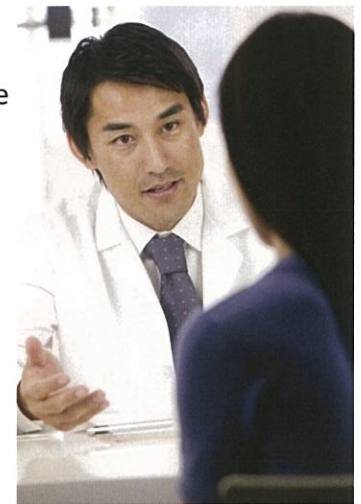
AMSC is proud to have been providing employee benefits to more than 400 municipalities and municipally related non-profit organizations for more than 40 years. Our program delivers benefits to more than 14,000 employees (which also includes elected officials), making it one of the largest and most comprehensive programs nation-wide.

What does this mean to you as a participating employer?

Economies of Scale – with over 14,000 participating employees, AMSC can ensure competitive rates. AMSC goes to market annually to ensure that the best rates are obtained for our members, and that the employer does not have to undertake costly due diligence by hiring a broker—we *are* your broker.

Support – AMSC has a team of qualified benefits services consultants who are dedicated to you and committed to ensuring you receive outstanding service. AMSC has consistently received over 95% customer satisfaction ratings by members.

Expertise – AMSC understands the unique needs of municipalities and municipally-related organizations.



What does AMSC's plan offer?

Benefits Services

- Life
- Accidental Death & Dismemberment
- Dependent Life Insurance
- Optional Life Insurance
- Optional Accidental Death & Dismemberment
- Extended Health Care
- Vision Care
- Out of Province/Country Travel Insurance (standard with health care plan)
- Dental Care
- Individual Health/Dental/Life conversion
- Short Term Disability (taxable & non-taxable)
- Long Term Disability (taxable & non-taxable)
- Disability Top-ups
- Health Care Spending Accounts
- Critical Illness

- Employee and Family Assistance Plans
 - ⇒ Wellness Coach, chat, videos on demand
 - ⇒ Lifespeak on Demand, life skills videos
- Modified Flex Programs
- Administrative Services Only Contracts
- Pet Insurance
- Group Accident Insurance (*Elected Officials, volunteers, volunteer firefighters eligible*)
- Benefits Education Sessions

Retirement Services

- Group RRSP/TFSA
- Defined Benefit Retirement Plan (**APEX**)
- Defined Contribution Retirement Plan (**ACPP**) (*Elected officials eligible*)
- Supplementary Executive Retirement Program (**MuniSERP**)

AMSC offers hundreds of different plan designs to fit your unique needs and budget. But that's not all. **AMSC** offers complimentary services as part of the program at **no additional charge**.

Free services available to benefits plan members:

- Price comparison plan reviews
- Wage and compensation survey—aggregate and custom reports
- Elite Diagnostic Imaging & Second Opinion Service (**Best Doctors**)
 - ⇒ Inter Consultation
 - ⇒ Best Doctors 360°
 - ⇒ Imaging
 - ⇒ Second opinions
- Disability Advisor (**First Health Care**) for short term disability claims
 - ⇒ Navigates claimants through the medical system, and provides access to services such as specialist, government support networks, social assistance services
 - ⇒ Assists transition to return to work or to Long Term Disability
- Plan administration training support to all clients, including employee orientations and start-up plans
- Comprehensive Human Resources Services (**HRdownloads**)
 - ⇒ Online surveys
 - ⇒ Advisory services
 - ⇒ Online training/webinars
 - ⇒ Consulting services
 - ⇒ Best practice guides
 - ⇒ Legislative updates
 - ⇒ Employment, health & safety, and operations policies and guides
 - ⇒ HR templates & toolkits
 - ⇒ Legal advice—one-on-one consulting and coaching
 - ⇒ And so much more...
- Plan Administrator sessions
- Participation in the Benefits Services Customer Advisory Group

AMSC is committed to continually improving our service offerings and recognizes that its success is because of you, our participating members. To that end, thank you and we will continue to work hard on your behalf.

For more information on how **AMSC** can assist with your benefits needs, contact our benefits team:

310-AUMA (2862) 1-877-421-6644
www.auma.ca www.amsc.ca

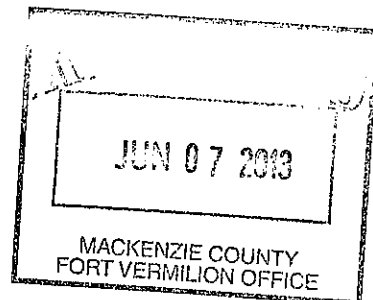




ALBERTA
SERVICE ALBERTA

*Office of the Associate Minister of Accountability, Transparency & Transformation
MLA, Fort McMurray - Conklin*

Joulia Whittleton
CAO
Mackenzie County
PO Box 640
Fort Vermilion, AB T0H 1N0



Dear Ms. Whittleton:

I am pleased to advise that the Government of Alberta is moving forward with a review of the Freedom of Information and Protection of Privacy (FOIP) Act as part of the larger mandate to enhance accountability, transparency and transformation in the provincial government. The intent of the review is to meet expectations for electronic and immediate access to information while ensuring Albertan's personal information remains protected.

As part of this process, I will be consulting with Albertans to help ensure the FOIP Act continues to meet evolving stakeholder needs. Feedback from the consultation will help develop recommendations for transformational changes to this legislation.

There are multiple ways to participate in the consultation. From June 14 - 26, 2013, I will be holding consultation sessions with the Municipal, Academic, School and Health Services (MASH) sectors to obtain feedback on potential amendments to this legislation. Meetings will take place from 2:00 – 4:30 p.m. at the following locations:

- Fort McMurray - June 14, 2013
- Red Deer - June 17, 2013
- Medicine Hat - June 18, 2013
- Lethbridge - June 19, 2013
- Calgary - June 20, 2013
- Lloydminster - June 24, 2013
- Edmonton - June 25, 2013
- Grande Prairie - June 26, 2013

For those who are not able to participate in face-to-face meetings, a discussion paper will be made available from June 13, 2013 until July 31, 2013 on the Service Alberta website at www.servicealberta.ca.

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ALBERTA
TRANSPORTATION

*Office of the Minister
MLA, Calgary-Hays*

AR58903

June 7, 2013

Mr. Bill Neufeld
Reeve
Mackenzie County
P.O. Box 640
Fort Vermilion, AB T0H 1N0

Dear Reeve Neufeld:

Premier Alison Redford forwarded your letter of April 24, 2013 regarding your request for funding for projects on Highway 88 and Zama City Access. As Minister of Transportation, I am able to provide the following information.

I appreciate the county's desire for infrastructure that promotes economic prosperity within your area. Alberta Transportation remains committed to improving the flow of goods and services within the province.

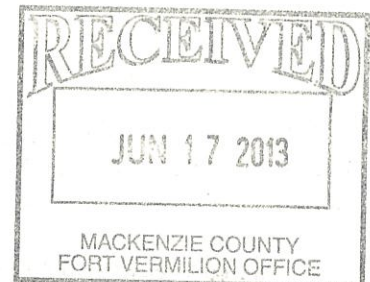
Budget 2013 required some tough decisions. As such, Alberta Transportation is not in a position to make any further commitments to these projects at this time. Our previous offer of gravel from our gravel pits toward the base and paving of the Highway 88 connector still stands.

Thank you for taking the time to write about your concerns.

Sincerely,

Ric McIver
Minister

cc: Honourable Alison M. Redford, QC, Premier
Honourable Frank Oberle, MLA Peace River



Friends of St Theresa Society

Fort Vermilion, AB

Box 550, T0N 1N0

June 18, 2013

Bill Neufeld, Reeve
Mackenzie County
4511-46th Ave
Fort Vermilion, AB
T0H 1N0

RE: Friends of St. Theresa Society Request for Support & Unity

Dear Reeve Neufeld:

Thank you for giving Friends of St. Theresa Society ('FOST') an audience last week during your regular council meeting. It is FOST's 'vision' that we further strengthen our unity with your Council in addressing health issues in our County.

FOST requests support from the Mackenzie County in the form of FOST being included as a 'cc' on all future letters your County may write to Alberta Health Services and/or Alberta Health, or amongst neighbouring municipalities. FOST will continue to 'cc' the Mackenzie County on our communications as being plugged in to each other's issues aligns us in a way that will foster trust and show the big health engines down south a unified front from the north. I understand our request is not the normal protocol for a higher level of governance to engage in, however in the spirit of collaboration I invite you to consider our request. Secondly, FOST also invites your council to formally assign one of your councillors to our Society so as to strengthen our relationship and provide municipal leadership/influence to our board.

I am willing to sit down and discuss this further with you. Otherwise I look forward to your response to FOST's request and to the next time we meet on a health topic.

Sincerely,



Martin Stanners, President
Friends of St. Theresa Society



ALBERTA
TRANSPORTATION

*Office of the Minister
MLA, Calgary-Hays*

AR58775

June 5, 2013

Mr. Bill Neufeld
Reeve
Mackenzie County
P.O. Box 640
Fort Vermilion, AB T0H 1N0

Dear Reeve Neufeld:

I am pleased to confirm to your council that government funding has been previously approved by Alberta Transportation's regional office to cover eligible costs for the local road bridge project on the attached list.

My colleagues, Honourable Frank Oberle, MLA for Peace River, Pearl Calahasen, MLA for Lesser Slave Lake, and I are very supportive of your request for funding for this project. I trust your bridge project will improve the infrastructure in Mackenzie County.

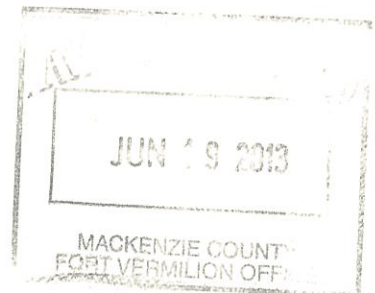
If you have any questions regarding the status of the approved project, please contact Alberta Transportation's regional office.

Sincerely,

Ric McIver
Minister

Attachment

cc: Honourable Frank Oberle, MLA Peace River
Pearl Calahasen, MLA Lesser Slave Lake



**Projects Approved in 2012/13
Under the Delegation of Authority
for the Period
January 23, 2013 - March 31, 2013**

Municipality	Grant Program	Grant Program Component	Grant Description	Grant Amount
Ct Mackenzie	Strategic Transportation Infrastructure Program	Minor Projects < \$500k - Local Road Bridge Component	repair 76506	\$85,000
				Sum: \$85,000

Mackenzie County Library Board (MCLB)
May 15th, 2013 Board Meeting Minutes
Fort Vermilion Library
Fort Vermilion, Alberta

Present: Lisa Wardley(teleconference), Wally Schroeder, La Dawn Dachuk, Beth Kappelar,
Lorraine Peters, Lucille Labrecque, Susan McNeil, Lorna Joch.

Regrets: John Driedger

La Crete Library Society: Joyce Wieler, Kathy Janzen, Tina Janzen.

Fort Vermilion Library Society: Marilyn Eek, Corrine Ward, Debbie Bueckert.

1.0 Call to Order: The meeting was called to order by Beth Kappelar at 7:00 p.m.

2.0 Approval of Agenda:

MOTION #2013-03-01 Lorraine Peters moved the approval of the agenda as printed. **CARRIED**

3.0 Approval of the Minutes:

MOTION #2013-03-02 La Dawn Dachuk moved the approval of the Feb 11/13 minutes as presented. **CARRIED**

4.0 Review of Action Items:

- The action items of the previous MCLB meeting will be reviewed at the June 17/13 meeting.

5.0 Tabling Motion:

MOTION #2013-03-03 Lucille Labrecque moved that all agenda items except the following 3; PLS, MCLB 2012 Audited Financial Statements, and Correspondence be tabled to the June 17/13 meeting. **CARRIED**

6.0 Peace Library System (PLS):

- On March 27/13 representatives from the Peace Library System (Linda Duplessis and Veronica Bliska) and Ken Feser of Municipal Affairs met with the County Council. They offered the Council the following two options of service:

1) Full County PLS Membership (10,927 residents)

County Contribution	(\$5.30 per capita)	\$57,913.10
MCLB Contribution	(\$2.75 per capita)	\$30,049.25 (for book buying etc)
Provincial Contribution	(\$4.60 per capita)	\$50,264.20

Total cost of full membership with the PLS \$138,226.55

Note: When the book buying amount is subtracted, PLS would receive \$108,177.30 for operations.

Total cost to the County when including the County library operating costs: \$186,756.00 + \$57,913.10 = **\$244,669.10**

2) Partial County PLS Membership (Wards 5,6,7,8,9 or 3,635 residents)

County Contribution	(\$5.30 per capita)	\$19,265.50
MCLB Contribution	(\$2.75 per capita)	\$9,996.25 (for book buying etc)
Provincial Contribution	(\$4.60 per capita)	\$16,721.00

Total cost of partial membership with PLS \$45,982.75

Note: When the book buying amount is subtracted , PLS would receive \$35,986.50 for operations.

Total cost to the County when including the County library operating costs: \$186,756.00+ \$19,265.50 = \$206,021.50

- MCLB and the 3 library Societies discussed the benefits, challenges and funding issues of the following 4 options:

- a) Full PLS membership
- b) Partial PLS membership
- c) Trying to keep the current contract PLS has with the Fort Vermilion Library
- d) Going it alone without PLS

- Companies such as Libraryideas can offer similar services as the PLS for a fee

- The 3 County Libraries shared their library usage data for all the services they provide.

- The County Council has asked MCLB to research all options available, the cost of each and make recommendations to them this fall as to which option to choose.

- The 3 Societies and MCLB will study all the data and the 4 options and will discuss it further at the June 17/13 meeting.

...2

- 7.0 2012 MCLB Audited Financial Statements:**
MOTION #2013-03-04 Lorraine Peters/Wally Schroeder moved to approve the 2012 MCLB Audited Financial Statements as presented. **CARRIED**
- 8.0 Correspondence:**
 - Work Search Basics
 - Senior's Week Posters
MOTION #2013-03-05 La Dawn Dachuk moved to accept the correspondence for information. **CARRIED**
- 9.0 In Camera:**
MOTION #2013-03-06 La Dawn Dachuk moved to go in camera at 8:40 p.m. **CARRIED**
MOTION #2013-03-07 La Dawn Dachuk moved to come out of in camera at 9:20 p.m. **CARRIED**
- 10.0 Next Meeting Date and Location:** Fort Vermilion Library June 17/13 at 7:00 p.m.
- 11.0 Adjournment:**
MOTION # 2013-03-08 Lorraine Peters moved the meeting adjourned at 9:25 p.m. **CARRIED**

These minutes were adopted this 17th day of June, 2013: _____
Beth Kappelar, Chair



May 2013

Diverse, Responsible & Connected

Issue #5

*Flow of the Peace
"Current Eddies"*

Upcoming Dates & Events

Information Session & Display—June 12, 2013 at 3-5 pm Grande Cache Mall

What Flows

Meet New Board Members	Pg 2
Contact us	Pg 2
From The Chairman	Pg 2
From the Watershed Coordinator	Pg 3
Clear Hills watershed Initiative	Pg 3
AGM presentation summary	Pg 4
From the Executive Director	Pg 4
Board Members	Pg 4

What is a Watershed?

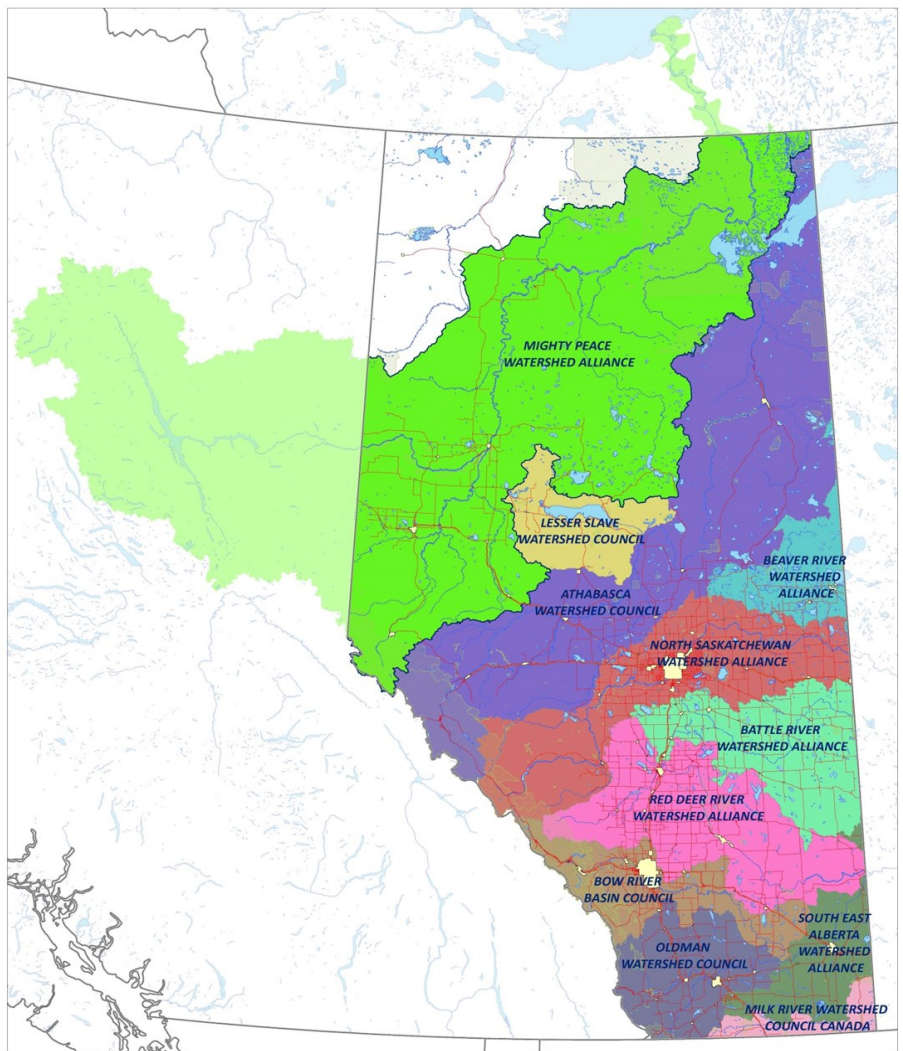
The term watershed refers to the geographic boundaries of all land that drains to a particular water body along with its ecosystem . A watershed includes groundwater aquifers that discharge to and receive discharge from streams , wetlands, ponds and lakes.

VISION

The Peace is a healthy, sustainable watershed that supports our social, environmental and economic objectives.

MISSION

To promote watershed excellence, the Mighty Peace Watershed Alliance will monitor cumulative effects from land use practices, industry and other activities in the watershed and work to address issues through science, education, communication, policy and by supporting watershed stewardship.



Diverse, Responsible & Connected!

- *Diverse group of people representing diverse interests.
- *Responsible for bringing those interests together.
- *Connected to all stakeholders across the watershed area.

New Additions—New Board Members



Ian Daisley— Forestry

Ian Daisley is representing the Alberta Forest Products Association on the MPWA. As a Professional Forester he has worked for Alberta Newsprint Company in Whitecourt for the past 10 years. Mostly he supervises forestry operations, but more recently has worked in a role where he is in charge of the planning, silviculture and certification for the company.



Peter Frixel— Tourism/fisheries/ Recreation

Peter established a homestead in Clear Hills County 35 years ago. He is now retired from agricultural financing and continues to operate a small sawmill making furniture from his woodlot. He feels industry and Government can do much more in the way of value added products, forest sustainability, and recreation. He is also a Councillor for Clear Hills County, and active with the Mighty Peace Tourism Association.

Sharon Nelson—Rural Municipality



Sharon Nelson has lived in the community for over 50 years. Don and Sharon purchased their current farm northeast of Clairmont in 1977 and have raised a large family within the community. They continue to operate a mixed farm.

They built a grocery/gas bar and post office in 1988, and have provided opportunities for employment in this community ever since. She is currently involved in Bear Lake Watershed Society and Peace Airshed Zone Association (PAZA). Since 2007 as Councillor she has worked diligently on behalf of Division 2 and the County of Grande Prairie.



Jamie Rich—Public Member-at-Large

I was born and raised in High Prairie, Alberta. I grew up along the banks of the Heart River next to Winagami Lake Wildland Park. Interested in the outdoors and forested areas around High Prairie from a young age, I decided to pursue a degree in Forest Management at the University of Alberta. Upon graduation, I worked in the forestry industry in Alberta and Saskatchewan until returning to the Peace Country in 2010 to work as a project manager with Ruskin Construction in Grande Prairie. In my current role I manage the construction of bridges and crossings throughout western Canada for oil and gas, forestry, rail and government sectors. I enjoy camping, hunting and fishing in my spare time.



Norm Duval—Watershed Stewardship

I am 44 years old and live on an acreage south of Peace River. I was born and raised in the hamlet of Jean-Cote, then spent 2 years in Grande Prairie at the GPRC. With the exception of going to SAIT for 1 year and year in Fort McMurray, I have lived in the Peace Country my whole life. My wife's name is Michelle, and I have a son, Mathieu, who is 19 and a daughter, Josee, who is 17 years old. I worked for Peace River Pulp for 18 years, and now I have been with Shell Peace River Complex for 4 years. I grew up on a small farm and learned some very valuable skills that have come in handy for my Power Engineering career.

Mighty Peace Watershed Alliance
 c/o Rhonda Clarke-Gauthier, Executive Director
 P.O. Box 217
 McLennan, Alberta T0H 2L0
 Phone: 780-324-3355 Fax: 780-324-3377
 E-mail: info@mightypeacewatershedalliance.org
www.mightypeacewatershedalliance.org
 And NEW! "like" us on [Facebook!](#)

Newsletter produce with support from ESRD

From the Chairman by Robert Cameron

By the time you read this I hope that the serious consequences that come from interrupting the smallest capillary of water's movement on the landscape in your neighbourhood have subsided - flood waters that is! The sudden jump from early spring to mid-summer temperatures have melted the last vestiges of snow and the water not soaking into the unfrozen soil is running across the landscape and encountering the lovely dams we've constructed called roads.

We've generally installed culverts that can't handle the volumes of sudden runoff from fast snowmelt or heavy rainfalls. There is a planning tool called wetted areas mapping now available that show the finest capillary of water on the landscape and how the area will drain to a particular culvert or stream crossing so that we can better size the culverts to handle all but the most extreme events. This tool based on LIDAR (laser based remote sensing technology) is being used widely in forest planning because of the very detailed resolution it provides. Stay tuned for further explanation and examples of it's use in the Peace River watershed.

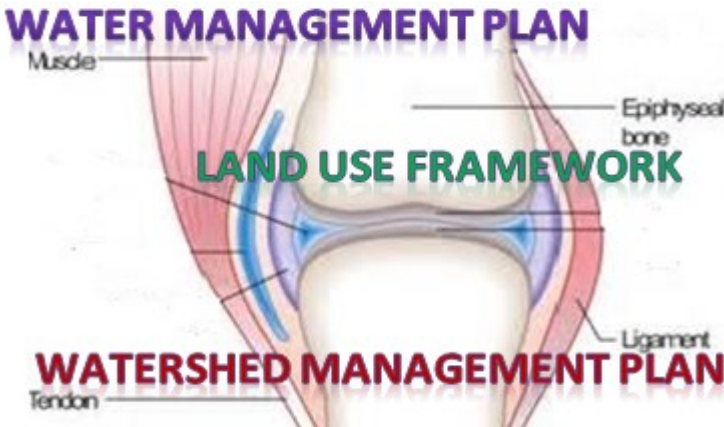


Watershed Coordinator Adam Norris

There are different policies important for watershed management in Alberta. There are Land Use Frameworks, Water Management Plans and **Watershed** Management Plans, but how are they related? These are all interconnected and one way of thinking about it is to compare it to the body. The Land Use Framework is like a skeleton because it provides structure, the **Watershed** Management Plan is like ligaments and tendons because it brings all the parts together and a Water Management Plan is one of the muscles which perform a specific task. And all need to work together to function and be effective.



The Land Use Framework is an initiative of the Government of Alberta to connect all planning on the landscape together and take into account cumulative effects. Cumulative effects are the what happens as result of all things that are happening in our part of the world.



Original graphic from
<http://upload.wikimedia.org/wikipedia/commons/thumb/1/19/Joint.png/400px-Joint.png>

A Water Management Plan is specific to one body of water (eg., lake or river) and generally focuses on water quantity. This plan can be submitted to the government (falls under the *Water Act*), then the plan must be consulted when issuing water licenses, permits, approvals or transfers.

As a designated **Watershed** Planning and Advisory Council, the Mighty Peace Watershed Alliance will produce a **Watershed** Management Plan. This plan will consider all factors that affect **watershed** health. This plan acts on the fact that the quality and quantity of water and the health of the ecosystem are inextricably tied to the land from which the water flows and attempts to manage human impacts on this defined unit. Watershed Management Plans fall under the Government of Alberta's *Water for Life* strategy, but

there are many pieces of relevant legislation including the *Municipal Government Act*, the *Alberta Land Stewardship Act* and the *Environmental Protection and Enhancement Act*. A **Watershed** Management Plan connects many things.

Clearhills Watershed Initiative by Sherri Larsen

The Clear Hills Watershed Initiative is a grassroots, non-profit watershed stewardship group that operates within the borders of the Clear Hills County. This is a large area (15,113 sq. km) consisting of many sub-watersheds, all of which eventually drain to the Peace River basin. We began in Jan. 2007 with the goal - *to learn and understand the basic components of our watershed and its interaction with other aspects of our environment for the betterment of our community and to gain an appreciation of our natural habitat that surrounds us.*

Over the past five years, our group has accomplished this original goal through networking with organizations such as, Alberta Stewardship Network, Ducks Unlimited, Cows & Fish, Fish & Wildlife, DFO and many others at workshops, seminars and field trips. We have created a State of the Watershed Report, a five year data-base of water quality monitoring and a website www.clearhillswatershed.com. Annually we have a booth at the local trade fair, participate in AWQA days, school contests and field trips with our area schools and we just completed our fifth annual community supper where we have guest speakers in as well as share collected information with the public. Currently, we are working on a signage project for Many Islands Campground as well as a 'Naming Creeks & Streams' historical project. Future projects include doing a wetlands and riparian restoration project in conjunction with Peace Country Beef & Forage.

Our mission is - *to protect, preserve and improve water quality & quantity throughout the county through education, good water practices & water testing.*

Summary of AGM Presentation by Lorne Fitch

The presentation made 5 key points that form the “mighty truths”, which should govern our approach to the world and to watersheds. First, “what goes around comes around.” In the presentation he made the point that this principle is a measure of the collective will of communities, industry and government to work in the broad public interest for the Peace watershed and for Albertans. His second point emphasized that “Everything is Connected” saying that we as Albertans have a need to remove the barriers and silos to allow a system approach to land, air, water, resource allocation and land use. He states that we need to reduce the tendency to work in isolation, separating land from water, fish from timber and instead should join things together and work jointly with them. His third item “Everything is Additive” is that idea that nothing we do is in isolation, but the past affects the present, as our actions affect our neighbours. Cumulative effects is science’s means of interpreting this. “Diversity equals stability” is his fourth statement about the need to identify your particular assets and leverage them: Our asset is diversity. Like Alberta’s assets aren’t just singly farming, cattle, oil or lumber, but all of them together with our breathable air, clean water productive soil and abundant biodiversity educated and healthy population that provides our strength. Once these are lost, we lose our foundation. Fifth and final point “We humans are in the Loop” states that nothing happens in environmental management until people agree to behave in ways that recognize the effects of their actions. The full presentation can be found on our website.

From the Executive Director’s Desk! By Rhonda Clarke-Gauthier

The Mighty Peace Watershed Alliance has just passed its 2 year anniversary! The organization was established March 2011 by interested stakeholders and then designated as the Watershed Planning and Advisory Council (WPAC) for the Alberta portion of the Peace and Slave Rivers. If you wish to see what we have been doing in those 2 years, please visit our website to find all previous newsletters and annual reports. You can also find the reports from the projects we have completed throughout that time.

The future holds much work for us as we move forward to begin the “State of Watershed” (SOW) assessment report. This will be a snapshot of the condition and situations in which we currently find the watershed. This report will provide the basis for our further work of producing an Integrated Watershed Management Plan (IWMP). We have collected a great deal of information from science sources and human experience and will now work

towards putting the information into a clear, concise format. Also, the information will be assessed by using a set group of indicators. The end of June will find the board of directors participating in a facilitated workshop to narrow down the watershed indicators which the MPWA will use for their State of Watershed report. If you are interested in seeing what these indicators may include, you can check out the document “Guide to Reporting Common Indicators Used in State of the Watershed Report”, which is posted on our website under the “links” tab.

If you or others you know have information that you feel would be important to the work of the MPWA and the upcoming State of Watershed report, please get in contact with us as soon as possible..



Have A Wonderful Summer!

Board Members

Government	Industry	Non-Governmental Organizations	Aboriginal Communities
Federal-Transboundary Relations -Abdi Siad-Omar	Agriculture -Shelleen Gerbig	Conservation/Environment -Bob Cameron	Métis Nation of Alberta -Willard Roe
Provincial -John Zylstra	Forestry -Ian Daisley	Watershed Stewardship -Norm Duval	Metis Settlement General Council -Alden Armstrong
Large Urban -Dan Wong	Oil & Gas -Wayne Kooy	Research/Education -Jean-Marie Sobze	Upper Watershed First Nation -Vacant
Small Urban -Geoff Milligan	Utilities -Ashley Parker	Public Member-at- Large (2) -Richard Keillor -Jaime Rich	Middle Watershed First Nation -Vacant
Rural Municipality -Sharon Nelson	Mining -Vacant	Tourism/Fisheries/ Recreation -Peter Frixel	Lower Watershed First Nation -Jim Webb

MINUTES
NORTHERN ALBERTA ELECTED LEADERS (NAEL)
Friday, May 24, 2013
Manning, AB

Attendees

Veronica Bliska, Reeve, Municipal District of Peace No. 135
Sunni-Jeanne Walker, Mayor, Town of Manning
Leanne Beaupre, Reeve, County of Grande Prairie No. 1
Bill Rogan, County Administrator, County of Grande Prairie No. 1
Cheryl Anderson, Deputy Reeve, County of Northern Lights
Bill Neufeld, Reeve, Mackenzie County
Jouliia Whittleton, CAO, Mackenzie County
Carolyn Kolebaba, Reeve, Northern Sunrise County
Peter Thomas, CAO, Northern Sunrise County
Margaret Tardif, Mayor, Town of Falher
Nels Nelson, Mayor, Town of Grimshaw
Peter Ernst, Mayor, Town of High Level
Dean Krause, CAO, Town of High Level
Klaus Noruschat, Mayor, Village of Nampa
Darlene Cardinal, Deputy Reeve, Northern Sunrise County
Linda Cox, Mayor, Town of High Prairie
Larry Davidson, CAO, Town of Fairview
Gerald Loewen, CAO, Town of Manning
Ron Longtin, Mayor, Village of Berwyn
Brian Allen, CAO, Town of Grimshaw
Helen Rice, Councillor, City of Grande Prairie on behalf of Mayor Given
Olive Toews, CAO, Village of Berwyn
Theresa Van Oort, CAO, County of Northern Lights
Ken Titford, Reeve, Saddle Hills County
Anne Grayson, Councillor, Town of Fairview

Advisory/Administration

Audrey DeWit, Manager of Program Coordination, Northern Alberta Development Council
Chelsea Ferguson, Acting Executive and Council Assistant

Guests

Tom Burton, Director District 4, AAMDC
Rodney Schmidt, Director of Protective Services/Fire Chief, Town of High Level
Lance Bushie, Director of Protective Services/Fire Chief, Town of Peace River
Brian Brake, Executive Director, Philip J. Currie Dinosaur Museum

Welcome

Veronica Bliska, Vice-chair, welcomed everyone and called the meeting to order at 10:45 a.m. Sunni-Jeanne Walker, Mayor of Manning, welcomed NAEL members to the Town of Manning.

Introductions were made.

Additions to and approval of Agenda

The following items were added to the agenda:

- Discussion on length of Chair and Vice-chair terms.

It was **MOVED** by Ron Longtin **THAT** the agenda be adopted as amended.

CARRIED

Adoption of Minutes

It was **MOVED** by Bill Neufeld **THAT** the minutes of the Grande Prairie, July 27, 2012 meeting be approved.

CARRIED

NAEL Yearly Dues

Invoice update: Approximately 95% of 2013 invoices have been paid. The NAEL trust account continues to be maintained by the City of Grande Prairie.

Chair and Vice-chair term Length

Discussion was had on terms of service for chair and vice-chairs. The members agreed to leave at one year because of upcoming municipal elections next year.

Nominations

Audrey DeWit, **OPENED** Nominations for Chair.

Nels Nelson **NOMINATED** Veronika Bliska, Reeve, Municipal District of Peace No. 135. Nomination **ACCEPTED** by Veronika Bliska.

It was **MOTIONED** by Helen Rice that nominations cease.

New NAEL Chair is Veronika Bliska, Reeve, Municipal District of Peace No. 135.

Audrey DeWit, **OPENED** Nominations for 2nd Vice-Chair.

Sunni-Jeanne Walker **NOMINATED** Peter Ernst, Mayor, Town of High Level. Nomination **ACCEPTED** by Peter Ernst.

It was **MOTIONED** by Carolyn Kolebaba that nominations cease.

New Vice-chair is Peter Ernst, Mayor, Town of High Level

Presentation: Philip J. Currie Dinosaur Museum
Leanne Beaupre, Reeve, County of Grande Prairie No. 1
Mr. Brian Brake, Executive Director

Leanne Beaupre starts the presentation with a request that the townships and counties of NAEL send letter of support to the museum project. Leanne expresses that the letters of support may help them receive much needed funding. Brian Brake's presentation included where the museum project is to date. Brian spoke to the next phases of the project and anticipated time frames, as well marketing, sales and fundraising.

Highway 35: Sunnie-Jeanne Walker

Sunnie-Jeanne Walker made a **MOTION** to have NAEL submit a letter to the Minister of Transportation, cc' Premier, regarding the condition of our Northern highway infrastructure stating that if the Province intends to continue to develop resources in the North there must be a comparable amount of work done to maintain highway infrastructure.

CARRIED

After voting, the Committee agreed to the MOTION, NAEL staff will draft the letter, send to Chair for approval. Once approved NAEL staff will forward the letter to all members for recognition of support. After all members have reviewed and decided on supporting the letter, the letter will be sent to the Minister of Transportation.

Presentation: Peace Regional Fire & Search and Rescue (SAR) Training Proposal and Regional Incident Management
Rodney Schmidt, Director of Protective Services/Fire Chief, Town of High Level
Lance Bushie, Director of Protective Services/Fire Chief, Town of Peace River

Rodney Schmidt and Lance Bushie made a presentation on the Peace Regional Fire & Search and Rescue Training Proposal and Regional Incident Management. The training proposal recommends standardized training processes for all Fire Rescue personal in Northern Alberta communities. The proposal includes a mobile training facility for use in training small community/volunteer fire departments. The Regional Incident Management presentation explained where the government of Alberta would like to go with developing teams that respond to incidents in Northern Alberta and the rest of the province. This management concept was developed in California, and creates a streamline to the organization and effectiveness when dealing with incidents that involve communities such as flooding, fire etc.

ICS courses: <http://www.nait.ca/79760.htm>

NAEL Roundtable**Guest**

- Tom Burton, AAMDC representative, asked if he could receive a copy of the meeting minutes. Question was called and found in favour.

Manning

- Budget has been passed.
- Redoing the reservoir.
- Summer project will begin soon.
- Open house for Municipal days.
- Town looking into fluoride issues, currently in the draft stage.
- Fixing highway 35, the bridge area is slumping and the Supernet line is in that area, that Supernet line provides service north to the boarder.

Northern Sunrise County

- Highway 2 bridge needs to get fixed, especially with Judea Hill's condition. Carolyn asks for verbal support from members with their day to day dealings.

Grande Prairie

- Municipal government day June 11, 2013, theme is Municipal Excellence.
- 100 birthday next year, will plan 100 days of activities.
- Won one of the best work places in Alberta
- Regular summer road work on-going.

Mackenzie County

- SRD sold public land for \$35 million.
- Resource roads and bridge grants are a hardship for them.
- Possibility for a new water service for the area.
- County asking for 80km of road infrastructure, which would include bridges but not drainages.
- Agricultural trade show on August 9 & 10, 2013.
- Fort Vermilion is turning 225 years old this year, golf tournament to be held for the anniversary.

County of Grande Prairie

- Municipal days, involve 3 nights during the month of June for staff BBQ.
- Petition filed May 24, 2013, rate payers are asking that money not be used for the museum project.
- Sports-plex opened in January 2013, the official grand opening will be in September 2013.

Falher

- 10 percent of residence petitioning crude oil transport, a public hearing will be held on Monday May 27, 2013.
- Now recording public hearings as rate payers were upset that minutes did not reflect exactly what was said.

- Community group will be working on 55+ housing this summer.
- Honey festival on June 21 & 22, 2013

High Level

- Housing amalgamation between High Level and Mackenzie will be completed by the end of the year.
- Regional collaboration study will be completed by the end of the year.
- Ainsworth to open by end of June 2013.

County of Northern Lights

- Funding for water for life.
- Rebuilding/new roads this year.

Nampa

- New Town office. Joint building, it will hold other municipal offices as well, like the museum.
- The only railroad water tank left in Alberta and Canada will be reconstructed in Nampa.
- Richardson grain finished their expansion project.
- Continuous street and sidewalk repair over the summer.
- The CAO will semi-retire and the 2nd in command CAO will become the main full-time CAO.

Grimshaw

- Accepting tenders for redoing water reservoirs.
- Town is talking about the possibilities of Rhino Snot.
- Redoing hydrants and valves in the water system.
- Some roads have water problems underneath them, these issues will be addressed this summer.
- Subdivision addition development.
- Municipal government day in Grimshaw will be an Open House.
- New school being built, the building will hold multiple municipal offices.
- Designated Supportive Living housing is ready and being used in Grimshaw.

Municipal District of Peace No. 135

- Bridge funding removed, therefore MD of Peace will continue with one bridge project.
- Collaboration between MD of Peace and Northern Lights for well.
- Trying to get an office renovation, see what happens after the election.

Saddle Hills County

- Saddle Hills County has hired a new CAO.
- Grand opening of the new county office is on June 26, 2013. Ken extends a verbal invitation to all members and states that invitations are in the mail.

Berwyn

- Rhino Snot pilot project (<http://envirotac.com/>) for the village roads.

Fairview

- Rhino Snot project as well.
- New Fire Hall is completed.
- \$1.2 million water treatment upgrade.
- Community consultation on the use of fluoride in water supply.
- New community café sessions held by the town, they are very well attended.
- Future project, new public works building, service road for commercial opportunities.
- Downtown revitalization project completed.

Northern Sunrise County

- Their budget is focused on recreation in the county and Cadotte Lake
- St. Isidore cultural centre is getting an expansion.
- Water extension from Little Buffalo to Martin Lake.
- Pow Wow June 8-10, 2013

High Prairie

- New Mayor, Linda Cox started in January 2013.
- Progressing with \$7 million hospital.
- Council meetings are now televised on the local channel.

Next meeting

Location

- Friday September 20, 2013. Saddle Hills County.

Agenda

- Regional Transportation Presenters
- Amendments for Municipal Government Act presentation with Trent McLaughlin
- Nominations and Vote for Vice-Chair (Sunnie-Jeanne Walker's term ends)
- Update on NAEL Highway Letter

Adjournment

The meeting was adjourned at 3:30 p.m.



Northern Alberta Elected Leaders

206, 9621-96 Avenue, Bag 900-14
Peace River, Alberta T8S 1T4
Phone: 780-624-6274 fax: 780-624-6184

(date)

Honourable Ric McIver, Minister of Transportation
425 Legislature Building
10800-97 Avenue NW
Edmonton, Alberta
T5K 2B6

Dear Minister McIver,

On behalf of the Northern Alberta Elected Leaders (NAEL), please accept this letter as a call of concern for Northern Alberta highways. NAEL members include municipalities, First Nations and Metis Settlements in North Western Alberta. Its purpose is to improve the understanding of member issues that affect our region and, where appropriate, to forward government issues that affect Northern Alberta.

During the May 24, 2013 NAEL meeting, the members discussed the conditions of Northern Alberta highways. It was agreed that further investment should be a priority for these highways. If the North is to continue to develop resources, which make a significant contribution to the Alberta economy in the North, there must be a comparable amount of work done to maintain highway infrastructure.

The NAEL members recognize revenue shortfall, however, the members would like to see a priority commitment to maintain safe and reliable road surfaces for Alberta's prominent resource area.

NAEL would be pleased to discuss options of further investment in existing northern transportation infrastructure to service our economic growth and resulting pressure on highways.

Sincerely,

A handwritten signature in blue ink that reads 'Veronica Bliska'. The signature is written in a cursive style and is enclosed within a thin black rectangular border.

Veronica Bliska, NAEL Chair
Reeve of Municipal District of Peace No. 135

Cc: Premier Alison Redford, Government of Alberta

Enclosure

Minister
of Agriculture and
Agri-Food



Ministre
de l'Agriculture et de
l'Agroalimentaire

Ottawa, Canada K1A 0C5

JUN 11 2013

Quote: 188288

Mr. Bill Neufeld
Reeve
Mackenzie County
PO Box 640
Fort Vermilion, Alberta T0H 1N0

Dear Mr. Neufeld:

Thank you for your letter regarding the Fort Vermilion Research Farm. I appreciate receiving an update on your interest in maintaining a working partnership with the Mackenzie Applied Research Association (MARA), and I commend your ongoing leadership on behalf of those in your community who are interested in maintaining and enhancing agricultural research activities in Northern Alberta.

While Agriculture and Agri-Food Canada has terminated its research and development program at the Fort Vermilion Research Farm, it remains very supportive of local organizations, such as MARA, that will be called upon to play a more active role in continuing critical agricultural research in Northern Alberta.

I can assure you that the Mackenzie County expression of interest will receive full consideration within the parameters of the Government of Canada's real property management framework. I encourage the County to continue its dialogue with Mr. Michel Falardeau, Director of Real Property and Building Operations, who is responsible for managing the disposal process. Mr. Falardeau can be reached at 613-759-6107 or by email at michel.falardeau@agr.gc.ca.

I appreciate your patience as we implement some of the very difficult decisions that the Government of Canada has had to make to support the continued resiliency of the Canadian economy.

I trust that this information is of assistance to you. Again, thank you for writing.

Sincerely,



Gerry Ritz, PC, MP

